



# **Symphony Village at Centreville Rules and Regulations**

**Revised – March 24, 2017**

## Symphony Village at Centreville Clubhouse

### DEFINITIONS

#### **Age Qualified Resident**

An Age Qualified Resident is identified as a person whose proof of official address is a Symphony Village house either as an owner, co-owner, a qualified member of a couple, or a renter who is an age qualified resident.

If the house is rented, only one of two scenarios can be in effect:

- The owner transfers the rights to clubhouse access and amenities to the renter who must meet the age qualifications and the owner no longer can use the facilities; OR
- The owner retains the rights to clubhouse access and amenities and the renter is not allowed to use the facilities.

Age Qualified Residents must meet the following qualifications:

- Any resident 55 years of age or older
- A member of a couple under the age of 55 who is residing with his/her partner who is 55 years of age or older
- A co-owner of a residence under the age of 55 whose partner age 55 years or older, died.

#### **Age Permitted Resident**

An Age Permitted Resident is identified as any child or children 19 years of age or older whose official address is a Symphony Village home and is residing with an Age Qualified Resident. The Age Permitted Resident shall have unlimited access to the clubhouse and its amenities during the hours they are open for use; and will not be required to be accompanied by an Age Qualified Resident. ***The age permitted resident cannot bring guests into the Clubhouse or any of the other community amenities without being accompanied by the applicable age qualified resident with whom they are residing.***

#### **Occupancy**

In no case may any household be occupied by more than three (3) permanent residents if the house contains only two (2) bedrooms; and no more than four (4) permanent residents if the house contains three (3) bedrooms. Therefore, a four bedroom house equates to no more than five permanent residents.

**Symphony Village at Centreville Clubhouse**

**HOURS OF OPERATION**

**MAIN CLUBHOUSE**

**5:00am - 11:00pm**

**EXERCISE ROOM**

**5:00am - 11:00pm**

**INDOOR POOL**

**5:00am - 11:00pm**

**OUTDOOR POOL**

**8:00am - 11:00pm**

**See specific rules for above referenced areas**

## **Symphony Village at Centreville Clubhouse & Outdoor Amenities**

### **GENERAL POLICIES**

1. Residents must accompany their guests at all times while using the facilities. The use of electronic keys by anyone other than the Age Qualified and/or Age Permitted resident to whom the key is assigned is strictly prohibited.
2. Residents of Symphony Village and their guests use the clubhouse and pool facilities at their own risk. The Association, Board of Directors, Volunteers and/or Management shall not be responsible for any accident or injury in connection with such use or for any loss or damage to personal property. All conditions-of-use for the clubhouse and pool areas can and will be re-evaluated from time to time by the Board of Directors as Symphony Village grows and more people become entitled to use the facilities.
3. Users are solely responsible for their personal belongings. The Homeowner's Association or any Management employees will not be held responsible for the loss of any user's personal effects.
4. Residents and guests are required to wear shoes or sandals at all times in the Clubhouse.
5. Smoking will not be permitted anywhere in the clubhouse or pool areas except in the designated outside areas, which are outside the front door of the card room, and any of the parking lots.
6. All residents and guests are required to pick up after themselves and dispose of trash and debris in the appropriate containers.
7. Except for the indoor pool areas and the shower rooms, the wearing of uncovered bathing suits are not permitted in the clubhouse.
8. Furniture is to remain in the room and location where it has been placed.
9. except as directed by the General Manager and/or Board of Directors, clubhouse furnishings and equipment are not to be removed from the clubhouse at any time.
10. Refrigerators are provided for event/activity food storage. All food must be discarded at the conclusion of the event/activity.
11. Open flames and candles are prohibited in the clubhouse.
12. Only Concert Hall is eligible to be rented. You can obtain the lease at the clubhouse or on the website. Clubhouse bar, billiard room, exercise room and swimming pools are not approved for rent and or reservation.
13. Use of the Clubhouse for any special event of any type must be coordinated with management.
14. Beverages are not permitted on the pool tables and the tables must be covered when not in use.
15. All Clubhouse lights (including shower rooms) fans and TVs are to be turned off at the end of use. The last person to leave should check that all doors and windows are closed and locked before they leave.

