

Center For Human Services Facilities Construction and Move Plan 11-7-14																
ID	% Completed	Task Name	Duration	Start	Finish	Predecessors	Resource Names	4th Quarter			1st Quarter			2nd Quarter		
								Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
1	36%	Facilities Initiative 7-16-14 Version	461 days?	Fri 12/20/13	Fri 9/25/15											
2	100%	Project Initiation	31 days	Fri 12/20/13	Fri 1/31/14											
10	64%	Engagement	350 days?	Mon 2/3/14	Fri 6/5/15											
11	100%	Preparations & Planning	30 days	Mon 2/3/14	Fri 3/14/14											
25	100%	Site Selection	105 days	Mon 2/3/14	Fri 6/27/14											
45	100%	Site Design Assume BriggsCott	115 days	Mon 3/17/14	Fri 8/22/14											
55	100%	Contractor RFP Completion	49 days	Tue 8/5/14	Fri 10/10/14											
63	14%	Construction Build Out	175 days?	Mon 10/6/14	Fri 6/5/15											
64	100%	Site Walk Through	5 days	Mon 10/6/14	Fri 10/10/14	61	JC,ARC,GC,PM,CD,KU									
65	98%	Construction Drawings	25 days	Mon 10/6/14	Fri 11/7/14											
66	100%	Architect and Contractor Review	5 days	Mon 10/6/14	Fri 10/10/14	61	BD,GC,DT,SX									
67	100%	Architect Draft 1	5 days	Mon 10/13/14	Fri 10/17/14	66	BD									
68	100%	Contractor and Client Red Pen	5 days	Mon 10/20/14	Fri 10/24/14	67	BD,GC,DT,SX									
69	95%	Architect Final Draft	10 days	Mon 10/27/14	Fri 11/7/14	68	BD,GC,DT,SX									
70	100%	Construction Schedule Planning	15 days?	Mon 10/6/14	Fri 10/24/14											
74	0%	Permits	44 days	Mon 11/17/14	Thu 1/15/15		GC									
75	0%	Contractor Build Out	101 days	Fri 1/16/15	Fri 6/5/15											
76	0%	Fire Sprinklers - Rough	3 days	Fri 1/16/15	Tue 1/20/15	74										
77	0%	Layout & Saw Cut Concrete	2 days	Fri 1/16/15	Mon 1/19/15	74										
78	0%	Elevator Pit & Hoistway	27 days	Tue 1/20/15	Wed 2/25/15											
79	0%	Excavate pit	1 day	Tue 1/20/15	Tue 1/20/15	77										
80	0%	Rebar	2 days	Wed 1/21/15	Thu 1/22/15	79										
81	0%	Insp	1 day	Fri 1/23/15	Fri 1/23/15	80										
82	0%	1st Pour	5 days	Mon 1/26/15	Fri 1/30/15	81										
83	0%	2nd Pour	1 day	Mon 2/2/15	Mon 2/2/15	82										
84	0%	Hoistway	4 days	Fri 2/20/15	Wed 2/25/15	98										
85	0%	Rough Plumb	14 days	Tue 1/20/15	Fri 2/6/15											
86	0%	Trench	2 days	Tue 1/20/15	Wed 1/21/15	77										
87	0%	Waste Plumbing	3 days	Thu 1/22/15	Mon 1/26/15	86										
88	0%	Test	1 day	Tue 1/27/15	Tue 1/27/15	87										
89	0%	Insp	1 day	Wed 1/28/15	Wed 1/28/15	88										
90	0%	Backfill & Compact	2 days	Thu 1/29/15	Fri 1/30/15	89										
91	0%	Concrete in-fill	5 days	Mon 2/2/15	Fri 2/6/15	90										
92	0%	2nd Floor Structural	17 days	Fri 1/23/15	Mon 2/16/15											
93	0%	Excavate Footing	1 day	Fri 1/23/15	Fri 1/23/15	80										
94	0%	Rebar/Reinf	1 day	Mon 2/2/15	Mon 2/2/15	82										
95	0%	Insp	1 day	Tue 2/3/15	Tue 2/3/15	94										
