

Bruce Wayne

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EDUCATION

California State University, Long Beach

Bachelor of Science in Business Administration, Accountancy
Minor: Communication Studies
Accounting GPA: **X.X** | Cumulative GPA: **X.X**

Expected Graduation Date: December 2017
CPA Eligible Upon Graduation

Orange Coast College – Costa Mesa, CA

Associate in Science in Business Administration
Associate in Arts in Communication Studies
Cumulative GPA: **X.X**

August 2012 – May 2015

EXPERIENCE

Costco Wholesale, Huntington Beach, CA

Front End Assistant (23 hours per week)

October 2013 – November 2016

- Ensured quick and speedy checkout services by loading and boxing items of 40 customer carts per hour
- Managed cash, check, and credit/debit card transactions of up to \$5000 every shift
- Organized inventory of over 400 products to guarantee an accurate and proper recording of sales
- Collected and pushed 15 rows of carts per hour in the parking lot to provide fast and efficient guest service
- Communicated workplace etiquette to temporary and probationary new hires during high-peak seasons
- Greeted customers with enthusiasm to maintain a welcoming and friendly shopping environment

Paramount Pictures, Hollywood, CA

Domestic Marketing Finance Intern (19 hours per week)

February 2016 – May 2016

- Utilized SAP software daily to upload non-media marketing budgets, and update cost reports of film titles
- Prepared 15 - 20 credit card authorizations per week using Word for premieres, screenings, and publicity events
- Reconciled 300 credit card transactions with their corresponding monthly statements
- Created and posted journal entries daily using Excel and SAP to adjust individual line items of marketing budgets
- Allocated 2 editors' salaries to numerous films every week in order to properly reflect editing expenditures
- Raised purchase orders on SAP to vendors in amounts of up to \$500,000 for marketing and advertising projects

ACTIVITIES

Beta Alpha Psi and Accounting Society Member

August 2016 – Present

- Orchestrate a public speaking mentorship program for candidates who struggle with communication apprehension
- Attend weekly speaking engagements of public accounting firms to obtain knowledge about their operations
- Fulfill the 50 activity hours requirement through community service projects and attendance of professional events
- Escort professionals across campus twice a week to the organization's regular meeting venue

OCC Speech, Debate, and Theater Team (20 hours per week)

October 2013 – May 2015

- Competed in 13 different tournaments overall at multiple colleges and universities throughout California
- Wrote, organized, and memorized five 9- to 10- minute speeches dealing with scientific and sociopolitical topics
- Performed in front of audiences as large as 1500 people during final rounds at competitions
- Coached teammates at workshops to help improve their public speaking styles and manage their anxiety
- Top Persuasive Speaker, California Community Colleges Forensics Association State Championship
- Gold Medal Champion in Informative Speaking, Phi Rho Pi National Speech and Debate Tournament
- Conferred the PSCFA Speech and Debate Scholar Award for excellence as both a speaker and a scholar

HONORS

- Placed on the President's Honor List for high scholastic achievement, CSULB and OCC
- Membership in the honors societies of Phi Kappa Phi and Beta Gamma Sigma, CSULB
- Recipient of the Robert Thomas Holmes scholarship, CSULB
- Selected to be a First Amendment Scholar for the Center for First Amendment Studies, CSULB
- Membership in the honors organization of Phi Theta Kappa, OCC