

Transformational Education Inc.  
Board of Directors Meeting Minutes  
Date: October 24, 2011  
Start time: 6:07PM

**In Attendance:**

Transformational Education Inc. Board of Directors:  
John Solis, La Juana Bivens, Dillon Delvo  
Barbara Coulibaly, Toni Cecchetti, Debbie Eison,

Also in Attendance: Debbie Vallejo and Lawrence Rasheed

**Absent:** Amelia Adams

**Meeting Facilitator:** John Solis, President

**Approval of Minutes from September 19, 2011 meeting:**

**No Discussion.**

**Motion** to approve minutes from September 19, 2011 meeting was made by Dillon Delvo and seconded by Toni Cecchetti

**PASSED 4 - YES 0 - NO 1 - Abstention**

**Adjustment and Amendments to the October 24, 2011 meeting agenda:**

**No Discussion.**

**Motion** to accept October 24, 2011 agenda as it is written was made by Dillon Delvo and seconded by Barbara Coulibaly.

**PASSED 5 - YES 0 - NO**

**Oral/Written Communications from the Public and/or Public to Address BOD:** No public communications or addresses.

**Public Comments:** None

**ACTION ITEM 1: Approve Memorandum of Understanding (MOU) between Creative Child Care, Inc., (CCCI) and Transformational Education Inc./TEAM Charter School (TE/TEAM CS)**

**Discussion:**

T. Cecchetti:

- MOU is spelled out specifically and leaves no room for misunderstanding or misinterpretation
- TEAM must cooperate to get things done as efficiently and inexpensively as possible
- MOU between CCCI and TE/TEAM CS is a cost effective plan for the school

J. Solis:

- Whatever methodology to cost allocation is used must be in accordance with approved principals and requirements that must be adhered to by either organization
- Doug Wacker needs to make sure he keeps both CCCI and TE/TEAM CS out of the scrutiny of auditors

**Motion** was made by T.Cecchetti and seconded by B. Coulibaly.

**PASSED 4- YES 0 - NO 1 - ABSTENTION**

### **ACTION ITEM 2: Approve Protocol for PTO Fundraising Money Tracking**

#### **Discussion:**

- The general consensus is for the PTO to have a checking account separate from TE/TEAM CS
- T. Cecchetti stated that there needs to be oversight and suggested a system that allows for more than one person to have responsibility dealing with transaction, i.e., one writes check, one balances checkbook, one gives approval, one makes deposits
- B. Coulibaly suggested that there be at least 2 signatures required
- The discussion was tabled until such time Doug Wacker has the opportunity to meet with the PTO and discuss a process

**TABLED**

### **INFORMATION ITEM 1: CFO's Fiscal Report**

Doug Wacker was ill and could not attend. D. Eison provided a brief overview and handout showing that TE/TEAM CS is not overspent in any category.

### **INFORMATION ITEM 2: Principal's Report**

*Progress Reports* – Distributed to parents on Friday, October 21, 2011

*Picture Day* – Thursday, November 3, 2011, ABC portrait will take student, faculty, and staff photographs. The challenge is where to take them. Dillon Delvo suggested the Podesto Teen Impact Center if the weather is good.

*TEAM CS American Cancer Society Coin Drive and Pink Shirt Day* – In honor and recognition of Breast Cancer Awareness it has been requested the students, faculty, and staff wear pink shirts on Thursday, October 27, 2011. There will be a representative from the American Cancer Society on campus to provide information to parents regarding the resources available to them. D. Vallejo asked people to adopt a classroom and match the funds collected up to \$50. Each class was adopted and we received 1 extra contribution.

*Back to School Night* – Standing room only. Most parents participated by coming to the event. Classes performed and each teacher hosted the parents in their classrooms and provided an overview of their curriculum to the parents.

*CELDT California English Language Development Test* – With cooperation and help from Stockton Unified School District employee Traci Albe students identified through a home language survey were tested. Tests are being graded now. Tests must be completed by October

31, 2011. There are 45 students who will be CELDT tested. Forty-four of the students speak Spanish as their first language. One student speaks Laotian.

