



**TEAM Charter School**

Build Community.

**TRANSFORMATIONAL EDUCATION INC. (TEI)**

Board of Trustees Meeting Minutes

Date: August 21, 2017

Start Time: 5:02PM

Trustees in Attendance: John Solis, Tod Hill, Josh Doberneck, Mark Condit  
 Trustees not in Attendance: Mahala Burns, Larry Lane  
 Meeting Facilitator: John Solis, Board Chair  
 Other Attendees: Debbie Eison, Debbie Vallejo, Doug Wacker, Lynn Lysko

Adjustment and Amendments to the meeting agenda:

- Action Item 1 – Approve Consent Forms
  - Correction – Minutes listed as August 21, 2017 should be corrected to read August 1, 2017
- Action Item 4 – Approve Additional Purchase of Curriculum
  - Fiscal Impact is listed at \$120,000 and should be corrected to read \$138,000.
- Information Item 3 – TCA CDE/SBE School Number and CDS Code
  - Correction – CDS (County/District/School) Code listed CDE Code should be corrected to read CDS Code

Oral/Written Communications from the Public and/or Public to address Board: None

Public Comments: None

**Action Item 1:** Approve Consent Items  
 Discussion: None  
 Motion: Tod Hill  
 Second: Joshua Doberneck  
 PASSED 4-YES (all Trustees in attendance)  
 0-NO  
 0-Abstain

**Action Item 2:** Approve 2017-2018 CSPP (California State Preschool Program) Parent Handbook  
 Discussion: D. Eison-As a condition licensing approval a current CSPP Parent Handbook must be submitted to the State and be made available to parent/families enrolled in the program.  
 Motion: Mark Condit  
 Second: Tod Hill  
 PASSED 4-YES (all Trustees in attendance)  
 0-NO  
 0-Abstain

**Action Item 3:** Approve Notification to SUSD of TEI Potential Move to El Dorado SELPA

Discussion: The request was made for Board of Trustees to approve the drafting of a letter to be sent to SUSD to satisfy the request of a 1 year notification of intention to discontinue special education services through SUSD. We did not receive approval for the Material Revision for TEAM until June 27, 2017. Because of the late date of authorization, we are requesting that SUSD accept letter as notice, even though it is after the June 30, 2017 deadline for notification to discontinue SUSD special education services for the 2018-2019 school year. Board agreed a change would make fiscal sense.

Motion: Joshua Doberneck  
Second: Mark Condit  
PASSED 4-YES (all Trustees in attendance)  
0-NO  
0-Abstain

**Action Item 4:** Approve Additional Purchase of Curriculum

Discussion: At the June 12, 2017 meeting the Board approved the purchase of curriculum for TEAM Charter Main, TEAM Charter Bianchi, and TEAM Charter Academy, not to exceed \$190,000.00. We are requesting the Board approve additional funds for the curriculum purchase totaling \$137,812.44.

Due to the State of California adopting a newer version of the curriculum we were currently using at TEAM Charter Main, the publisher discontinued printing the teacher and student textbooks as well as the workbooks and other items that are considered consumables and must be purchased annually. This created a need to update curriculum for TEAM Charter Main and purchase the new version for TEAM Charter Bianchi as well.

TCA will be using TCI for Social Studies, McGraw Hill for ELA, Pearson for Math, and CK for Science.

Motion: Joshua Doberneck  
Second: Tod Hill  
PASSED 4-YES (all Trustees in attendance)  
0-NO  
0-Abstain

**Action Item 5:** Approve Credit Card Change, Oak Valley Bank

Discussion: The request is for the Board to approve changing our current school credit cards to one that offers points to be used for annual crab feed fundraiser and/or student incentives. The cards will continue to be managed by Oak Valley Bank. There is no fiscal impact, i.e., annual fee, change fee.

Motion: Tod Hill  
Second: Mark Condit  
PASSED 4-YES (all Trustees in attendance)  
0-NO  
0-Abstain

**Information Item 1:**

CESO – Update.  
625/633: Temporary fence installed. Demolition is underway.  
540: Renovation is taking place on the first floor. There are currently 6 classrooms being constructed.

600: Library was split to create 2 classrooms.

621: This renovation to occur immediately following completion of the 2017-2018 school year.

***Information Item 2:***

**Leader In Me**

The Board received the Stephen Covey 7 Habits of Highly Effective People book and an overview of the professional development training provided by the Franklin Covey Group to the faculty and staff of TEI on August 9<sup>th</sup> and August 11<sup>th</sup>.

***Information Item 3:***

**TCA CDE/SBE Number CDS Code**

With the assistance of Eric Primack of the Charter School Development Company (CSDC) TEAM was able to get on the State Board of Education (SBE) agenda as an amendment for assignment of a school number. A school must be assigned a number by the SBE in order to be recognized as an existing school and also for the purpose of funding.

***Information Item 4:***

**CFO's Report - D. Wacker**

The following reports were provided to TEI Board of Trustees. Copies available through CFO.

- Financial Notes
- Education Protection Account Spending Plan
- Budget to Actual Comparison Summary
- Budget to Actual Comparison
- ASES Budget Expenditure Report

***Information Item 5:***

**Principal's Report – L. Lysko**

- First report by new managing principal Dr. Lysko
- The Open House events for TEAM Charter Main (5:30) and TEAM Charter Bianchi (5:00) are scheduled for August 30, 2017
- Open House for TEAM Charter Academy will be scheduled upon completion of renovations
- 2016-2017 meal program applications received to date reflect 91% fall into the Free/Reduced category
- Enrolling for 2017-2018 school year for TEAM Charter School, TEAM Charter Academy, and taking Intent Forms for Bianchi

***Information Item 5:***

**Deputy Executive Director's Report – D. Vallejo**

- 2015-2016 Average Daily Attendance for April was 93%
- 2016-2017 Average Daily Attendance for April was 93%
- 2016-2017 Enrollment to Date: 573
  - Openings in K - 5<sup>th</sup> grades
  - TK is fully enrolled
- 2016-2017 meal program applications received to date reflect 91% fall into the Free/Reduced category
- Enrolling for 2017-2018 school year for TEAM Charter School, TEAM Charter Academy, and taking Intent Forms for Bianchi

***Information Item 8:*** Executive Director's Report – Debbie Eison  
Content covered in Information Items 1, 2, and 3.

Open Discussion by Board Members: Trustee Condit commented that TEAM is doing great things.

Meeting Adjourned at 6:01PM