

Transformational Education Inc.  
Board of Directors Meeting Minutes  
Date: May 13, 2013  
Start Time: 5:38PM

**In Attendance:**

Transformational Education Inc. Board of Directors: John Solis, Debbie Eison, Dillon Delvo, Tony Sajor,  
Debbie Vallejo, Amelia Adams, La Juana Bivens

Also in Attendance: Doug Wacker, Heidi Lucero, Tod Hill, Candy Vargas

**Absent:** Barbara Coulibaly, Toni Cecchetti

**Meeting Facilitator:** John Solis, President

**Approval of Minutes from March 18, 2013 Meeting:**

**No Discussion**

**Motion:** Debbie Vallejo

**Second:** Dillon Delvo

**Adjustment and Amendments to the meeting agenda: None**

**No Discussion**

**Motion:**

**Second:**

**Oral/Written Communications from the Public and/or Public to Address BOD:** Introduction of guests Heidi Lucero (Title I Teacher, TEAM Charter School), Tod Hill (Deputy Auditor, San Joaquin County), and Candy Vargas (El Concillio).

**Public Comments:** None

**ACTION ITEM 1:** Approve Student & Parent Handbook Revision for School Year 2013-2014

**Motion:** Debbie Vallejo

**Second:** Amelia Adams

**Discussion:** None

**PASSED      6-YES              o-NO              o-Abstain**

**ACTION ITEM 2:** Approve Bell Schedule for School Year 2013-2014

**Motion:** Tony Sajor

**Second:** Amelia Adams

**Discussion:** None

**PASSED      6-YES              -NO              o-Abstain**

**ACTION ITEM 3:** Approve BBVA “Compass for your Cause” Board Resolution

**Motion:** Amelia Adams

**Second:** Tony Sajor

**Discussion:** Debbie Eison explained program

**PASSED 6-YES o-NO o-Abstain**

**ACTION ITEM 4:** Implement Board Term of Office Structure

**Motion:** Dillon Delvo

**Second:** Amelia Adams

**Discussion:** John Solis asked D. Eison to send letter notifying Board members whose terms expire June 23, 2013.

**PASSED 6-YES o-NO o-Abstain**

**ACTION ITEM 5:** Approve Budget for School Year 2013-2014

**Motion:** Debbie Vallejo

**Second:** Tony Sajor

**Discussion:** Doug Wacker led review.

**PASSED 7-YES (Includes L. Bivens) o-NO o-Abstain**

**ACTION ITEM 6:** Approve the Finance and Audit Committee Charter

**Motion:** La Juana Bivens

**Second:** Dillon Delvo

**Discussion:** Audit Committee will be appointed prior to 2013-2014 school year.

**PASSED 7-YES o-NO o-Abstain**

**INFORMATION ITEM 1:** Enrollment – Debbie Vallejo

- Enrollment is on target for new school year. Currently have a small number of openings in transitional kindergarten, first, second, third, fifth.

**INFORMATION ITEM 2:** School Director’s Report

- Faculty evaluations in progress
- Orientation for new students on May 22<sup>nd</sup>, Board is invited to attend
- End of year events
  - o Field trip to:
    - Giants game
    - Stockton Record
    - Hagen Museum on RTD
    - School Carnival (June 12)
  - o Special Education – SUSD partnering well with TEAM
  - o Parent Teacher Organization (PTO)
    - Selling World’s Finest Chocolate, Juice it Up icy drinks
    - Paying for kindergarten graduation caps and tassels
    - Volunteering for school carnival
    - Teacher Appreciation Lunch
- Kinder graduation June 13<sup>th</sup> at 9:15AM at TEAM Charter School, Michael Tubbs Keynote
  - o Board invited to attend
  - o Traffic control for day of graduation discussed

**INFORMATION ITEM 3:** CFOs Report

- P2 Report and appropriations

- Audit went well, no errors
- PENSEC: Modified report in July to ensure we receive funding sooner
- PCGSB: Quarterly report due July 15
- CON AP: Report for federal funding (Title I, Title II) due in June
- Auditors returning in the Fall
- Attendance runs at 95%
- Awards for perfect attendance to be given (medal and certificate)

**INFORMATION ITEM 4:** Executive Director's Report (ED report provided in Board packet)

- Facilities
- Foundation
- Fund Development
- Board Committee Development

**OPEN DISCUSSION BY BOARD MEMBERS:**

- None

**ITEMS FOR AGENDA OF JUNE 10, 2013 BOARD MEETING:**

- Board Committee Development
  - Executive Committee
  - Governance Committee
  - Nominating Committee
- Changing meeting day to Tuesday, Wednesday, or Thursday instead of Monday

Motion to Adjourn was made by Tony Sajor and Seconded by Dillon Delvo. Meeting was adjourned at 7:31PM.