

Sample Timetable for Helper

Wake up : 0630	Bath :2200	Sleep : 2230
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Breakfast : 0645	Lunch time : 1230	Tea break : 1545	Family dinner : 1930
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Morning

- Wash the clothes by washing machine
- Prepare breakfast
- Hang the clothes
- Go to the market
- Prepare lunch, wash all dishes & utensils after lunch
- Sweep & wipe the floors with wet towels(both sitting room & bedrooms)
- Tidy up kids bedroom
- General dusting sitting room & kids' bedroom
- Clean the toilet, wash basin

Afternoon

- Do weekly routine work
- Tidy up master room when sir wake up
- Collect clothes if they are dry enough, fold them, iron clothes(all school uniforms, sir's shirts must be ironed properly)
- Prepare dinner, wash all dishes, utensils after dinner
- Clean up the kitchen
- Clean the bath tub & toilet after your bath

Weekly routine work

Monday: clean all doors & gate, outside balcony
Tuesday: clean all windows
Wednesday: clean & wash all bed sheet, pillow cover for the whole family
Thursday: clean all electric fans & exhaust fans
Friday: clean air conditioning filter
Saturday: Nail cutting for kids' fingers, feet
Sunday: Spare