

Center For Human Services Facilities Construction and Move Plan 5-15-15																																	
ID	% Complete	Task Name	Duration	Start	Finish	Predecessor	arter	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			1st Q	
							Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
1	68%	Facilities Initiative 7-16-14 Version	461 days?	Fri 12/20/13	Fri 9/25/15																												
2	100%	Project Initiation	31 days	Fri 12/20/13	Fri 1/31/14																												
10	96%	Engagement	350 days?	Mon 2/3/14	Fri 6/5/15																												
11	100%	Preparations & Planning	30 days	Mon 2/3/14	Fri 3/14/14																												
25	100%	Site Selection	105 days	Mon 2/3/14	Fri 6/27/14																												
45	100%	Site Design Assume BriggsCott	115 days	Mon 3/17/14	Fri 8/22/14																												
55	100%	Contractor RFP Completion	49 days	Tue 8/5/14	Fri 10/10/14																												
63	91%	Construction Build Out	175 days?	Mon 10/6/14	Fri 6/5/15																												
64	100%	Site Walk Through	5 days	Mon 10/6/14	Fri 10/10/14	61													JC,ARC,GC,PM,CD,KU														
65	100%	Construction Drawings	25 days	Mon 10/6/14	Fri 11/7/14																												
70	100%	Construction Schedule Planning	15 days?	Mon 10/6/14	Fri 10/24/14																												
74	100%	Permits	44 days	Mon 11/17/14	Thu 1/15/15																	GC											
75	88%	Contractor Build Out	101 days	Fri 1/16/15	Fri 6/5/15																												
76	100%	Fire Sprinklers - Rough	3 days	Fri 1/16/15	Tue 1/20/15	74																											
77	100%	Layout & Saw Cut Concrete	2 days	Fri 1/16/15	Mon 1/19/15	74																											
78	100%	Elevator Pit & Hoistway	27 days	Tue 1/20/15	Wed 2/25/15																												
85	100%	Rough Plumb	14 days	Tue 1/20/15	Fri 2/6/15																												
92	100%	2nd Floor Structural	17 days	Fri 1/23/15	Mon 2/16/15																												
98	100%	1st Floor Framing	25 days	Fri 1/16/15	Thu 2/19/15	74																											
99	100%	Rough Elec	25 days	Fri 1/16/15	Thu 2/19/15	74																											
100	100%	Rough Grind Concrete	2 days	Mon 1/19/15	Tue 1/20/15																												
101	100%	Top-Out Plumb	8 days	Tue 2/10/15	Thu 2/19/15																												
102	100%	Mechanical	23 days	Mon 1/19/15	Wed 2/18/15																												
107	100%	Frame Insp	1 day	Fri 2/20/15	Fri 2/20/15	99																											
108	100%	Drywall	24 days	Mon 2/23/15	Thu 3/26/15																												
118	100%	Elevator Installation	20 days	Fri 3/27/15	Thu 4/23/15	117																											
119	100%	T-Bar Grid	5 days	Fri 3/27/15	Thu 4/2/15	117																											
120	100%	Paint	5 days	Fri 4/3/15	Thu 4/9/15	119																											
121	95%	Polish Concrete	8 days	Fri 4/10/15	Tue 4/21/15	120																											
122	90%	Tile	8 days	Wed 4/22/15	Fri 5/1/15	121																											
123	90%	Finish Elec	12 days	Wed 4/22/15	Thu 5/7/15	121																											
124	0%	Finish Plumb	4 days	Mon 5/4/15	Thu 5/7/15	122																											
125	100%	Finish Mechanical	5 days	Mon 5/4/15	Fri 5/8/15	122																											
126	60%	Door Install	4 days	Mon 5/4/15	Thu 5/7/15	122																											
127	0%	Windows/Glass	3 days	Mon 5/11/15	Wed 5/13/15	125																											
128	85%	Fire Sprinklers - Finish	2 days	Mon 5/4/15	Tue 5/5/15	122																											
129	90%	T-Bar Tile	3 days	Wed 5/6/15	Fri 5/8/15	128																											
130	0%	Cabinets/Countertops	5 days	Mon 5/11/15	Fri 5/15/15	129																											
131	60%	Carpet Flooring	5 days	Mon 5/18/15	Fri 5/22/15	130																											
132	0%	Punch List	5 days	Mon 5/25/15	Fri 5/29/15	131																											
133	0%	Final Inspections	5 days	Mon 6/1/15	Fri 6/5/15	132																											
134	58%	Move Preparations	200 days	Mon 9/15/14	Fri 6/19/15																												
135	100%	General Office Prep	45 days	Mon 9/15/14	Fri 11/14/14																												
141	50%	Physical Move Prep	80 days	Mon 10/13/14	Fri 1/30/15																												
142	100%	Kick Off Meeting	5 days	Mon 10/13/14	Fri 10/17/14	62														MF,SX,CD,KU,Leads													
143	100%	Determine Equipment Requirements	5 days	Mon 10/20/14	Fri 10/24/14	142														SX,Leads,CD,KU													
144	100%	Finalize Equipment Configuration	15 days	Mon 10/27/14	Fri 11/14/14	143														VDR													
145	100%	Vendor Equipment Quote	5 days	Mon 11/17/14	Fri 11/21/14	144														SX,BDG,MF,CD,KU													
146	100%	Review Vendor Equipment Quote	5 days	Mon 11/24/14	Fri 11/28/14	145														SX,KU,IT													
147	100%	Order New Equipment	5 days	Mon 12/1/14	Fri 12/5/14	146																											
