



**TEAM Charter School**

Build Community.

## **TRANSFORMATIONAL EDUCATION INC. (TEI)**

Board of Trustees Meeting Minutes

Date: August 8, 2016

Start Time: 5:10PM

Trustees in Attendance: John Solis, Tod Hill, Josh Doberneck, Mahala Burns  
Trustees Absent: Toni Cecchetti, Candy Vargas  
Meeting Facilitator: John Solis, President  
Other Attendees: Debbie Eison, Debbie Vallejo, Doug Wacker, Marlesse Cavazos

Adjustment and Amendments to the meeting agenda: NONE

Oral/Written Communications from the Public and/or Public to address Board: NONE

Public Comments: NONE

**Action Item 1:** Approve Minutes of June 13, 2016 Regular Meeting  
Discussion: None  
Motion: Mahala Burns  
Second: Josh Doberneck  
PASSED 4-YES (all trustees in attendance)  
0-NO  
0-Abstain

**Action Item 2:** Approve Minutes of June 13, 2016 Special Meeting  
Discussion: None  
Motion: Tod Hill  
Second: Josh Doberneck  
PASSED 4-YES (all trustees in attendance)  
0-NO  
0-Abstain

**Action Item 3:** Approve 540 Additional Classroom Addendum  
Discussion: Overview presented by Debbie Eison. Two additional classrooms needed in the 540 to be used for fifth grade students. TEI is only paying for the build out specified in the addendum. No additional lease increase.  
Motion: Josh Doberneck  
Second: Tod Hill  
PASSED 3-YES (Solis, Hill, Doberneck)  
0-NO  
1-Abstain (Trustee Burns)

**Action Item 4:** Approve 2016-2017 Electronics Agreement & Communication Policy

Motion: Tod Hill  
Second: Josh Doberneck  
PASSED 4-YES (all trustees in attendance)  
0-NO  
0-Abstain

**Action Item 5:** Approve 2016-2017 Immunization Policy

Motion: Josh Doberneck  
Second: Tod Hill  
PASSED 4-YES (all trustees in attendance)  
0-NO  
0-Abstain

**Action Item 6:** Elect Sergeant Larry Lane to TEI Board (Trustee Doberneck nominee)

Motion: Josh Doberneck  
Second: Mahala Burns  
PASSED 4-YES (all trustees in attendance)  
0-NO  
0-Abstain

**Information Item 1:**

CFO Report - D. Wacker  
See documents provided.

- Financial Notes
- Education Protection Account Spending Plan
- Budget to Actual Comparison Summary
- Budget to Actual Comparison
- ASES Budget Expenditure Report
- Total Revenue \$5.7M
- Expenditures \$4.7M
- Fund Balance \$1.6M
- Cash in Bank \$1.359M
- ASES Budget Expenditure Report

TEAM continues to be in a strong financial position.

**Information Item 2:**

CESO Report – D. Eison

First year-end report for period ending June 30, 2016 was filed. Benchmarks we achieved as required.

The 625/633 East Market Street building demolition is scheduled but pending PG&E turning off utility connections. There is a 90 day wait time for this to occur.

Working with architect to determine placement of portables.

***Information Item 3:***

California State Preschool Program (CSPP) – D. Eison

See supporting information provided.

TEAM Charter School was awarded a CSPP expansion grant to support 30 preschool children full time, for 246 days per year.

***Information Item 4:***

Deputy Executive Director Report – D. Vallejo

See information included.

- 2015-2016 Average Daily Attendance (ADA): 94%
- 2016-2017 Enrollment to Date: 614
  - Openings in K, 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> grades
- 2016-2017 meal program applications received to date reflect 91% fall into the Free/Reduced category.

***Information Item 5:***

Principal Report – M. Cavazos

See information included.

- SBAC Assessments Update
- Kinder Camp 2016
- Professional Development
  - August 10<sup>th</sup>- August 12<sup>th</sup>
- Upcoming Events
  - August 9<sup>th</sup> - Leadership Meeting
  - August 22<sup>nd</sup> - Welcome Back Assembly
  - August 25<sup>th</sup> – Open House
  - August 29<sup>th</sup> through September 16<sup>th</sup> – MAP Testing

Chairman Solis requested comparison of SBAC scores to like schools in our area.

***Information Item 6:***

Executive Director's Report – Debbie Eison

See information included.

- 600 East Main Street - Renovations have taken place to include, painting, floor stripping and waxing, art work. Executive Director's office will move to the 540 East Main Street building.
- 621 East Market Street – This building will facilitate a summer program for approximately 140 students. Custodial staff worked weekends to prepare this building for the summer program. CSPP classrooms were also made ready to facilitate the new preschools brought about by the grant awarded to TEAM.
- Owner is in the process of adding 2 additional classrooms in the 540 East Main Street building.
- 615 East Main Street - Parking lot was damaged by fire from the adjacent lot. Owner is responsible for readying the parking lot for our use.
- Technology - We are adding technology to each building. Chromebook carts with 40 Chromebooks each are being made available to classrooms in addition to the computer labs in both the 600 and 540 buildings. Please Executive Director's Report provided for details.
- Erate – Wireless hubs have been expanded in each building to accommodate the needs of the students. An IP phone system has also been installed.

- Nursing Services – TEAM services have been expanded from 1 to 3 days weekly as recommended by SJCOE Health Services Department in response to the need at TEAM.

Open Discussion by Board Members: Chairman Solis provided information regarding the “Stroke Awareness, Stroke’s Economic Impact in the Central Valley” panel discussion to take place in Grace Covell Hall on the University of Pacific Campus. The event will be held on Thursday, September 8<sup>th</sup> from 5:30-7:30PM. Chairman encouraged all to attend. Flyer will be given to front office to be available to TEAM families in addition to being posted on the TEAM Charter School Facebook Page.

Motion to Adjourn

Motion: Tod Hill

Second: Josh Doberneck

Meeting Adjourned at 6:24PM