16. All doors in the Clubhouse will remain closed during all operating hours.
17. To alleviate scheduling conflicts, resident hosting/holding resident-only Clubhouse activities are required to complete an Activity Request Form to reserve space in the Clubhouse. Weekly occurring (regularly scheduled) activities cannot preclude another resident from using the Clubhouse for hosting a one time or infrequent event.
18. The Concert Hall/Ballroom may be rented for private events, on a first come, first serve basis, at the rate of \$250.00 for up to a five hour period. A rental agreement must be obtained from and executed by Management. Symphony Sneakers and Symphony Village Outreach, both 501(c) 3 entities are exempt from having to pay a fee for the use of the Clubhouse for their fund raising activities.
20. Group activities, such as aerobics, line dancing, tae kwon do, yoga, zumba may be allowed in the Clubhouse. An instructor of these activities who charge residents for classes in the Clubhouse must pay a fee to the Symphony Village HOA. Instructors and participants must comply with number 4 above. Instructors must provide proof of insurance prior to using the Clubhouse.
  - a. A sponsored activity using the Clubhouse more than 7 times per month, the fee is \$100.00 per quarter.
  - b. A sponsored activity using the Clubhouse 5 - 7 times per month, the fee is \$50.00 per quarter.
  - c. A sponsored activity using the Clubhouse less than 5 times per month, the fee is \$25.00 per quarter.

All activities will be required quarterly to fill out the Activities Request Form in accordance with number 17 above, which will then be approved by the General Manager and at least one Board Member. Any resident denied a request will have the right to appeal to the entire Board. HOA staff will not normally be available to assist in set up or take down for any of the activities covered by this instruction. The HOA Board has the right to rescind permission at any time.

21. No animals are to be brought into the Clubhouse, with the exception of service dogs.

### **Symphony Village at Centreville Clubhouse**

#### **EXERCISE**

1. The Exercise Room is open to Age Qualified and Age Permitted Residents and accompanied guests age 19 or older when accompanied by an age qualified resident from 5:00am to 11:00pm daily, 7 days a week.
2. Proper use of the exercise equipment is outlined in the equipment user's manuals which are available at the front desk. Improper use can cause injury to the user or damage to the equipment. If you observe equipment that is damaged, please report it to Management. Users are responsible for damage to the equipment caused by negligent use.
3. All equipment must be cleaned with the provided solution after use.
4. Except for scheduled activities, all electronic devices such as personal radios, tape players, or other noise making devices without earphones will not be permitted in the exercise room.
5. While using the exercise room, individuals should wear appropriate attire with appropriate athletic footwear. Bathing suits are not permitted to be worn to exercise in.

6. Male and female locker rooms are available. Locker keys are available at the front desk if needed.
7. Shower stalls are available in each locker room. Individuals are responsible for providing towels and their own toiletries which should be removed when finished. Any toiletries left in the locker rooms overnight will be removed by the staff.
8. Food or glass bottles/containers are not permitted in the locker rooms or exercise rooms.
9. Please limit use of the exercise equipment to 30 minutes when others are waiting.
10. Lights and TVs are to be turned off at end of use.

### **Symphony Village at Centreville Clubhouse**

#### **BILLIARDS**

1. When using the Billiard Room, nonresident guest must be at least 19 years of age and must be accompanied by an age-qualified resident.

### **Symphony Village at Centreville Clubhouse**

#### **BAR**

*(Adopted and Approved by the Board of Directors March 29, 2019)*

2. Only residents 21 years of age or older are allowed to be behind the bar. Family and guests are not allowed behind the bar at any time.
3. No alcoholic beverages will ever be served to anyone under the age of 21.
4. Alcoholic beverages (liquor bottles, wine, etc.) are not to be left or stored on the bar top or any bar counters. All alcohol must be stored in a bar cabinet or cooler except during a Symphony Village sponsored social event.
5. Alcoholic beverages are to be consumed in the immediate area of the Clubhouse, including the pool and pavilion areas. At no time are beverages to be taken from the immediate Clubhouse area.
6. Beverages available from the bar are not to be sold, donations only.
7. The bar and immediate area is never included in the rental of any spaces of the Clubhouse.
8. Only snack foods i.e.: chips, pretzels, peanuts, etc. may be placed on the bar. If other food is to be served, a table should be placed near the bar to accommodate the food.
9. Residents entering the bar area from the pool should wear an appropriate cover-up.