148	0%	Receive, Inventory and Hold New Equipment	30 days	Mon 12/8/14	Fri 1/16/15	147														SX,KU,IT													
149	0%	Vendor Set Up Cubicles	10 days	Mon 1/19/15	Fri 1/30/15	148														VDR,SX													
150	100%	Movers	36 days	Fri 4/3/15	Fri 5/22/15																												
151	100%	Determine Mover / Transportation Requirements	6 days	Fri 4/3/15	Fri 4/10/15	119														SX,JC,KU,CD													
152	100%	Develop Move and Logistics Plan	30 days	Mon 4/13/15	Fri 5/22/15	151														SX,JC,MVR													

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								Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
213		0%	Move Execution	10 days	Mon 6/8/15	Fri 6/19/15																												
214		0%	Pack and Prep Existing Location	4 days	Mon 6/8/15	Thu 6/11/15	133																											
215		0%	Prep and Plan IT	4 days	Mon 6/8/15	Thu 6/11/15	133																											
216		0%	New Facility Orientation	4 days	Mon 6/8/15	Thu 6/11/15	133																											
217		0%	Physical Move	1 day	Fri 6/12/15	Fri 6/12/15	216																											
218		0%	User IT Testing and Sign Off	3 days	Mon 6/15/15	Wed 6/17/15	217																											
219		0%	User Unpack and Configure Work Space	3 days	Mon 6/15/15	Wed 6/17/15	217																											
220		0%	Office Move Staff Status Meeting	1 day	Thu 6/18/15	Thu 6/18/15	219																											
221		0%	User Acceptance	1 day	Thu 6/18/15	Thu 6/18/15	219																											
222		0%	Move Complete	1 day	Fri 6/19/15	Fri 6/19/15	221																											
223		0%	Old Building Close Out	50 days	Mon 6/22/15	Fri 8/28/15																												
224		0%	Physical Plant Inspection	5 days	Mon 6/22/15	Fri 6/26/15	222																											
225		0%	Develop Clean Up Punch List by Department / Function	5 days	Mon 6/22/15	Fri 6/26/15	222																											
226		0%	Execute Clean Up Plunch List	5 days	Mon 6/29/15	Fri 7/3/15	225																											
227		0%	Utilities Turned Off	5 days	Mon 7/6/15	Fri 7/10/15	226																											
228		0%	Owner Walk Through Keys Returned	5 days	Mon 7/6/15	Fri 7/10/15	226																											
229		0%	Ensure All Contracts Related to Old Facility are terminated	20 days	Mon 6/22/15	Fri 7/17/15	222																											
230		0%	Final Due Paid and Closed Out	35 days	Mon 7/13/15	Fri 8/28/15	228																											
231		0%	Host Celebration Party and Open House	25 days	Mon 6/22/15	Fri 7/24/15																												
232		0%	Develop Party Plan	7.5 days	Mon 6/22/15	Wed 7/1/15	222																											
233		0%	Develop Attendee List and Invitations	10 days	Mon 6/22/15	Fri 7/3/15	222																											
234		0%	Send Invitations and Track RSVP	5 days	Mon 7/6/15	Fri 7/10/15	233																											
235		0%	Order Stuff	5 days	Mon 7/13/15	Fri 7/17/15	234																											
236		0%	Hold the Party	5 days	Mon 7/20/15	Fri 7/24/15	235																											
237		0%	Project Close Out	70 days	Mon 6/22/15	Fri 9/25/15																												
238		0%	Meeting Prep	25 days	Mon 6/22/15	Fri 7/24/15																												
239		0%	Review Contracts and Agreements	20 days	Mon 6/22/15	Fri 7/17/15	222																											
240		0%	Review Banking and Real Estate Agreements and Status	20 days	Mon 6/22/15	Fri 7/17/15	222																											
241		0%	Review Move and Punch Lists	10 days	Mon 6/22/15	Fri 7/3/15	222																											
242		0%	Review Budget to Actuals	10 days	Mon 6/22/15	Fri 7/3/15	222																											
243		0%	Inventory Equipment and Supplies	10 days	Mon 6/22/15	Fri 7/3/15	222																											
244		0%	Develop Close Out Report Draft	10 days	Mon 7/6/15	Fri 7/17/15	243																											
245		0%	CEO and PM Approve Close Out Report	5 days	Mon 7/20/15	Fri 7/24/15	244																											
246		0%	Put together meeting packages	5 days	Mon 7/20/15	Fri 7/24/15	244																											
247		0%	Close Out Meeting	30 days	Mon 7/27/15	Fri 9/4/15																												
248		0%	Meeting Occurs	10 days	Mon 7/27/15	Fri 8/7/15	246																											
249		0%	Action Items Developed	10 days	Mon 8/10/15	Fri 8/21/15	248																											
250		0%	Action Items Completed	10 days	Mon 8/24/15	Fri 9/4/15	249																											
251		0%	Project Completion	15 days	Mon 9/7/15	Fri 9/25/15																												
252		0%	Action Items Completion Approved	10 days	Mon 9/7/15	Fri 9/18/15	250																											
253		0%	Budget Reconciliation Complete	10 days	Mon 9/7/15	Fri 9/18/15	250																											
254		0%	Board Approves Full Completion	5 days	Mon 9/21/15	Fri 9/25/15	253																											
255		0%	Project Closed	0 days	Fri 9/25/15	Fri 9/25/15	254																											