*Calendar of Events* – October Events Calendar was reviewed with the Board. Halloween parade will be the morning of October 31, 2011. Time is TBD.

*Podesto Teen Impact Center* – TEAM CS has an agreement with center to accommodate our students for physical education classes on Tuesdays, Thursdays, and Fridays.

#### **INFORMATION ITEM 4: Executive Director’s Report**

*Letter to Student from Supervisor Ornellas* – TEAM CS student received a very nice letter from Supervisor Ornellas regarding seeing his picture from his first day of kindergarten at TEAM CS in the Stockton Record

*Student Statistics* – Board was provided a handout showing the current student data and demographics for the 2011-2012 school year. Board member L. Bivens asked if we were at capacity. D. Eison said that we are almost at capacity.

*Hunter Building* – Prospective buyers have property in escrow and are in the process of doing their due diligence.

*CCCI & TEAM CS Crab Feed Fundraiser* – CCCI Board has agreed to make the annual CCCI Crab Feed fund raiser a CCCI/TEAM CS fundraiser in 2012.

*Collect Conflict of Interest Form 700* – T. Cecchetti gave D. Vallejo her Form 700. There are still a few board members who have not yet provided the form.

*Before & After School Program* – 70 out of the 139 students enrolled in TEAM CS are also enrolled in the CCCI Before & After School Program

*For 1023 Application* – All information requested by Greg Moser’s office has been provided

*Trigger Tracker Handout* – The situation is looking better than it did last month.

**CLOSED SESSION:** Procopio, Cory, Hargreaves & Savitch LLP, Attorney Greg Moser’s “cease and desist letter” regarding breach of fiduciary duties and inflammatory statements regarding CCCI by a former board member. No information and/or comments from the closed session have been recorded.

#### **OPEN DISCUSSION BY BOARD MEMBERS:**

- J. Solis:
  - Would like to see written reports on the points listed and presented as the Information Items for our records

#### *Positive Press*

- J. Solis:
  - suggested a forum for event dinners, fundraisers, recognition dinners and follow up with a ceremonious showing of pictures as evidence of the success of the events
  - Also suggested soliciting letters to the editor from parents complementing Back to School Night
- B. Coulibaly:
  - Would like to see positive newspaper articles
- T. Cecchetti:

- o Thinks a letter written to the community section “Lens” of the Stockton Record showcasing the differences of TEAM CS would show that we are working in the direction of the Harlem Children’s Center
- o Would like a public relations strategy and write up
- o Is going to write a letter to the editor of the Stockton Record regarding the success of the TEAM CS Back to School Night
- B. Coulibaly:
  - o Stated that observing children at TEAM CS was a pleasure

*Memorandum of Understanding between TEAM CS and SUSD for Special Education Services*

- D. Eison made the BOD aware of the fact that TEAM CS has yet to get a memorandum of understanding from the Stockton Unified Special Education Department, even though the request from TEAM CS to Stockton Unified was made in June 2011. She also stated that even though they have not provided services they will not allow TEAM CS to contract with another service provider as they are listed as the provider for special education services for the first year in the TEAM CS petition.
- T. Cecchetti suggested she contact the SUSD superintendent and/or Matthew Wright, an attorney that specializes in education law.

*Conflict on night of CCCI/TEAM CS 2012 Crab Feed Fundraiser*

- Some of the Board members have a standing conflict on the night of the fundraiser and will not be able to attend

*BOD Training*

- It was agreed by the 6 members present that Saturday, November 19, 2011, at noon or after would be a good day to schedule the BOD training as outlined in the Implementation Grant. D. Eison is going to contact David Wilson in San Diego to firm up the date.

**ITEMS TO ADD TO AGENDA FOR NOVEMBER 2011 MEETING**

- TEAM CS PTO President, Mr. Diggs

**Meeting was adjourned at 7:24PM**