



Understood

Checklist: What to Bring to the IEP Meeting

By Kristin Stanberry

Use this handy checklist to get organized for your next IEP meeting. Here are some things you may want to prepare and take to the meeting.

Notes, Lists and Suggestions

- How your child seems to be doing in school and how he feels about classes
- Your child's strengths and weaknesses—academically, socially and physically
- Your child's activities and notes on how he interacts with others outside of school
- Strategies that do or don't seem to be working at home
- Accommodations you propose
- New or updated annual goals you propose for the IEP
- What you want to learn at the IEP meeting, including questions about special education services your child may be receiving

Documents and Reports About Your Child

- The current IEP
 - Reports of progress toward annual goals in the current IEP
 - Recent class papers, tests and report cards
 - Results of your child's most recent evaluation(s), including those conducted by professionals not employed by the school (such as a pediatric neurologist or other doctors)
 - A recent photo of your child (if your child is not attending)
-

Other Items to Consider

- Tape recorder if you'll be recording the meeting
 - A notebook and pen to take notes
 - Assistive technology tools or apps you plan to demo
 - A short bio for any guests you'll introduce at the meeting
 - A folder to keep important documents received during the meeting—be sure to request a copy of any documents you sign during the meeting
-

[Save My Answers](#)

[Download PDF](#)

It's not always easy to keep records associated with your child's IEP in order. Check out our record-keeping tips for suggestions.

About the Author



Kristin Stanberry

Kristin Stanberry is a writer and editor specializing in parenting, education and consumer health/wellness.

[More by this author](#)

Reviewed by Whitney Hollins Jan 18, 2014



Copyright © 2014-2016 [UNDERSTOOD.ORG](#) USA LLC. All rights reserved.

“Understood” and related logos are trademarks of [UNDERSTOOD.ORG](#) USA LLC and are used with permission.

This website provides information of a general nature and is designed for information and educational purposes only and does not constitute medical or legal advice. For more information, please review the [Terms and Conditions](#).

“Understood” as used above includes [UNDERSTOOD.ORG](#) USA LLC and NCLD, and their officers, affiliates, parents, and related entities, and their respective employees, contractors, or other personnel.

For more information like this, visit [Understood.org](#)

