



Center for Human Services

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CHS Construction Meeting 4/30/15 10:30-11:30 AM

Present: Dawn Tacker, Danny Savage, Shawn Hemiller, Rick Buhl, Andrew Mosier and Seng Xiong.

ACTION ITEMS

Timeframe	Task	Action/Goal	Assigned To
5/1/15	Provide Info	Send meeting notes to CHS Team & Paradigm	Dawn
5/1/15	Provide Info	Cabinet change order	Shawn/Paradigm
5/7/15 @ 12-2 pm	Event	Hard Hat Tour	Monica
5/7/15 @ 2:30-4:30 pm	Meeting	Admin Team Meeting	CHS
05/08/15 @ 9am	Meeting	Weekly construction meeting	Paradigm/CHS
5/8/15	Provide Info	Sample grout color and tiles Panic hardware options and prices Building number "2000" on building exterior Follow up with Advanced Security on elevator panel	Shawn/Paradigm
5/8/15	Provide Info	Follow up with Sherri on the 5-year fire certification	Seng

MEETING NOTES:

Shawn - Update

- Restroom Accessories – change order completed, includes the 5% adjustments from the last two change orders.
- Cabinets – change order should be done and sent shortly. Cabinets are 4 weeks until completion.
- Panic Hardware – the bid came in high due to it calling for replacing all the glass. To retrofit the current doors to put panic hardware would cost as much as getting new doors. The cost is ~\$3000 per opening. The plan called for four sets, but not it's down to just two for entry 126 and 163.
- Shawn will quote on the two options discussed:
 - Make left side a window pane (to match existing) and right side a new door with the panic hardware
 - Find a way to retrofit left door and make it permanently stationary (act as a window) and right side a new door with the panic hardware. This might be cheaper but tricky to retrofit; also, the left side would look like a door and be confusing for guests.
- Grout and Tile Finishes – Shawn will provide samples on grout color and the tile.
- Partition – installation in four weeks
- Carpet – installation in about two weeks.
- Address number signage – address number has to be on the building, not just a door decal. Letters have to be 12" tall. Paradigm to double check to make sure the number is already on the building.
- Elevator Panel – Paradigm to follow up with Advanced Security on status of the drawings and plan check process. This is a life safety issue affects occupancy clearance by the Fire Department. In addition, the 5-year fire certification also needs to be completed before occupancy. Seng will follow up with Sherri.
- MID – Green tag done, just pending installation. Some application issues—Seng has resubmitted the application indicating that the three meters panels are labeled D, G and HVAC panels. In addition, Rick will re-label the current Suite I panel to subpanels A and B.

Space Review

- Receptionist 126 – existing pipe can only accommodate one phone and one internet line. CHS is fine with that. The data box will be under the desk, pulled up and patched.
- Office 129 – data wiring started on existing side, CHS does not need to remove furniture for the crew. They will cut the holes for new drops to finish and swap out to cat6 for existing drops.
- Area 208 – floating cubicles area will require a mold on the floor to draw power and data from the wall. *Post meeting update: instead of the floor threshold, an option is to use the current floor outlets and split it between the three cubicles.
- Stair landing 115 – seems like a CAN light is missing or the spacing is off. Rick clarified that due to the second floor changes, there is not a double beam frame in that area, makes it difficult to add a CAN lighting to fill the gap. Shawn also pointed out the area right outside of room 114 only has one CAN light, perhaps it should have two. Paradigm would review and get back to CHS. CHS is fine with the current layout as long as it provides enough light; it was more an aesthetic concern.
- Room 123 – need to put in data drop for the TV.
- Reception 103 – data drop was covered by sheet rock. Rick will locate and open the drop again. Rick also clarified the electricity plugs are to the left of the cabinets, it will not be in the cabinet. The data drop can go next to the electrical outlet.

Finance

- N/A

Sound / TelCom

- Sound Masking
 - Juan is the installer for the system. He wanted to make sure that CHS was aware the cable is wrapping under the beam, not going around like all the other wires. CHS confirmed it was okay; that was determined from the initial project meeting.
 - Installation of the sound system box in the server room will be postponed until the racks are installed, to prevent having to move it in case racks layout changes the location of the box.
- Data Wiring
 - Datapath will be installing the coax cable instead of Comcast. They are running it as they are running the data wiring. CHS is providing the cable; need two-three more spools of cable.
 - Seng walked through with Ben to confirm data drops for existing side.
 - CHS decided to keep the existing drops where they are and eliminated, or changed locations of some of the drops called on the drawings. Adjustments were made to rooms 127, 129, 125, 122, 126.
 - Area 132 needs new data drop underneath the cabinet—there will be a copier there.
- Phones
 - CHS is working with board members, looking at VOIP system which will be cheaper. They will meet on Tues afternoon to discuss and make a decision.
- Wireless Access Points
 - CHS just recently learned that the wireless equipment and installation was not part of the Data Path bid. They are wiring for the access points, but the equipment is separate. This will be an additional cost of ~\$5000+. The RFP will go out by end of week. The installation will be short two days.

Other Business

- Upcoming events:
 - 5/7/15 12:00-2:00 pm – Hard Hat Tour
 - 5/7/15 2:30 – 4:30 pm – CHS Admin Team meeting

Next Meeting 5/8/15 @ 9AM