

Transformational Education Inc.  
Board of Directors Meeting Minutes  
Date: February 11, 2013  
Start Time: 5:35PM

**In Attendance:**

Transformational Education Inc. Board of Directors: John Solis, Debbie Eison, Dillon Delvo, Tony Sajor,  
Debbie Vallejo

Also in Attendance: Doug Wacker

**Absent:** Amelia Adams, La Juana Bivens, Barbara Coulibaly, Toni Cecchetti

**Meeting Facilitator:** John Solis, President

**Approval of Minutes from December 10, 2013 Meeting:**

**No Discussion**

**Motion:** Tony Sajor

**Second:** Dillon Delvo

**Adjustment and Amendments to the meeting agenda:**

Debbie Vallejo requested Board approval of the TEAM Charter School 2013-2014 School Year Calendar be added to agenda as Action Item #3.

**No Discussion**

**Motion:** Dillon Delvo

**Second:** Tony Sajor

**Oral/Written Communications from the Public and/or Public to Address BOD:** Linda Verdun-Brown of Humphrey's College presented the idea of TEAM Charter School becoming a feeder school for Able Charter House School (grades 9-12). She provided the Board with an overview of Able Charter House School and left handouts.

**Public Comments:** None

CLOSED SESSION

Expulsion J. G.

Student Attendance Review Team (SART) K.B.

Report on Closed Session

**ACTION ITEM 1:** Approve Teacher Evaluation Policy/Tool

**Motion:** Tony Sajor

**Second:** Debbie Vallejo

**Discussion:** Dillon Delvo presented an overview of the Teacher Evaluation Tool. He stated he combined different templates to create. Tony Sajor asked who does the evaluations; answer Dillon Delvo. Board felt it would be an effective tool as it provides goals and expectations and is a good format. Debbie Eison explained the correlations between the evaluation tool and the federal money provided by the PCSGP (Public Charter School Grant Program). The evaluation tool meets the federal criteria.

**PASSED      5-YES              0-NO              0-Abstain**

**ACTION ITEM 2:** Approve School Director Evaluation Policy/Tool

**Motion:** Tony Sajor

**Second:** Debbie Vallejo

**Discussion:** Debbie Eison explained the administration evaluation tool. The content is good but she hopes to change the format to a rubric layout.

**PASSED      4-YES              -NO              1-Abstain (Dillon Delvo)**

**ACTION ITEM 3:** Approve TEAM Charter School 2013-2014 School Year Calendar

**Motion:** Tony Sajor

**Second:** Dillon Delvo

**Discussion:** John Solis asked that calendar be emailed to the Board.

**PASSED      5-YES              0-NO              0-Abstain**

**INFORMATION ITEM 1:** School Director's Report

- Stockton Unified School District audit visit on January 25, 2013, was a success. The main responsibility of the visit was to insure our reporting is accurate.
- Enrollment is at 266. Five new students started TEAM on Monday, February 11, 2013.
- Enrollment for the 2013-2014 school year is now open.
- We are considering two half day Transitional Kindergarten classes rather than one full day. It is a better use of the facility, better ADA, and will not be as taxing on the TK students as they are on the youngest end of those that qualify to start school.
- There is an extended care/tutorial issue. We will start a program where everyone will be charged for the services, even if it is a nominal fee.
- The School Accountability Report Card (SARC) has been posted on the TEAM Charter School website.
- The parent/teacher conferences were well attended. Ninety percent of the parents came to the meetings.
- Four new clubs are starting this semester.
- Field Trips:
  - Brubeck Concert at the Bob Hope Theater was nice but long.
  - Council of Government field trip for the 3<sup>rd</sup> grade class is scheduled for February 14<sup>th</sup>.
  - Carlos Villapudua will be providing a tour of the new County Administration Building in for the 3<sup>rd</sup> grade class.
- Assemblies:
  - Hip Hop Don't Stop/With Our Words Assembly was well received. The group gave TEAM students 1500 books to take home and add to or start their personal libraries.
  - The Kaiser Permanente group came to TEAM and provided an Exercise Across California assembly. The assembly is to encourage nutrition and exercise. The assembly was in accordance with a \$1500 grant for 2<sup>nd</sup> – 4<sup>th</sup> grades. The group also donated 70 jump ropes to the school.
  - Assemblyman Michael Tubbs will be coming to TEAM to speak with the students about his past and current experiences.
- Student Study Teams (SSTs) reinforce what we are doing in school and encourage the parents to carry over the learning into their home environment. We have had success with the SSTs.

**INFORMATION ITEM 2: CFOs Report**

- Review of Budget Summary. Currently received 39% of revenue from State but spent 51%. Reporting for P2 will be in April. Our revenue will be greater with the increased number of students on the P2 report. We qualified to receive \$67,000 from the SB740 (Senate Bill 740/Facilities Grant), although we do not have a specific date as to when the disbursement will occur.
- We are looking to get a bridge loan from Oak Valley Community Bank for \$200-\$300k. The loan will be to CCCI and TEAM will borrow the money from them. TEAM does not have the credit history needed to secure the loan. CCCI has a 20 year credit history.
- Also met with Bank of Stockton. Awaiting information on whether or not they will work with us on a bridge loan.

**INFORMATION ITEM 3: Executive Director's Report**

- Crab Feed fundraiser is on March 2, 2013. Doug Wacker suggested the Board donate a gift basket for the event.
- John Solis suggested we have a ceremony for those students transitioning from kindergarten to first grade and invite dignitaries and the press.
- Curriculum/Student Progress:
  - All kindergarten classes will finish the kindergarten curriculum and move to the first grade curriculum in the Spring.
  - Ninety percent of the students will be at grade level by school year's end.
- Second through fourth grades will begin one hour of instruction daily using CST sample testing to prepare for the upcoming STAR Testing.
- Debbie Vallejo shared the lockdown situation encountered on January 18<sup>th</sup>. An intruder scaled the fence to the play yard and approached one of the kindergarten teachers. She distracted him, called for security; he was taken from our property and arrested almost immediately by the Stockton Police Department. The faculty and staff handled the situation according to the school lockdown plan. The intruder was a mental patient.
- Nutrition implemented a new bar scan system which is working well. We have only used it for 3 days and are smoothing out the wrinkles. The first NSLP (nutrition program) audit will take place in March. The system should be running very smoothly prior to the audit.

**OPEN DISCUSSION BY BOARD MEMBERS:**

- Possible buyer for 625 East Market Street which TEAM will be able to utilize. Still too early for the details.
- John Solis presented the Cinco De Mayo parade information. He stated parade would be a good event for TEAM to be involved in and recommend we participate. He provided a map of the route and the group made suggestions as to what might be used by the children, i.e., bicycles, school bus, flat bed, etc.

**ITEMS FOR AGENDA OF APRIL 8, 2013 BOARD MEETING:**

- None
- Debbie Eison will not be able to attend meeting on April 8<sup>th</sup>.

**Motion to Adjourn was made by Tony Sajor and Seconded by Dillon Delvo. Meeting was adjourned at 7:21PM.**