96	0%	Concrete in-fill	5 days	Wed 2/4/15	Tue 2/10/15	95										
97	0%	Framing	4 days	Wed 2/11/15	Mon 2/16/15	96										
98	0%	1st Floor Framing	25 days	Fri 1/16/15	Thu 2/19/15	74										
99	0%	Rough Elec	25 days	Fri 1/16/15	Thu 2/19/15	74										
100	0%	Rough Grind Concrete	2 days	Mon 1/19/15	Tue 1/20/15											
101	0%	Top-Out Plumb	8 days	Tue 2/10/15	Thu 2/19/15											
102	0%	Mechanical	23 days	Mon 1/19/15	Wed 2/18/15											
103	0%	Curb Framing	4 days	Mon 1/19/15	Thu 1/22/15											
104	0%	Curb Install	1 day	Fri 1/23/15	Fri 1/23/15	103										
105	0%	Equipment Set	1 day	Mon 1/26/15	Mon 1/26/15	104										
106	0%	Rough-in	10 days	Thu 2/5/15	Wed 2/18/15											
107	0%	Frame Insp	1 day	Fri 2/20/15	Fri 2/20/15	99										
108	0%	Drywall	24 days	Mon 2/23/15	Thu 3/26/15											
109	0%	Hang 1st Side	4 days	Mon 2/23/15	Thu 2/26/15	107										
110	0%	Insulation	2 days	Fri 2/27/15	Mon 3/2/15	109										
111	0%	Insp	1 day	Tue 3/3/15	Tue 3/3/15	110										
112	0%	Hang 2nd Side	4 days	Wed 3/4/15	Mon 3/9/15	111										
113	0%	Insp	1 day	Tue 3/10/15	Tue 3/10/15	112										

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ID	%	Task Name	Duration	Start	Finish	Predecessors	Resource Names	4th Quarter			1st Quarter			2nd Quarter		
								Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
114	0%	Tape	3 days	Wed 3/11/15	Fri 3/13/15	113										
115	0%	Top	3 days	Mon 3/16/15	Wed 3/18/15	114										
116	0%	Skim	3 days	Thu 3/19/15	Mon 3/23/15	115										
117	0%	Texture	3 days	Tue 3/24/15	Thu 3/26/15	116										
118	0%	Elevator Installation	20 days	Fri 3/27/15	Thu 4/23/15	117										
119	0%	T-Bar Grid	5 days	Fri 3/27/15	Thu 4/2/15	117										
120	0%	Paint	5 days	Fri 4/3/15	Thu 4/9/15	119										
121	0%	Polish Concrete	8 days	Fri 4/10/15	Tue 4/21/15	120										
122	0%	Tile	8 days	Wed 4/22/15	Fri 5/1/15	121										
123	0%	Finish Elec	12 days	Wed 4/22/15	Thu 5/7/15	121										
124	0%	Finish Plumb	4 days	Mon 5/4/15	Thu 5/7/15	122										
125	0%	Finish Mechanical	5 days	Mon 5/4/15	Fri 5/8/15	122										
126	0%	Door Install	4 days	Mon 5/4/15	Thu 5/7/15	122										
127	0%	Windows/Glass	3 days	Mon 5/11/15	Wed 5/13/15	125										
128	0%	Fire Sprinklers - Finish	2 days	Mon 5/4/15	Tue 5/5/15	122										
129	0%	T-Bar Tile	3 days	Wed 5/6/15	Fri 5/8/15	128										
130	0%	Cabinets/Countertops	5 days	Mon 5/11/15	Fri 5/15/15	129										
131	0%	Carpet Flooring	5 days	Mon 5/18/15	Fri 5/22/15	130										
132	0%	Punch List	5 days	Mon 5/25/15	Fri 5/29/15	131										
133	0%	Final Inspections	5 days	Mon 6/1/15	Fri 6/5/15	132										
134	29%	Move Preparations	200 days	Mon 9/15/14	Fri 6/19/15											
135	100%	General Office Prep	45 days	Mon 9/15/14	Fri 11/14/14											
141	27%	Physical Move Prep	80 days	Mon 10/13/14	Fri 1/30/15											
