



# Center for Human Services

changing lives building futures helping families

## CHS Construction Meeting 1/16/15 9:00 – 10:30 AM

**Present:** Cindy Duenas, Dawn Tacker, Shawn Hemiller, Danny Savage, Andrew Mosier, Carmen Wilson and Seng Xiong

### ACTION ITEMS

Timeframe	Task	Action/Goal	Assigned To
1/12/15	Provide Info	Ask Frank for LED lighting cost comparison	Paradigm
1/20/15	Provide Info	Send meeting notes to Paradigm	Seng
1/20/15	Provide Info	Check on endorsement and insurance	Carmen
1/20/15	Meeting	CHS board meeting, capital campaign hard hat tour	Dawn, Monica O.
1/21/15 or 1/22/15	Construction	Construction Kick-Off! Pending Insurance	Paradigm, Subs
1/23/15 @ 9AM	Meeting	Weekly construction meeting.	Paradigm, CHS
By 1/23/15	Provide Info	Revised proposal	Paradigm
By 1/23/15	Provide Info	Send invoices for elevator deposit, design costs, etc to Carmen for Oak Valley meeting	Paradigm
By 1/23/15	Provide Info	Cash flow projections, refine soft costs	Carmen, Cindy
1/27/15	Meeting	Meet with Oak Valley Bank	CHS
1/28/15	Meeting	Report to Finance Committee	CHS

### MEETING NOTES:

#### Paradigm Update - Shawn

- Proposal - Still working on the revised proposal, should have something by next Wednesday.
- Doors
  - Vendor suggested laminate wood doors instead of the maple wood. Would save about \$10,000.
  - Need to clarify with vendor: Solid piece or cut pieces? Is door still solid? What is the durability?
- Plan Challenge
  - Bob & Greg's stud schedule do not match, between 20-25 gauges. Need to clarify.
  - Another vendor bid lower ceilings, 9/11 instead which is a 1" difference. It will save on sheets of drywall.
- Fire Extinguishers - Go with surface mount
- Restroom Accessories
  - Standard, recess/built in to match existing; standard toilet paper dispenser, sink sensors hard wired
  - Changing stations wall mount, only needed in one restroom and have the baby sign on the door
  - Need to check on feminine disposal stall trash cans for the Women's restroom

#### Finance Update - Carmen

- Title Inspection
  - Title inspection done and title loan docs signed
  - Carmen will check on endorsement on Tuesday
- Insurance
  - Pending, waiting on endorsement before construction can start
  - Winton, Strom and Ireland sent insurance documents with five items that need to be taken care of. Three by CHS and two by Paradigm—course of construction needs to be completed. Danny & Rick to touch bases.
  - Paradigm already submitted workers compensation and liability info to Mike

## Permits

- Update – cleared by City! Already paid for plan check
  - \$3500 plan check, \$2500 water fees, \$10,000 building
  - \$500 fire plan and \$5000 elevator permit, deferred submittal
  - \$26,000 estimated (\$50,000 budgeted)

## Construction

- Prep work on lighting today and take the conduit down
- Wednesday/Thursday start day, material lead time is 2-3 days
- Work on insulation, anything with a lift, sprinklers, minor electrical
- 1/26 open concrete
- Dumpster in back gated alleyway. Seng to check with HOA. **HOA Update—back gated alley is fire lane, cannot place dumpster or materials there. Can use empty land plot or the parking stalls right in front of the current dumpsters for staging.**

## Alarm/TelCom

- Entry/exit at Suite I and corner door Suite F, minimize impact on front parking
- Soundscape to add the additional alarm panel by 1/21
- Wire/cabling, Gilberto will work with Shawn once vendor is selected
- Frank and Soundscapes are bidding, if they are chosen it would make it easier since they are already working on other aspects of the construction project

## Parking Plan

- HOA – need a walkway from dead end lot to the main lot
- Kate working with Never Boring Designs to get signage for the dead end lot
- Kate working with City Sign for back lit signage for the main doors

## Hard Hat Tour

- CHS staff to have hard hats with CHS decal
- Capital campaign folder will be given out
- 60 people coming, Stephanie Gallo is the Chair
- \$150,000 raised so far

## Water Fountain

- Seng to check with Kristi about tiles for the water fountain area

## Furniture/Cubicles

- Waiting for additional bid from Kristi Rivera, should have by end of day

## After Meeting -- Connecting Waters Charter School

- Seng met with staff at the program to inform them of construction starting. State funded home based charter school that serves eight counties. Will drop off CHS program brochures at next meeting.
- Contact persons are: Beverly Harris, Learning Center Coordinator (209) 543-7803 office, (209) 986-4430 cell. Additional contact person is Debbie Turner. [www.charter.org](http://www.charter.org)
- Dates to note that will impact parking. Instruct staff and parents to utilize the dead-end lot, park farther out.
  - (2x Monthly): All students from eight counties come for a required lab.
  - 2/6 (Monthly): ~135 Education Specialists and staff will be on-site for monthly staff meeting.
  - 8/5 – 8/19 (Yearly): Back to school orders, there will be A LOT of stuff; delivery trucks will drop off the shipping containers/pods in the parking lot.
- HOA safety concern – need additional WRONG WAY sign on the slip area on the left where the stop sign is. Visitors often start to exit that way and then realize it's the wrong way, even though there is a sign on the right side.

**Next Meeting 1/23/15 @ 9AM**