



TEAM Charter School

Build Community.

TRANSFORMATIONAL EDUCATION INC. (TEI)

Board of Trustees Meeting Minutes

Date: October 24, 2016

Start Time: 5:08PM

Trustees in Attendance: John Solis, Josh Doberneck, Mahala Burns, Larry Lane
Trustees Absent: Tod Hill
Meeting Facilitator: John Solis, Chairman (Called to order by Josh Doberneck, Vice Chair)
Other Attendees: Debbie Vallejo, Doug Wacker, Marlesse Cavazos

Adjustment and Amendments to the meeting agenda: None

Oral/Written Communications from the Public and/or Public to address Board: None

Public Comments: None

Action Item 1: Accept Resignation of Trustee Cecchetti

Discussion: None

Motion: Josh Doberneck

Second: Mahala Burns

PASSED 4-YES (all trustees in attendance)

0-NO

0-Abstain

Action Item 2: Approve Minutes of September 12, 2016 Special Meeting

Discussion: None

Motion: Mahala Burns

Second: Josh Doberneck

PASSED 4-YES (all trustees in attendance)

0-NO

0-Abstain

Action Item 3: Approve TB & Fingerprint Policy Updates

Discussion: Review of changes. No discussion.

Motion: Josh Doberneck

Second: Larry Lane

PASSED 4-YES (all trustees in attendance)

0-NO

0-Abstain

- Information Item 1:** CESO Report – D. Eison
D. Eison reported on the conference call with Mark Holmstedt of Westhoff, Cone, and Holmstedt regarding Quarterly and Annual Bond reports for Investco, and meeting with Mark Holmstedt and ACRE regarding construction.
- Information Item 2:** California State Preschool Program (CSPP) – D. Eison
D. Eison reviewed discussion with Attorney Janelle Ruley of YM&C relating to contacting SUSD to determine if they would have an objection to removing CCCI as Sole Statutory Member of TEI/TEAM.
- Information Item 3:** Special Education Local Plan Area (SELPA) – D. Eison
D. Eison provided the Board with an overview of SELPA and its function and led a discussion of current process and options.
- Information Item 4:** Great CA ShakOut – D. Vallejo
TEAM Charter participated in the Great CA ShakeOut, which is actually a global event. Communities, organizations, businesses, individuals participate in an earthquake drill at the same time in their perspective locations.
- Information Item 5:** California Child Development Administrators Association Conference Presentation – D. Eison
Debbie Eison, Doug Wacker, and Debbie Vallejo presented to a group of early childhood educators at their State conference in Sacramento. The content provided insight on developing a charter school using their current programs as a feeder in addition to enrolling all other qualified students.
- Information Item 6:** PCSGP Peer Review – D. Vallejo
Debbie provided an overview of the Public Charter School Grant Program (PCSGP). She was selected by the California Department of Education along with 10 other individuals in various aspects of education, to review grant applications for the 2016-2017 school year to determine if the schools application warrants PCSGP funding.
- Information Item 7:** CFO Report - D. Wacker
See documents provided.
- Financial Notes
 - Education Protection Account Spending Plan
 - Budget to Actual Comparison Summary
 - Budget to Actual Comparison
 - ASES Budget Expenditure Report
- TEAM continues to be in a strong financial position.
- Information Item 8:** Deputy Executive Director Report – D. Vallejo
- 2015-2016 Average Daily Attendance (ADA: 96%)
 - 2016-2017 Enrollment to Date: 577
 - Openings in K, 2nd, 3rd, 4th, and 5th grades
 - TK and 1st Grades are fully enrolled

- 2016-2017 meal program applications received to date reflect 91.42% fall into the Free/Reduced category
- Administration of meal program payment and verification is handled in-house no longer handled by the nutritionist to streamline process
- Curacubby Online Payment option for meal programs
 - Collected \$959.31 of unpaid nutrition bills to date using both Curacubby and walk-in payments encouraged by A. Franco's phone calls to individuals to make them aware of their outstanding balance
 - 2015-2016 school year total collection of unpaid nutrition bills was \$160

Information Item 9:

Principal Report – M. Cavazos

See information included.

- Measure of Academic Progress (MAP) Testing completed September 16, 2016
 - Conferences with teachers
 - Targeted tutoring with teachers 2 days per week
 - 8 Intervention Groups using Reading Mastery/Corrective Reading curriculum
- Project to Inspire
 - 5 classes held so far with approximately 5 parents in each session
 - 7 classes remaining in series
 - PM classes
- Professional Development
 - PLC 1 day per week
 - CASSPP Interim Assessment Hand Scoring Workshop September 20th
 - Assessment for Instruction Seminar, 2 staff
 - CLOSE Reading – 5 teachers on October 25th
 - CLOSE Reading – 2 staff on November 1st
- Fundraiser Events/Updates
 - Farmer's Market
 - Red Ribbon Week 10/24 - 10/29
 - Chocolate Sales – Science Camp
 - Coupon Books – School-wide \$6,000
 - Titan Chess Club – Candy/Nachos
 - King School Tournament:
 - 1 – 1st Place
 - 5 – 2nd Place
 - 2 – 3rd Place
 - 4 – 4th Place
- Upcoming Events
 - PTO – October 27th
 - School Site Council – October 28th
 - Power of 1 Assembly – Bullying, November 9th

Information Item 10:

Executive Director's Report – Debbie Eison

- 403b Rollout
10 Space
- New Charter

Open Discussion by Board Members:

Invitation to Downtown Stockton Alliance Board to tour school followed by a DSA board meeting at our location.

Chairman Solis suggested a photography club be offered at TEAM.

Motion to Adjourn

Motion: Josh Doberneck

Second: Larry Lane

Meeting Adjourned at 6:42PM