

Transformational Education Inc.  
Board of Directors Meeting Minutes  
Date: November 14, 2011  
Start time: 6:14 PM

**In Attendance:**

Transformational Education Inc. Board of Directors:  
Dillon Delvo, Barbara Coulibaly, Debbie Eison

Also in Attendance: Doug Wacker, Debbie Vallejo and Lawrence Rasheed

**Absent:** John Solis, La Juana Bivens, Toni Cecchetti, Amelia Adams

**Meeting Facilitator:** Dillon Delvo, Treasurer

**Approval of Minutes from October 24, 2011 meeting:**

**No Discussion**

**Motion**

**PASSED YES NO**

**NO VOTE, NOT A QUORUM FOR THE MEETING – Cont. to November 19, 2011 Meeting**

**Adjustment and Amendments to the November 14, 2011 meeting agenda:**

**No Discussion.**

**Motion**

**PASSED YES NO**

**NO VOTE, NOT A QUORUM FOR THE MEETING**

**Oral/Written Communications from the Public and/or Public to Address BOD:**

Mr. Kirt Diggs, President of the TEAM Charter School Parent Teacher Organization (PTO) attended and addressed the Board. He provided background information, ideas on how the PTO will best serve TEAM Charter School students and families, and suggested each parent who comes on campus be greeted with an introduction and handshake from the faculty and staff.

**Public Comments:** None

**ACTION ITEM 1:** Approve Protocol for PTO Fundraising Money Tracking

**NO VOTE, NOT A QUORUM FOR THE MEETING MEETING – Cont. to November 19, 2011 Meeting**

**INFORMATION ITEM 1:** CFO Fiscal Report

Chief Financial Officer distributed and reviewed a Budget to Actual summary in addition to a Budget to Actual Comparison. He stated the budget needs to be revised in two expenditure categories, "Insurance" and "Other Services and Operating Expenses" to cover the actual insurance cost (underestimated), employee fingerprinting, and advertising. Also, the budget needs to be revised to reflect the additional approx. \$7650 per ADA due to the increase in enrollment. This could be a revenue increase of approx. \$104,000. The last budget revision is to decrease our projected revenues by approx. \$69,750 to allow for the possible "State trigger." NOTE: If you would like a copy of the Information Item 1 Attachments please contact Debbie Vallejo.

**INFORMATION ITEM 2:** Principal's Report

**Enrollment:** Principal Lawrence Rasheed reported that the current enrollment is 131 students. Two were lost to attrition with three prospective students enrolling in the next week. Two kindergarten classes and the second grade class are now full. There is a waitlist for second grade.

**Art & Spanish Classes:** Implementation of classes is going well.

**Student Progress Reports & Teacher Evaluations:** Parent Teacher Conferences take place November 16-18. The first 3 formal teacher evaluations have taken place. A copy of the Goals and Objective and Formal Evaluation Form was handed out at the meeting.

**Picture Day:** Took place at the Podesto Teen Impact Center on November 3<sup>rd</sup>. On that day, two TEAM Charter School students were found to have lice and precautionary measures were taken.

**Staff Member Assault:** A Before and After School staff member was assaulted of the school premises. Police were contacted, a report made, parents were informed, and assured that every precautionary measure has been taken to ensure a safe campus.

**Birthday Celebration & Breast Cancer Drive:** Birthday students, birthday teachers, and parents attended the birthday celebration at the Podesto Teen Impact Center. The party was a success. We raised \$880.70 for the American Cancer Society for Breast Cancer Awareness Month. Half the proceeds came from the classrooms and the other half from donors not associated with the school.

**Social Justice:** There was a discussion at the last faculty meeting around the subject of how social justice should and could be implemented throughout the curriculum and imbedded in the pedagogy.

NOTE: If you would like a copy of the Information Item 2 Attachments please contact Debbie Vallejo.

**INFORMATION ITEM 3:** Executive Director's Report

**CSDC Conference:** Executive Director Debbie Eison provided an overview of the CSDC Conference attended November 7-8<sup>th</sup> in Concord.

**Hunter Building:** The Hunter Building is scheduled to close this month. The buyers are comfortable with the plans for tenant improvements but are having some push back from the City of Stockton who is now requiring firewalls between the first and second floor. The cost associated with the firewall and possible seismic retrofitting could be a deal breaker. In the event the Hunter Building does not close we have a possible backup facility at 600 East Main Street.

**CCCI and TEAM Charter School Crab Feed Fundraiser:** Debbie Eison provided an overview of the CCCI and TEAM Charter School Crab Feed Fundraiser. The event is January 28,

2011, and tickets are \$45 each and \$450 for a table. She asked members present if possible to secure items that could be used for the silent auction and/or raffle. As he previously stated, Dillon Delvo has a conflict on that date and will not be able to attend. There was a discussion among Board members regarding other conflicts and/or possible conflicts as well.

**Collect Conflict of Interest Form 700:** Conflict of Interest Forms must be given to Debbie Eison if you have not already done so. Barbara Coulibaly stated that she would like to have some direction regarding the completion of this form as it covers such a depth of information.

**Before & After School Program:** There are 70 plus children enrolled. The goal of TEAM is to coordinate with the Before & After School Program to implement “clubs” where children can practice skills in a fun way.

**Form 1023 Application:** The form has been completed and sent in.

**David Wilson/November 19, 2011 Board Workshop:** The Board Workshop is from Noon-4:00pm at 5717 Pintail Court, Stockton. An agenda for the workshop was distributed.

NOTE: If you would like a copy of the Information Item 3 Attachments please contact Debbie Vallejo.

**OPEN DISCUSSION BY BOARD MEMBERS:** Since there was not a quorum there were no votes, including the vote to adjourn the meeting. It was agreed the meeting would be continued on November 19, 2011.

**Meeting WAS NOT adjourned, but continued to the November 19, 2011 Board Meeting.**