



# Center for Human Services

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## CHS Construction Meeting 2/6/15 9:00 – 10:00 AM

**Present:** Danny Savage, Shawn Hemiller, Rick Buhl, Gilberto Lopezdiaz, Bill Bunnell, Carmen Wilson, Andrew Mosier, Cindy Duenas, Dawn Tacker and Seng Xiong.

### ACTION ITEMS

Timeframe	Task	Action/Goal	Assigned To
2/9/15	Provide Info	Send meeting notes to CHS Team & Paradigm	Seng
ASAP	Provide Info	Revised interior finishes spec sheet	Seng, Dawn
2/9/15 @ 1PM	Meeting	CHS Relocations Leads meeting & site tour	Seng
2/10/15 @ 9AM	Meeting	Furniture plan meeting with Warden's	Seng, Dawn
By 2/11/15	Provide Info	Define server room electrical and plywood wall needs	Gilberto, Bill
By 2/13/15	Provide Info	Provide partition finish samples for CHS to select	Shawn
By 2/13/15	Provide Info	Selection of data/voice cabling vendor	Gilberto, Kathryn
By 2/13/15	Provide Info	Sound masking system	Seng
2/13/15 @ 9AM	Meeting	Weekly construction meeting.	Paradigm, CHS
2/16/15 @ 10AM	Meeting	Hard hat tour	Monica
2/25/15	Date to Note	All vendors prepared to wire for electrical, data/voice, alarm, sound, etc.	CHS

### MEETING NOTES:

#### TelCom

- Server room 121 electrical was not defined in the plan. There cannot be any panels for alarm, electrical, etc in the room since it can interfere with the data signal. Power outlets in server room have to be 120 or 220 twist lock. Need to have power behind racks and also dedicated circuits.
- Current walls are sheet rock. At least one wall has to be fire rated plywood to mount UPS batteries on the wall. Need to find out what are the requirements for items to be fastened to the walls. Gilberto and Bill to define needs and get to Rick by mid-week.
- Voice/data cabling addendum will go out by 2/9, with due date of 2/13. Vendors are aware of the tight timeline and the requirement to start upon award will be noted in the addendum. Reduced number of drops means it will cost less, will help off-site the cost of the server room changes.
- Currently the MPO data originates only from the box on the outside of the building. That will have to be addressed.
- \*2/25 is the projected electrical install date. By then all rough framing should be done. All data/voice, alarm, sound, etc. wiring will have to be arranged for install during that time.

#### Reception Framing & Cabinets

- Change to 12' – 12'6" raised ceiling so that the light won't shine down directly on the area
- Dawn made notes on the revised front counter and cabinet drawings and already sent them back to Bob. Final drawings should be available soon. Then Shawn can have the installer do up shop drawings.

#### Floor Finishes

- Cindy, Dawn and Seng met with Fred at the carpet showroom and found the exact carpet match.
- Waiting on a bid from Gary, House of Carpet

- Room 142 Gilberto's office needs to have black carpet to match the counseling rooms. Need to confirm with Fred.
- Room 121 server room needs to have the dissipative flooring
- Rick pointed out the flooring spec sheet provided by Kristi does not match the specs on the master plan finish schedule. Dawn and Seng to cross reference the two and make revisions.

### **Reception Framing & Work Area**

- Need a door from reception area 103 to the mail room 104. Needs to be solid door due to noise. Paradigm will look into it, since there might be an issue with the cabinet being there, not enough clearance for the door. They'll put the door that has 90 degree stop, so it doesn't open all the way.

### **Cubicles**

- Dawn and Seng will meet with Warden's (Janice & Paul) on Monday 2/9 to finalize the furniture plan.
- Frank and/or Rick will be contacting Warden's directly to get more information for the electrical wiring.

### **Electrical**

- Conference room 117 needs mid-wall electrical outlet for TV and conference call equipment. Room 131 already has the outlets.

### **Partition**

- There was an error on the first revised budget that listed it as \$11,000 which was just a verbal bid, the actual bid of the partition Luke recommended was actually \$24,000 SCT 50.
- CHS selected the Huffcore Model 632 that was included in the change order budget, \$18,000 SCT 47 that is a partition that folds up.
- Finishing will be vinyl. Shawn will work on getting finish samples for CHS to choose from.

### **Frosted Glass**

- Shawn got bid for the frosted glass doors in the counseling room (10 doors). Bid came back at \$567 per door, which is high. He is going to clarify with vendor what kind it is, smooth/smooth, smooth/rough, diffused, etc. Shawn will look into other glass options since we just need to obscure view into the rooms.

### **Footing & Stair Framing**

- The footing in area 115 for the staircase is creeping into the existing space. They won't have to cut the carpet, instead will pour underneath. Greg is working on the calculations.
- Stair framing issue may cause the hallway opening to shift where the cubicle in area 126 is. Structural engineer thinks a big header can be installed in the opening, with team beam and extra hooding. This will avoid having to shift the hallway, but don't know what cost will be. CHS would prefer to keep the hallway where it is if it's not too much of a price difference. Rick will follow up with Greg.

### **Sound**

- Seng and Dawn met with Soundscapes who will be submitting a bid for the sound masking system and/or installation.
- Seng spoke with two vendors who will also submit bids by next Tuesday. As soon as a vendor is selected, we can order the equipment but not too early since we don't have a place to store it.
- Seng sent the sound masking information to Frank to see if he wants to bid on installation.
- Need to compare the system provider installation cost to using one of our contractors—will evaluate once all bids are received.
- The open area, common hall and upstairs is t-bar so installation of the speakers will not be a problem.

### **Finance**

- Sources and use being reviewed by Mike. Working on the underwriting to be approved.
- Once this process is completed, then an inspection will be scheduled. Hopefully by next week.

### **Association**

- ADA handicap parking stalls – grade is out of compliance, risk of litigation. Association wants to leave it as is, wait to see if it passes inspection. \$2500 budget for striping and signage will remain, since current stalls need to be restriped to be up to code. If and when the handicap issue needs to be addressed, it should be a shared cost.
- Signage at the strip – Association will not pay for extra signage.
- After meeting discussion - Seng working on getting keys to Suite F. Michael Tims also needs four set of keys to some outside areas. Seng will meet with him to specify which keys.
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### **Other Business**

- Today was the Charter School's staff meeting, happens twice a year.
- 2/16 hard hat tour scheduled for John Rogers and his board. Monica is planning another hard hat tour for 4-6 people. Will get dates to Danny.
- Cindy clarified the impact of the shifting walls in the Senior Management offices on room 131. It did not impact too much.
- 2/16 Monica will be doing a board site visit.
- 2/9 @ 10am Seng will meet and give a tour to the Relocation Leads team.

**Next Meeting 2/13/15 @ 9AM**