



**TEAM Charter School**

Build Community.

## **TRANSFORMATIONAL EDUCATION INC. (TEI)**

Board of Trustees Meeting Minutes

Date: January 9, 2017

Start Time: 5:03PM

Trustees in Attendance: John Solis, Josh Doberneck, Mahala Burns, Larry Lane, Tod Hill  
Trustees Absent: None  
Meeting Facilitator: John Solis, Chairman  
Other Attendees: Debbie Vallejo, Doug Wacker, Marlesse Cavazos

Adjustment and Amendments to the meeting agenda: None

Oral/Written Communications from the Public and/or Public to address Board: None

Public Comments: None

**Action Item 1:** Approve Minutes of January October 24, 2016 Board Meeting  
Discussion: None  
Motion: Mahala Burns  
Second: Larry Lane  
PASSED 4-YES  
0-NO  
1-Abstain (Hill)

**Action Item 2:** Accept TEI Charter School and Approve Submission to SUSD – D. Vallejo  
Discussion: Approved with the understanding the final document will be presented to the Board for review. Change on “Action Item” summary sheet dated January 9, 2017 under the heading “FISCAL IMPACT” to be changed to reflect the possible revenue increase of 1.6 million in revenue the first year. Statement was worded incorrectly on original summary.  
Motion: Tod Hill  
Second: Josh Doberneck  
PASSED 5-YES (All Board Members in Attendance)  
0-NO  
0-Abstain

**Action Item 3:** Approve Fees for Charter Review by the legal firm of Young, Minney, & Corr. – D. Vallejo  
Discussion: It was recommended to the Board that we approve fees not to exceed \$25,500 for review of middle school charter, including representation at Public Hearings, SUSD Board Meeting, and representing the interest of the school when and if contacted by the SUSD legal counsel.

Motion: Mahala Burns  
Second: Josh Doberneck  
PASSED 5-YES (All Board Members in Attendance)  
0-NO  
0-Abstain

**Action Item 4:** Approve Cintas 36 Month Contract – D. Eison  
Discussion: Using this organization for our purchases eliminates the need for the 3 bid process as U.S. Communities has already selected the vendors providing the best pricing for like products. Cintas Corporation is the vendor with the best contract for cleaning supplies and equipment.

Motion: Josh Doberneck  
Second: Larry Lane  
PASSED 5-YES (All Board Members in Attendance)  
0-NO  
0-Abstain

**Action Item 5:** Accept Transformational Education Inc. Fiscal Audit – D. Wacker  
Discussion: Audit performed with no findings or recommendations. Cost of audit is \$8,995.00 per 3 year contract. There is 1 year remaining on the contract with the Squarmalner accounting firm.

Motion: Tod Hill  
Second: Mahala Burns  
PASSED 5-YES (All Board Members in Attendance)  
0-NO  
0-Abstain

**Action Item 6:** Approve Application of Perspective Trustee Mark Condit – T. Hill  
Discussion: Trustee Hill presented candidate to the Board with a recommendation to approve.

Motion: Larry Lane  
Second: Josh Doberneck  
PASSED 5-YES (All Board Members in Attendance)  
0-NO  
0-Abstain

**Information Item 1:** CESO Report – D. Eison  
D. Eison reported on the sale of 634 East Main Street, and the upcoming meeting with Eric Eubanks, Project Manager, ACRE Education, along with Deide Construction who will do the demolition of the 625/633 East Market Street building.

**Information Item 2:** Acacia Schools – D. Eison  
Debbie Eison reported on the meeting with Acacia School Superintendent Lynn Lysko regarding the possibility of TEI taking over the operation of both the Acacia Elementary and Acacia Middle Schools. There was also a discussion regarding the Acacia Elementary School campus on Bianchi Road in Stockton.

**Information Item 3:**

CFO Report - D. Wacker

See documents provided.

- Financial Notes
- Education Protection Account Spending Plan
- Budget to Actual Comparison Summary
- Budget to Actual Comparison
- ASES Budget Expenditure Report

**Information Item 4:**

Deputy Executive Director Report – D. Vallejo

- 2015-2016 Average Daily Attendance for December was 95%
- 2016-2017 Average Daily Attendance for December was 94%
- 2016-2017 Enrollment to Date: 578
  - Openings in K - 5<sup>th</sup> grades
  - TK is fully enrolled
- 2016-2017 meal program applications received to date reflect 92% fall into the Free/Reduced category

**Information Item 5:**

Principal Report – M. Cavazos

See information included.

- Review of Events
- Conferences with teachers
- Project to Inspire
  - 3 of 9 parents attended all classes in this series
- Overview of Professional Development
- Fundraiser Events/Updates
- Second Assessment of Map Testing is January 23<sup>rd</sup> through February 10<sup>th</sup>
- Field Trips
- Upcoming Events
  - PTO – January 12, 2017
  - School Site Council – February 2017
  - Chess Tournament January 20<sup>th</sup>

**Information Item 6:**

Executive Director's Report – Debbie Eison

- WASC Accreditation – Reasoning and steps to follow were reviewed
- Crab Feed
- CSDC Conference in San Diego
- TEI Plan for auditor to evaluate and modify accounting guidelines pending Board approval
- School Wellness Policy – February 16<sup>th</sup> Sutter Health Foundation workshop for school districts
- NSLP Audit – Will provide Board with update upon completion
- School Turf – Installing new playground turf repurposed from college football field

Open Discussion by Board Members: None

Meeting Adjourned at 6:27PM