***The* Christmas Dinner**

**Young People’s Referral Form**

**Background information**

Inspired by the Tope Christmas Dinner (2012) "*The* Christmas Dinner” is a celebrated event, the brainchild of Lemn Sissay MBE, care leaver, an established poet and writer. Lemn Sissay steered a similar event in Manchester in 2013, which was a resounding success with over 70 young people / children celebrating Christmas together in spectacular style.

The preparations for the “**Hackney Christmas Dinner 2014**” are currently underway and are led by Lemn Sissay and Bobbi Byrne with the support of a team of professionals from across a variety of sectors & industries.

As you are aware Christmas can be a lonely and dreaded time for many care leavers, especially those that are isolated, maybe living alone, living in temporary accommodation, B&B’s , Hostels, sofa surfing or even street homeless… Sadly for far too many care leavers Christmas time is a reminder of everything they never had…

**NOT IF WE CAN HELP IT!**

The “Hackney Christmas Dinner” will be a magical day to remember for care leavers aged between 18 - 25 who live in the Hackney area and beyond.

This spectacular event will take place on Christmas Day from 12pm to 8pm at a secret location in Hackney, and will cater for up to 70 young people!

Young people can expect to have a fun filled day, an exquisite home cooked Christmas dinner in a relaxed and friendly environment. This is an opportunity to celebrate the festivities together, **let us entertain you!**

We would like to receive referrals from young people who are particularly isolated at this time of year. We welcome young people from all ethnic backgrounds and faiths and **who are placed or have links with Hackney *and* beyond**

**Referral Process**

In order to process any referrals we require you to provide the following information, please ensure that you have the young person’s consent prior to completing the form.

 Ideally the referral should be made by a professional in consultation with the Young Person being referred; however in exceptional cases self-referrals will be considered.

All information will be stored in accordance with The Data Protection Act 1988 and will only be used in relation to contacting the young person in order to confirm arrangements if they are allocated a place at the event.

|  |  |
| --- | --- |
| \*Full Name  |  |
| \*Male/Female  |  |
| \*Date of Birth  Age |   |
| \*Address including Postcode (Care of address for Young People who are NFA) |  |
| \*Telephone NumberEmail Address |  |
| Facebook:Twitter: |   |
| Best way to contact the Young Person |  |
| \*Local Authority |  |

|  |  |
| --- | --- |
| Please outline the Young Persons status in relation to Education (College, University etc.)Training (Apprenticeships, Government Training etc.)Employment (Paid or unpaid work)Other (Not in education, training or employment) |  |
| Please can you tell us the young person’s shoe size? Bizarre question, but there is a very nice reason as to why we are asking ☺ |  |
| Please tell us a little about the Young Person E.g. What are their interests / hobbies etc. |  |
| \*Does the young person have any children of their own that they would like to bring along to the event? | If yes please indicate age, name/s and if the are male or femaleWhat are your Child / Children’s interests? |
| \*Is there anything we need to know in relation to issues of risk and/or vulnerability?  E.g. physical and mental health issues, history of alcohol or substance use, offending behaviour, violence or aggression etc.In order to ensure that young people attending this event are safeguarded from any potential risks, it is important that we are risk aware rather than risk averse and that any control measures are seen as a tool rather than a barrier to enable young people to participate in the event. • Risk of harm to self• Risk of harm from others• Risk of harm to others | Known Risks | Triggers | Control Measures |
| \* We will be providing transport on the day Are you able to be picked up and dropped off at a designated point or would you have to be picked up and dropped off at your address? |  |

|  |  |
| --- | --- |
| \*Please indicate if the young person has any specific dietary requirements  | Vegetarian Vegan Gluten-free Halal Any other please state –   |
| \*Please indicate whether the young person has any allergies or specific needs that we need to be aware of. |  |
| Are there any other needs?E.g.: Wheel chair access, carer etc |  |

|  |  |
| --- | --- |
| \*Name of Person completing this form |  |
| \*Job Title |  |
| \*Full contact details  |  |
| \*Telephone Number\*e-mail address |  |
| **\*Signature & Date of Person completing Form**  |  |
| **\*Signature & Date of Young Person**  |  |

|  |  |
| --- | --- |
| \*Image Consent  | **Please tick which is applicable**  |
| **I give consent** that any photographs or images taken of me during The Christmas Dinner event may be used for publicity purposes associated with this event. This may include press, leaflets or other forms of media. I understand that my confidentiality will not be breached and I will only be referred to by first name only. I acknowledge that I do not own the copyright of any of the images taken. |  |
| **I do not give** my consent for any photos or images taken of me during this event |  |
| **Signed Date**  |

**Please return this form back to** **hackneychristmasdinner2014@gmail.com** **by 1st December 2014 at the latest**

Unfortunately due to demand we are unable to guarantee places at the event to everyone that applies.

We will confirm allocated places by 5th December at the latest.

**If you have any queries or questions relating to the event then please contact:**