



Transformational Education Inc.
Board of Directors Meeting Minutes
Date: January 9, 2012
Start Time: 6:00PM

In Attendance:

Transformational Education Inc. Board of Directors:
John Solis, Dillon Delvo, Toni Cecchetti, Debbie Eison,

Also in Attendance: Doug Wacker, Debbie Vallejo, Lawrence Rasheed, Monique Hernandez,
Kirt Diggs (PTO President)

Absent: La Juana Bivens, Barbara Coulibaly, Amelia Adams

Meeting Facilitator: John Solis, President

Approval of Minutes from November 14 continued to the 19, 2011 meeting:

No Discussion

Motion: Dillon Delvo

Second: Toni Cecchetti

PASSED 4-YES 0-NO

Adjustment and Amendments to the meeting agenda:

Adjustments made as follows:

1. Change date from November 17 to November 19, 2011, on “Approve Minutes of the TEA BOD Meeting”
2. Delete “Action Item 1” as it was voted on at the November 14, 2011 meeting
3. Change “Action Item 2” to “Action Item 3”
4. Change “Action Item 3” to “Action Item 2”

Motion: Dillon Delvo

Second: Toni Cecchetti

PASSED 4-YES 0-NO

NONE

Oral/Written Communications from the Public and/or Public to Address BOD: None

Public Comments: Kirt Diggs, TEAM Charter School Parent and PTO President

Mr. Diggs expressed concern with drop-off/pick-up area process, in addition to a concern for campus security as the security had been breached on two occasions the week prior to the January Board meeting. He

requested that something be done “now” to prevent future situations regarding unauthorized people entering the campus and/or parking lot area. Also, he stated that he would like additional personnel in the drop-off/pick-up area to assist and ensure safety.

The Board discussed solutions such as hiring a security guard and adding a keypad to the outside gate on the El Dorado Street side. Doug Wacker is to look into hiring additional security. A security company will be contacted regarding the keypad for the gate.

ACTION ITEM 2: Meet Every Other Month

A Motion was made to change the TEI BOD Meeting Calendar to every other month. With changes, the meeting schedule for the remainder of the 2011-2012 school year is as follows:

Monday, March 12, 2012

Monday, May 14, 2012

Motion: Dillon Delvo

Second: Debbie Eison

PASSED 4-YES 0-NO

ACTION ITEM 3: Policy for Absenteeism

A Motion was made to form a committee to create a policy for absenteeism to present to the TEI BOD for review and/or approval or revision. The committee is as follows:

Dillon Delvo

Toni Cecchetti

John Solis

Debbie Eison

Motion: Dillon Delvo

Second: Toni Cecchetti

PASSED 4-YES 0-NO

INFORMATION ITEM 1: CFO’s Fiscal Report

- TEAM to receive tax money from SUSD in lieu of property tax. Monthly revenue flow from this source should be \$10,000-\$11,000. SUSD owes TEAM \$45,000 for back payments. Lack of payments to TEAM was brought to SUSD attention via letter with a positive outcome.
- TEAM should receive \$325,000 late March or early Spring from PCSGP (Public Charter School Start-up Grant Program)
- No change in revenue from prior month
- New line on budget report “Student Body Fundraising
- Main expenditures are teacher salaries, \$45,000-\$48,000 per month
- \$250,000 in bank
- CFO to meet with TEAM principal regarding budget revisions
- Receiving bids from prospective auditors, CFO recommends Gilbert & Associates from Sacramento

INFORMATION ITEM 2: Facility Report – Guest Presenter, Mahala Burns of Cort Companies

- Presentation with handouts on 600 East Main Street & 615 East Main Street
- Cort Companies wants TEAM Charter School in the location
- Discussion regarding E Occupancy
- Relatively minor build-out to accommodate TEAM, enough time to complete prior to 2012-2013 school year
- Discussion regarding location. Questions regarding facility being a long-term solution and good decision for TEAM and CCCI
- Will schedule a Board walk-through for both TEAM and CCCI Boards

INFORMATION ITEM 3: Principal’s Report

- General Overview
- December Family Night 2011 was well attended
- Enrollment, room for the following
 - 7 – Kindergarten
 - 3 – 3rd Grade
- 2nd and 3rd Grades are at capacity
- SUSD is now providing services of speech therapist and school psychologist. It was suggested that both sign in and out when visiting TEAM so we can account for time billed by SUSD.

INFORMATION ITEM 4: Executive Director’s Report

- Sunday, May 6, 2012, Cinco de Mayo Parade, TEAM can participate with float
- Want to dedicate a part-time hire for maximum of 20 hours per week for 4-5 months to assist with recruitment and enrollment
- Policies and processes need to be data driven
- Possible solution to drop-off/pick-up issue
 - Hire 1 new employee
 - Use parent volunteers
 - Establish protocols for parents to follow to ensure safety
- Tardy and absent students

OPEN DISCUSSION BY BOARD MEMBERS:

- Discussion regarding security breach
- Agreement that safety for our students and staff are a priority
- ID Faculty, staff, visitors
- Uniform for security, campus monitor to be hired

ITEMS TO ADD TO AGENDA FOR MARCH 12, 2012 MEETING:

- Follow up on Kirt Diggs request for security and a solution for pick-up/drop-off

Motion to Adjourn was made by Debbie Eison and Seconded by Toni Cecchetti. Meeting was adjourned at 7:25PM.