142	100%	Kick Off Meeting	5 days	Mon 10/13/14	Fri 10/17/14	62	MF,SX,CD,KU,Leads									
143	100%	Determine Equipment Requirements	5 days	Mon 10/20/14	Fri 10/24/14	142	SX,Leads,CD,KU									
144	75%	Finalize Equipment Configuration	15 days	Mon 10/27/14	Fri 11/14/14	143	VDR									
145	0%	Vendor Equipment Quote	5 days	Mon 11/17/14	Fri 11/21/14	144	SX,BDG,MF,CD,KU									
146	0%	Review Vendor Equipment Quote	5 days	Mon 11/24/14	Fri 11/28/14	145	SX,KU,IT									
147	0%	Order New Equipment	5 days	Mon 12/1/14	Fri 12/5/14	146										
148	0%	Receive, Inventory and Hold New Equipment	30 days	Mon 12/8/14	Fri 1/16/15	147	SX,KU,IT									
149	0%	Vendor Set Up Cubicles	10 days	Mon 1/19/15	Fri 1/30/15	148	VDR,SX									
150	0%	Movers	36 days	Fri 4/3/15	Fri 5/22/15											
151	0%	Determine Mover / Transportation Requirements	6 days	Fri 4/3/15	Fri 4/10/15	119	SX,JC,KU,CD									
152	0%	Develop Move and Logistics Plan	30 days	Mon 4/13/15	Fri 5/22/15	151	SX,JC,MVR									
153	0%	Cards, Letterhead, Emails	56 days	Fri 4/3/15	Fri 6/19/15											
154	0%	Determine Preprinted Letterhead Docs to modify	10 days	Fri 4/3/15	Thu 4/16/15	119	SX,DT,KU									
155	0%	Determine Business Card Order	10 days	Fri 4/3/15	Thu 4/16/15	119	SX,DT,KU,Leads									
156	0%	Validate Proofs of Letterhead and Docs	10 days	Fri 4/17/15	Thu 4/30/15	155	SX,DT,KU									
157	0%	Validate Business Card Information By EE	10 days	Fri 4/17/15	Thu 4/30/15	155	SX,DT,KU,Leads									
158	0%	Devvelop and approve email signature policy	10 days	Fri 4/17/15	Thu 4/30/15	155	SX,DT,KU,Leads									
159	0%	Finalize Budget	5 days	Fri 5/1/15	Thu 5/7/15	158	SX,DT,KU									
160	0%	Place Order	5 days	Fri 5/8/15	Thu 5/14/15	159	SX,DT									
161	0%	Receive Order	15 days	Fri 5/15/15	Thu 6/4/15	160	SX,DT									
162	0%	Issue new materials	1 day	Mon 6/15/15	Mon 6/15/15	217	SX,DT,KU,Leads									
163	0%	Change Email Signatures	1 day	Mon 6/15/15	Mon 6/15/15	217	SX,DT,KU,Leads									
164	0%	Validate all changes	2 days	Mon 6/15/15	Tue 6/16/15	217	SX,DT,KU,Leads									
165	0%	Clost out	3 days	Wed 6/17/15	Fri 6/19/15	164										
166	27%	External Communications	75 days	Mon 11/3/14	Fri 2/13/15											
167	100%	Develop Message, Goals, Objectives	5 days	Mon 11/3/14	Fri 11/7/14		KT,SX,CD,KU									
168	100%	Develop Audience List and Calendar	5 days	Mon 11/3/14	Fri 11/7/14		KT,SX,CD,KU									
169	0%	Finalize Client Message and Plan	15 days	Mon 11/10/14	Fri 11/28/14	168	KT,SX,CD,KU									
170	0%	Finalize Partner Message and Plan	10 days	Mon 12/1/14	Fri 12/12/14	169	KT,SX,CD,KU									
171	0%	Finalize Vendor Message and Plan	10 days	Mon 12/1/14	Fri 12/12/14	169	KT,SX,CD,KU									
172	100%	Finalize Press Release	20 days	Mon 12/15/14	Fri 1/9/15	171	KT,SX,CD,KU									
173	0%	Execute Communications Plans	45 days	Mon 12/15/14	Fri 2/13/15	171	KT									

