



Transformational Education Inc.  
Board of Directors Meeting Minutes  
Date: October 30, 2013  
Start Time: 6:45PM

**Directors in Attendance:** John Solis, Debbie Eison, Tod Hill,  
Debbie Vallejo, Candy Vargas

**Directors Absent:** Amelia Adams, Barbara Coulibaly, Dillon Delvo, Tony Sajor

**Also in Attendance:** Doug Wacker, Heidi Lucero

**Meeting Facilitator:** John Solis, President

**Approval of Minutes from August 26, 2013 Meeting:**

**Discussion:** None

**Motion:** Debbie Vallejo

**Second:** Debbie Eison

**PASSED 4-YES 0-NO 1-Abstain**

**Adjustment and Amendments to the meeting agenda:** None

**Oral/Written Communications from the Public and/or Public to Address BOD:** None

**Public Comments:** None

**ACTION ITEM 1:** Approve 2013-2014 Educational Protection Account Spending Plan

**Motion:** Tod Hill

**Second:** Candy Vargas

**Discussion:** Must be posted on TEAM website by November 4, 2013. Can only be spent on certificated salaries to satisfy voters desire to allocate money for specific use.

**PASSED 5-YES 0-NO 0-Abstain**

**ACTION ITEM 2:** Adopt TEAM After School Pickup Policy

**Motion:** Candy Vargas

**Second:** Tod Hill

**Discussion:** None

**PASSED 5-YES 0-NO 0-Abstain**

**ACTION ITEM 3:** Approve Policy for Admitting Students Who Turn 5 After the Kindergarten Admittance Date

**Motion:** Debbie Vallejo

**Second:** Tod Hill

**Discussion:** None

**PASSED      5-YES                  o-NO                  o-Abstain**

**INFORMATION ITEM 1:** Deputy Executive Director's Report– Debbie Vallejo

- Current enrollment is 354.
- Average daily attendance (August/September/October) to date is 95.99%.
- Debbie Vallejo and Heidi Lucero attended a Behavior Management System training to be certified in assisting staff in recognizing signs of escalation in behavior and how to apply tools for tension reduction with the intention of not reaching any physical restraint stage.
- School Site Council had first meeting for the 2013-2014 school year in October. Monthly meetings are scheduled.
- Lt. Tony Sajor came to the school to assist with the TEAM Emergency Plan. His assistance and guidance refining our current emergency plan was extremely valuable.
- The President of the California Charter School Association (CCSA) visited the school in October. It was a good which included a campus tour and a sit down session that allowed us to discuss CCSA resources and current programs.

**INFORMATION ITEM 2:** Principal's Report – Heidi Lucero

- Focus is on raising scores and improving school culture.
- First PTO meeting attended by 160 parents. Elections were held and officers for the 2013-2014 School Year were selected.
- Second PTO meeting was well attended also.
- Open House was a success. There were family representatives from 250 of the students enrolled at TEAM.
- Parent Compacs were signed at the Open House.
- Texas Roadhouse Fundraiser was held on same night as Open House. There were 150 tickets sold. Special thanks to our new Board Member Tod Hill for attending and volunteering to assist with the fundraiser.
- Perfect Attendance Assemblies are scheduled to recognize students. Parents/Guardians will be invited to attend.
- Third Grade is planning Pioneer Days.
- There is ongoing professional development with SJCOE, i.e., science, professional learning communities, classroom management, and data based instruction.
- Teachers will be visiting V. Shavely Aspire School to observe their classrooms with the intent of returning with ideas and best practices that will assist in raising the academic scores of TEAM students.
- Attended the Charter School Development Center conference which focused on Common Core/Smarter Balanced Assessments.
- The Resource Teacher is peer coaching in classrooms weekly.
- Student Services Coordinator proving to be very successful.
- Bicycle presented to TEAM student from Horace Mann Insurance. TEAM student's name was entered in drawing sponsored by UOP recognizing students with perfect attendance. Students from 40 schools were entered in the drawing and our student's name was selected.

**INFORMATION ITEM 3:** CFOs Report – Doug Wacker

- Review of Budget to Actual
- TEAM is still owed deferral money by the State. No definite date on when we will receive it.
- TEAM audit was "clean", with the suggestion of tighter purchasing policy.

- Free and Reduced Meals are at 84.5%. Eric Primack of the Charter School Development Center stated that we would only be allowed to use the Free and Reduced Meals figure that SUSD (our authorizer) is using if it is less than TEAM's.
- Student body includes 120 EL students.

**INFORMATION ITEM 4: Executive Director's Report-Debbie Eison**

- Computer lab in use. Researching the purchase of 10" Chrome Tablets for additional lab computers and computers for student use in the library.
- Special Education Speech and Language computer will be relocated to library.
- Comcast E-rate has been installed and computers are hardwired to that connection.
- Carpeting in cafeteria/multipurpose room needs to be removed. Currently have 3 bids to replace with epoxy concrete finish. Working with building owner to reach decision on the floor finish and cost sharing.
- Toni Cecchetti is interested in reapplying to the TEI Board. Will put on agenda for November meeting.
- The California Standards Test (CST) has been discontinued this for this year and possibly next. All districts will take part in either a math or language test to assist CDE in finalizing the Common Core Test questions.
- The California Charter School Association (CCSA) has recommended Measures of Academic Progress (MAP) to districts to use as a tool to measure academic success school-wide and with subgroups.
- Would like board to hold elections of new officers at the November meeting.

**OPEN DISCUSSION BY BOARD MEMBERS:**

- None

**ITEMS FOR AGENDA OF NEXT BOARD MEETING:**

- Reinstatement of Toni Cecchetti to the TEI Board of Directors
- Board Officer Elections
- Audit
- Common Core Budget

**Motion to Adjourn was made by Debbie Vallejo and Seconded by Debbie Eison.**

**PASSED 5-YES 0-NO 0-Abstain**

**Meeting adjourned at 7:08PM**