



Transformational Education Inc.
Board of Directors Meeting Minutes
Date: April 28, 2014
Start Time: 5:37PM

Directors in Attendance: Toni Cecchetti, Debbie Eison, Tod Hill, Tony Sajor, Debbie Vallejo, Candy Vargas
Directors Absent: John Solis, Amelia Adams, Barbara Coulibaly
Also in Attendance: Doug Wacker
Meeting Facilitator: Candy Vargas, President

Adjustment and Amendments to the meeting agenda: None

Oral/Written Communications from the Public and/or Public to Address BOD: None
Public Comments: None

ACTION ITEM 1: Approval of Minutes from February 24, 2014 Meeting:

Discussion: None
Motion: Tod Hill
Second: Tony Sajor
PASSED 5-YES 0-NO 1-Abstain (T. Cecchetti)

ACTION ITEM 2: Approve SB740 Plan for School Year 2014-2015

Discussion: D. Wacker presented overview and provided T. Hill with clarification of \$750 per student ADA.
Motion: Toni Cecchetti
Second: Tod Hill
PASSED 6-YES 0-NO 0-Abstain

ACTION ITEM 3: Revise the TEI Board Meeting Schedule

Discussion: D. Eison asked for a regular Board meeting to be held on May 27, 2014 at 5:30PM. The LACP will be reviewed at the May meeting.
Motion: Tony Sajor
Second: Debbie Eison
PASSED 6-YES 0-NO 0-Abstain

INFORMATION ITEM 1: Conflict of Interest Form 700 – D. Eison

Debbie Eison asked the Board to complete and return the Form 700 via email or hard copy for this year.

INFORMATION ITEM 2: Local Control Funding Formula (LCFF) and Local Control Accountability Application (LCAP) – D. Eison

D. Wacker explained that the LCFF was the new funding formula used by the State. The restructure will benefit TEAM with a possible additional \$300,000. There are 8 State Priorities to follow.

D. Eison briefly reviewed the 8 State Priorities schools must follow. The LCAP must align with the 8 Priorities as well as with each individual school plan. The development of the LCAP must include parents and other community members. C. Vargas asked what TEAM was doing to encourage parent involvement in the development of the plan. D. Eison stated that TEAM is using surveys in both Spanish and English, meetings, and a public hearing. D. Eison also stated that Charter Schools can approve both the LCFF and LCAP at the same time.

INFORMATION ITEM 3: PCSGP Audit (April 17-18) – D. Eison

D. Eison stated:

- Eric Primack and Beryl Nelson of CSDC audited TEAM on April 17th and 18th.
- The administration and staff worked together in preparation for the audit.
- The audit was a good process and identified the school's many strengths as well as a few challenges.
- Overall it was a very positive audit.
- Parents, teachers, students, and administration were interviewed with the following identified:
 - Teachers want to be more involved in Board Meetings so it was suggested that they come and present to the Board and/or provide a tour of their classroom.
 - Students love the school.
 - TEAM needs technology training for students.
 - Current lease is a challenge.
 - Board needs to be consistent in the attendance and participation in TEAM events.
 - Principal turnover – need to stabilize.
 - Need Special Education Contract to be in place.
- Upon satisfactory completion of this audit process TEAM should receive the \$57,500 (10% retention) held by the State.

INFORMATION ITEM 4: CFO – D. Wacker

- CFO attended Internal Controls & Governance Training.
- The Education Protection Account (EPA) dollars will be increased to match TEAM's increased enrollment.
- Not a good practice for the CFO to sign checks.
- Review of Budget Reports (Handouts).
- \$590,000 revenue to TEAM should be arriving in June/July.
- Financial picture looks better than last year.
- Debt ratio is better than last year.
- 1.2 mil is owed to CCCI.
- 1.8 mil increase in ADA from January to April this year.

INFORMATION ITEM 5: Deputy Executive Director's Report – D. Vallejo

- Enrollment at 359
- Public Lottery for TK and K held on March 24th, with parents and 1 non-associated witness in attendance.
- Over enrolled for 2014-2015 to compensate for drop rate which has historically been 10%-15%.
- Total students to currently enrolled for the 2014-2015 school year is 464.
- Adding following classrooms in 2014-2015:
 - Full Day K
 - 2 Third Grade
 - 1 Fourth Grade

- Registration packets were provided to new students.
- May 3, 2014 is on-site registration for new students and siblings of current students.
- Attendance for February and March is at 95%.
- Student Study Team (SST) Meetings being held for attendance.
- Teacher interviews to fill new positions and position left by departing teacher are in progress.
- Emergency Drills this month: Intruder in Building, Intruder on Play Yard, Intruder in Cafeteria, Earthquake, Fire.

INFORMATION ITEM 6: Executive Director's Report – D. Eison

- Principal candidate interviewed by a panel consisting of parent, teachers, classified staff, with no administration on this panel.
- D. Eison would like to invite the principal candidate to the next Board meeting.
- Charter School Capital Meeting – Investment group looking at feasibility of purchasing 600 East Main Street and 625 East Market Street buildings and leasing them back at 60% of the current monthly lease contract amount. The renovation of the 625 East Market Street building will be included in the contract.
- Delta Charter School/WorkNet/TEAM Charter School Adult Education Partnership – Jeff Tilton and associates of Delta Charter School met with John Solis and TEAM Administration to discuss a partnership that will provide the opportunity for TEAM parents to received their GED. The adult students will sign up with the WorkNet program, Delta Charter will provide the teachers and instruction materials, and TEAM will provide information on interested participants as well as provide facilities for in-house computer work of online courses. An MOU has been executed.
- HC ABLE Scholarship dinner is on May 17th. The tickets are \$45 each. The partnership between TEAM Charter School and HC ABLE Middle School will be announced.
- May 3rd is TEAM night at the Stockton Ports baseball game.
- Tickets for June 6th SF Giants game are available for \$45 each, which will include charter bus transportation to and from the game as well as a bleacher seat ticket.
- June 12:
 - Last day of school for students
 - Kindergarten Promotion Ceremony at 9:00AM
 - Fifth Grade Promotion Ceremony at 1:00PM
- Teacher Appreciation Day is May 7th, being celebrated with a potluck provided by TEAM parents.
- Pioneer Days are May 5th and May 12th for the third grade classes.
- TEAM exercise/core training every Tuesday at 5:30PM in the school library.
- Apartments on the NE corner of Main and American remain a security concern.
- Hotel Terry has been sold to an investor looking to put in lofts with retail space on the ground floor.
- Tech Support person hired (parent) on May 1st.

Agenda Items for next Board meeting:

- LCFF & LCAP
- Principal Candidate
- Board Calendar
- Board Member timed off

Motion to adjourn at 6:56PM.

Motion: Tony Sajor

Second: Tod Hill

Discussion: Candy Vargas congratulated Administration and staff of TEAM on a successful audit.
Discussion regarding next steps of hiring a new principal.
Discussion regarding TEAM's debt to CCCI and anticipated date debt will be cleared.
Tony Sajor requested cheat sheet of acronyms. Debbie Vallejo will provide.

PASSED 6-YES 0-NO 0-Abstain