



Transformational Education Inc.

Board of Directors Meeting Minutes

Date: August 25, 2014

Start Time: 5:33PM

Directors in Attendance: John Solis, Toni Cecchetti, Debbie Eison, Tod Hill, Tony Sajor, Debbie Vallejo

Directors Absent: Candy Vargas

Also in Attendance: Doug Wacker, Marlesse Cavazos

Meeting Facilitator: John Solis, President

Adjustment and Amendments to the meeting agenda: None

Oral/Written Communications from the Public and/or Public to Address BOD: None

Public Comments: None

ACTION ITEM 1: Approve Minutes from the August 12, 2014 Board Meeting

Discussion: None

Motion: Tod Hill

Second: Tony Sajor

PASSED 6-YES 0-NO 0-Abstain

ACTION ITEM 2: Approve Promotion & Retention Policy – D. Vallejo

Discussion: Adopted to align with protocol for public schools

Motion: Tony Sajor

Second: Toni Cecchetti

PASSED 6-YES 0-NO 0-Abstain

ACTION ITEM 3: Approve Amendments to Employee Handbook – D. Eison

Discussion: Amendments were general and included revised dates for 2014-2015 school year, in addition to removal of school bell schedule and teacher work hours. This will serve as the template for subsequent TEAM Charter School Employee Handbook(s).

Motion: Tony Sajor

Second: Tod Hill

PASSED 5-YES 0-NO 1-Abstain (D. Vallejo)

- INFORMATION ITEM 1:** Public Charter School Grant Program (PCSGP) Report – D. Eison
Auditors reviewing TEAM Charter School’s PCSGP administration were happy with the governance and finance pieces. To complete the review and receive the final apportionment of this grant TEAM must submit the auditor’s final review to the California Department of Education. The \$57,500 due to the school should be received late October 2014.
- INFORMATION ITEM 2:** CFO Report – D. Wacker (See Budget Reports)
- Education Protection Account (EPA) Spending Plan Actual Expenses
 - Budget to Actual
- INFORMATION ITEM 3:** Deputy Executive Director Report – D. Vallejo
- Current enrollment 459 students for 2014-2015 SY
 - TK – Enrollment is 23
 - Kinder – Enrollment is 93
 - First – Enrollment is 93
 - Second – Enrollment is 93
 - Third – Enrollment is 88
 - Fourth – Enrollment is 45
 - Fifth – Enrollment is 24
 - Review of current classrooms assignments
 - 600 East Main Street
 - 621 East Market Street
 - Kinder Camp success
 - Continuing Adult Education recruitment meetings
 - AM – No attendees
 - PM – 9 attendees
- INFORMATION ITEM 4:** Principal Report – M. Cavazos
- Review of Staff Development sessions
 - First Day of School success
 - Student Drop off/Pick up procedures
- INFORMATION ITEM 5:** Executive Director Report – D. Eison
- Recognized Tony Sajor’s promotion to Captain, SPD
 - Announcement of Tony Sajor resigning from the TEI Board of Directors.
 - TEAM Charter School benefited from Captain Sajor’s Board participation and recognizes his many positive contributions to the school
 - Captain Sajor spoke to his time on the Board
 - Board Member Tod Hill commented on the positive motivation presented by guest speaker Kevin Bracy.
 - Board Members are invited to attend a meeting on Tuesday, August 26th, with the Charter Capital team from 1:30PM – 3:00PM. The Charter School Capital team is coming in from both North Carolina and the California Bay Area.

- 540 East Main Street (2nd Floor of the Family Court Building) – Work will begin again tomorrow after a delay caused by the AOC (Office of the Courts) who are located in the Bay Area and in Southern California.
- Captain Sajor can direct us to people to assist with our facilities expansion and cost concerns should the need arise.
- No Workman’s Comp accidents have occurred since the school’s opening in September of 2011.
- Debbie urged everyone to write a letter to the Govenor, their Representative, and their congress man/woman asking that Senate Bill 1263, which limits the ability of some school districts to authorize charter schools other than those in their district, be defeated.
- SUSD Special Education Meeting – Discussion regarding an MOU, services, future support, ADA revenue.

Agenda Items for next Board meeting: None noted

Motion to adjourn at 6:41PM

Motion: Tony Sajor

Second: Tod Hill

PASSED

6-YES

0-NO

0-Abstain