

## **TRANSFORMATIONAL EDUCATION INC. (TEI)**

Board of Directors Meeting Minutes

Date: October 27, 2014

Start Time: 5:45PM

Directors in Attendance: John Solis, Toni Cecchetti, Debbie Eison, Tod Hill, Debbie Vallejo

Directors Absent: Candy Vargas

Also in Attendance: Doug Wacker, Marlesse Cavazos

Meeting Facilitator: John Solis, President

Adjustment and Amendments to the meeting agenda: None

Oral/Written Communications from the Public and/or Public to Address BOD: None

Public Comments: None

**ACTION ITEM 1:** Approve Minutes from the September 22, 2014 Board Meeting

Discussion: None

Motion: Tod Hill

Second: Debbie Vallejo

**PASSED** 5-YES (All Board Members in Attendance)

0-NO

0-Abstain

**ACTION ITEM 2:** Approve Lease Reduction between CCCI and TEAM – D. Eison

Discussion: Savings of \$66,000 for the current contract period beginning July 1, 2014 and ending June 30, 2015. Lease reduction agreement to be signed by TEI Board President John Solis.

Motion: Debbie Eison

Second: Tod Hill

**PASSED** 5-YES (All Board Members in Attendance)

0-NO

0-Abstain

**ACTION ITEM 3:** Approve Finger Scanning for Student Identification Privacy Policy – D. Vallejo

Discussion: Used to scan for student lunches. Saves time moving the students through the lunch line allowing them more time to eat their meal. Concerns were expressed about the accuracy of using finger scanning as

an attendance accounting method. One concern, students may possibly be missed or otherwise unaccounted for on the daily attendance/roll. Second concern, students may not be accounted for in the event of an emergency.

Motion: Tod Hill  
Second: Debbie Eison  
PASSED 5-YES (All Board Members in Attendance)  
0-NO  
0-Abstain

**ACTION ITEM 4:** Approve TEAM Complaint Procedure Policy – D. Eison  
Discussion: Uniform complaint procedure to be used by all TEAM employees.  
Motion: Tod Hill made a motion to approve with correction on Page 2, Step 3. The change is from “The Board may uphold the Superintendent’s decision without hearing a complaint” to “The Board may uphold the Executive Director’s decision without hearing a complaint.”  
Second: Toni Cecchetti  
PASSED 5-YES (All Board Members in Attendance)  
0-NO  
0-Abstain

**INFORMATION ITEM 1:** Facilities – D. Eison  
ACRE Investments has 600 East Main Street under contract, soon to have 625 East Main Street under contract, pursuing other buildings on both Main and Market Streets to be renovated for TEAM use or torn down for additional playground and/or portable classroom space.  
  
Second floor of the Family Court Building at 540 East Main is ready for occupancy. Currently awaiting exclusive front entrance to be completed.

**INFORMATION ITEM 2:** SB 837 – D. Eison  
When available SB 837 would provide an additional \$15mil for teacher training specific to Transitional Kindergarten teachers. Also possibility of State Preschool monies being made available to L. E. A.’s to add preschool classrooms. The Board did not object to the idea of pursuing funding for the preschool classrooms if and when it becomes available.

**INFORMATION ITEM 3:** Charter Renewal Committee – D. Eison  
Will be working on a calendar for Renewal Committee meetings.

Target date to have charter renewal ready to submit is October 2015.

INFORMATION ITEM 4:

CFO Report – D. Wacker

See financial reports included in Board Packet.

Additional notes:

- There will be a version of Common Core money available.
- Payment schedule from State to schools may defer a portion of June 2015 payment.
- In a little over a year TEAM has repaid \$740,000 of its startup debt.
- Administrators, Finance, and HR will be attending the CSDC Conference in Irvine November 2<sup>nd</sup> – 4<sup>th</sup>.

INFORMATION ITEM 5:

Deputy Executive Director Report – D. Vallejo

- Current enrollment 445 students for 2014-2015 SY
  - TK – Enrollment is 23
  - Kinder – Enrollment is 89
  - First – Enrollment is 92
  - Second – Enrollment is 90
  - Third – Enrollment is 85
  - Fourth – Enrollment is 41
  - Fifth – Enrollment is 25
- Attendance 95.32% through October 24, 2014
  - Attendance impacted by lice and flu
- Modesto Area Charter Leadership Meeting
  - State Testing – No AYP for this year. Smarter Balance replaces STAR.
  - In an effort to achieve greater transparency the Brown Act requires that all votes be by each member be publicly reported.
- Per R. Sues of the City of Stockton Planning Department the city does not place crosswalks midblock any longer due to a study finding more people are hit by vehicles while walking in crosswalks placed midblock than when crossing at lights.
- Cross training of staff on compliance reporting has been initiated.
- See's Candy Online Holiday Fundraising runs from October 24<sup>th</sup> through December 4<sup>th</sup>.
- Assistance League – Operation School Bell
  - Contacted organization to determine if it is possible for TEAM Charter School students to participate.
- Continuing Adult Education

- New contact for Delta Charter/Keys is Gary Pogue.
- Universal Security
  - Ron Singh (guard) is Universal Security, the company Cort Co hired to patrol the school area. He has asked Cort Company to send a replacement for him.

INFORMATION ITEM 6:

Principal Report – M. Cavazos

- Students have completed the ST Math training (online)
- Students will begin MAP Testing (assessment testing) tomorrow, October 28<sup>th</sup>
- Teachers trained on the Compass Learning Program (ELA) and will be able to tailor work to match student skills.
- Student Book Fair starts tomorrow, October 28<sup>th</sup> and will run through Friday, October 31<sup>st</sup>
- Red Ribbon Week is from Tuesday, October 28<sup>th</sup> through Friday, October 31<sup>st</sup>. Each day has a different “drug free” theme.
- Rally on Friday, October 31<sup>st</sup> for birthdays and attendance awards. Teachers will be participating.
- Report card format selected.
- Met with yard duty personnel to insure they are using the same procedures and practices. Will document processes and have yard duty personnel sign to acknowledge they have read and understand.

INFORMATION ITEM 7: Executive Director Report – D. Eison  
Items covered in Information Item 1, 2, and 3.

Board Discussion:

- President Solis feels it may be beneficial for Board Members to attend the CCSA Conference in March 2015 for networking and governance training. Everyone agreed.
- Debbie Eison will speak with Kitty Ruthstahler regarding Board membership.

Agenda Items for next Board meeting: None noted.

Motion to adjourn at 6:46PM

Motion: Tod Hill

Second: Debbie Vallejo

PASSED      5-YES      0-NO      0-Abstain