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ID	% omplet	Task Name	Duration	Start	Finish	Predec	Resource Names	4th Quarter			1st Quarter			2nd Quarter					
								Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
174	30%	External Signage	85 days	Mon 10/13/14	Fri 2/6/15														
175	50%	Validate Building / Zoning Requirements	15 days	Mon 10/13/14	Fri 10/31/14	64	SX,KT,CD,BDG	SX,KT,CD,BDG											
176	50%	Validate location and configuration	10 days	Mon 11/3/14	Fri 11/14/14	175	SX,KT,CD,BDG	SX,KT,CD,BDG											
177	50%	Establish Requirements (Client and Partner Involved)	10 days	Mon 11/3/14	Fri 11/14/14	175	SX,KT	SX,KT											
178	100%	Validate content and image	10 days	Mon 11/17/14	Fri 11/28/14	177	SX,KT,CD	SX,KT,CD											
179	0%	Board Approve	5 days	Mon 11/3/14	Fri 11/7/14	175	SX,KT	SX,KT											
180	100%	Develop RFP and Issue	5 days	Mon 11/10/14	Fri 11/14/14	179	SX,KT	SX,KT											
181	25%	Vendor Response	10 days	Mon 11/17/14	Fri 11/28/14	180	VDR	VDR											
182	0%	Review Response and Decide	5 days	Mon 12/1/14	Fri 12/5/14	181	SX,KT,CD,BDG	SX,KT,CD,BDG											
183	0%	Sign Contracts	5 days	Mon 12/8/14	Fri 12/12/14	182	CD,KU	CD,KU											
184	0%	Design Build Signage	35 days	Mon 12/15/14	Fri 1/30/15	183	CDR,KT	CDR,KT											
185	0%	Mount Signage	5 days	Mon 2/2/15	Fri 2/6/15	184	VDR	VDR											
186	0%	IT TelCom Prep	50 days	Mon 10/20/14	Fri 12/26/14														
187	0%	Determine Equipment Supply Purchase Requirements	30 days	Mon 10/20/14	Fri 11/28/14		JC,GL,KU,CD,PM	JC,GL,KU,CD,PM											
188	0%	Order New Equipment	5 days	Mon 12/1/14	Fri 12/5/14	187	GL,GL	GL,GL											
189	0%	Receive, Inventory and Hold New Equipment	15 days	Mon 12/8/14	Fri 12/26/14	188	GL	GL											
190	0%	Parking Planning	85 days	Mon 10/20/14	Fri 2/13/15														
191	0%	Validate available parking	5 days	Mon 10/20/14	Fri 10/24/14	142	SX,DT,KU	SX,DT,KU											
192	0%	Establish parking policy	5 days	Mon 10/20/14	Fri 10/24/14	142	SX,DT,KU,CD	SX,DT,KU,CD											
193	0%	Assign appropriate parking slots	10 days	Mon 10/27/14	Fri 11/7/14	192	SX,DT,KU,CD	SX,DT,KU,CD											
194	0%	Communicate parking policy internal	10 days	Mon 10/27/14	Fri 11/7/14	192	SX,DT,KU	SX,DT,KU											
195	0%	Identify spaces that need striping / marking	5 days	Mon 10/27/14	Fri 10/31/14	192	SX,DT,KU	SX,DT,KU											
196	0%	Issue RFP for striping / marking	10 days	Mon 11/3/14	Fri 11/14/14	195	SX,DT,KU	SX,DT,KU											
197	0%	Receive and evaluate responses	10 days	Mon 11/17/14	Fri 11/28/14	196	SX,DT,KU,VDR	SX,DT,KU,VDR											
198	0%	Select provider	10 days	Mon 11/17/14	Fri 11/28/14	196	SX,DT,KU,CD	SX,DT,KU,CD											
199	0%	Mark Spaces	10 days	Mon 2/2/15	Fri 2/13/15	184	VDR	VDR											
200	0%	Board Association Planning	90 days	Mon 10/13/14	Fri 2/13/15														
