

## Paycheck Schedule

All professional and salaried employees are paid every two weeks. Paychecks will be automatically deposited into employee's bank account. Wage and Earning statements will be mailed electronically to all staff.

The schedule of pay dates for the 2017-2018 school year follows:

<b>10 Month Employees</b>	<b>11 Month Employees</b>	<b>12 Month Employees</b>
<b>(26 Paychecks)</b>	<b>(26 Paychecks)</b>	<b>(27 Paychecks)</b>
August 25, 2017	August 11, 2017	July 3, 2017
September 8, 2017	August 25, 2017	July 14, 2017
September 22, 2017	September 8, 2017	July 28, 2017
October 6, 2017	September 22, 2017	August 11, 2017
October 20, 2017	October 6, 2017	August 25, 2017
November 3, 2017	October 20, 2017	September 8, 2017
November 17, 2017	November 3, 2017	September 22, 2017
December 1, 2017	November 17, 2017	October 6, 2017
December 15, 2017	December 1, 2017	October 20, 2017
December 29, 2017	December 15, 2017	November 3, 2017
January 12, 2018	December 29, 2017	November 17, 2017
January 26, 2018	January 12, 2018	December 1, 2017
February 9, 2018	January 26, 2018	December 15, 2017
February 23, 2018	February 9, 2018	December 29, 2017
March 9, 2018	February 23, 2018	January 12, 2018
March 23, 2018	March 9, 2018	January 26, 2018
April 6, 2018	March 23, 2018	February 9, 2018
April 20, 2018	April 6, 2018	February 23, 2018
May 4, 2018	April 20, 2018	March 9, 2018
May 18, 2018	May 4, 2018	March 23, 2018
June 1, 2018	May 18, 2018	April 6, 2018
June 15, 2018	June 1, 2018	April 20, 2018
June 29, 2018	June 15, 2018	May 4, 2018
July 13, 2018	June 29, 2018	May 18, 2018
July 27, 2018	July 13, 2018	June 1, 2018
August 10, 2018	July 27, 2018	June 15, 2018
		June 29, 2018

No personal deduction paychecks. Does not apply to required deductions.

Employees will have their paychecks electronically deposited into a designated account. If employee makes any changes to their bank account, they must notify the payroll department 5 days prior to pay day. Wage and Earning statements will be emailed to every employee.