201	0%	Clarify Board Association Charter & Membership	10 days	Mon 10/13/14	Fri 10/24/14	62	SX,DT,KU	SX,DT,KU											
202	0%	Internally clarify how we participate	10 days	Mon 10/13/14	Fri 10/24/14	62	SX,DT,KU,CD	SX,DT,KU,CD											
203	0%	Develop association issues list	15 days	Mon 10/27/14	Fri 11/14/14	202	SX,DT,KU	SX,DT,KU											
204	0%	Meet as board to clarify expectations, process, issues	50 days	Mon 11/17/14	Fri 1/23/15	203	CD,KU	CD,KU											
205	0%	Establish ongoing board protocols	15 days	Mon 1/26/15	Fri 2/13/15	204	SX,DT,KU,CD	SX,DT,KU,CD											
206	20%	Vendor Partner Planning	100 days	Mon 10/20/14	Fri 3/6/15														
207	100%	Establish partner list	5 days	Mon 10/20/14	Fri 10/24/14	142	KT,SX,CW	KT,SX,CW											
208	100%	Calrify Overarching Message	15 days	Mon 10/27/14	Fri 11/14/14	207	SX,KT,CW	SX,KT,CW											
209	0%	Clarify Vendor Specific Messages	30 days	Mon 11/17/14	Fri 12/26/14	208	SX,CW,KT	SX,CW,KT											
210	0%	Determine Vendor Specific Communication Approach	10 days	Mon 12/29/14	Fri 1/9/15	209	SX,CW,KT	SX,CW,KT											
211	0%	Execute Vendor Communications Plan	35 days	Mon 1/12/15	Fri 2/27/15	210	SX,CW,KT	SX,CW,KT											
212	0%	Validate All Communications Succesful	5 days	Mon 3/2/15	Fri 3/6/15	211	SX,CW,KT	SX,CW,KT											
213	0%	Move Execution	10 days	Mon 6/8/15	Fri 6/19/15														
214	0%	Pack and Prep Existing Location	4 days	Mon 6/8/15	Thu 6/11/15	133	SX,Leads	SX,Lea											
215	0%	Prep and Plan IT	4 days	Mon 6/8/15	Thu 6/11/15	133	SX,GL	SX,GL											
216	0%	New Facility Orientation	4 days	Mon 6/8/15	Thu 6/11/15	133	SX,GL,MF	SX,GL,											
217	0%	Physical Move	1 day	Fri 6/12/15	Fri 6/12/15	216	SX,MVR,Leads	SX,MV											
218	0%	User IT Testing and Sign Off	3 days	Mon 6/15/15	Wed 6/17/15	217	SX,GL,Leads	SX,G											
219	0%	User Unpack and Configure Work Space	3 days	Mon 6/15/15	Wed 6/17/15	217	Users,Leads	User											
220	0%	Office Move Staff Status Meeting	1 day	Thu 6/18/15	Thu 6/18/15	219	JC,GL,KU,CD,PM	JC,											
221	0%	User Acceptance	1 day	Thu 6/18/15	Thu 6/18/15	219	JC,GL,KU,CD,PM	JC,											
222	0%	Move Complete	1 day	Fri 6/19/15	Fri 6/19/15	221	JC,GL,KU,CD,PM	JC,											
223	0%	Old Building Close Out	50 days	Mon 6/22/15	Fri 8/28/15														
224	0%	Physical Plant Inspection	5 days	Mon 6/22/15	Fri 6/26/15	222	SX,DT,KU,Leads												
225	0%	Develop Clean Up Punch List by Department / Function	5 days	Mon 6/22/15	Fri 6/26/15	222	SX,DT,KU,Leads												
226	0%	Execute Clean Up Plunch List	5 days	Mon 6/29/15	Fri 7/3/15	225	SX,DT,Leads												
227	0%	Utilities Turned Off	5 days	Mon 7/6/15	Fri 7/10/15	226	SX,DT,KU												
228	0%	Owner Walk Through Keys Returned	5 days	Mon 7/6/15	Fri 7/10/15	226	SX,DT,KU												

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