Jewish Family Service
A program of the Jewish Federation of the Sacramento Region

Volunteer Application

Contact Information

Name	
Street Address	
City, State Zip Code	
Home Phone	
Cellular Phone	
E-Mail Address	

Availability

During which hours are you available for volunteer assignments?

☐ Weekday mornings
☐ Weekday afternoon
☐ Weekday evenings

☐ Sunday mornings
☐ Sunday afternoons
☐ Sunday evenings

☐ Shabbat (limited to driving individuals to religious services or "Shabbat in a Bag")

How much advanced notice do you need?
☐ 24 hours
☐ 48 hours
☐ One week
☐ More than one week

Interests

Tell us in which areas you are interested in volunteering:

☐ Delivering Holiday Outreach Baskets (Rosh Hashanah, Chanukah, and Passover)

☐ "Shabbat in a Bag" (We provide candles, challah, and grape juice to 'make Shabbat' with a senior or homebound individual)

☐ Senior Support
- ☐ Transportation (grocery shopping, doctor visits, etc.)
- ☐ Home visits
- ☐ Telephone check-ins

☐ Delivering food to homebound individuals

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

Previous Volunteer Experience

Summarize your previous volunteer experience.

Person to Notify in Case of Emergency

Name	
Address	
City, State, Zip Code	
Home Phone	
Cell Phone	
E-Mail Address	

Confidentiality Agreement

Confidential information includes:

- the fact that a person is or has been a client of Jewish Family Service, a program of the Jewish Federation of the Sacramento Region
- any information given to the volunteer in confidence by the client
- any information about the client, his/her issues and treatment or contact with the agency

Confidentiality does *not* include:

- suspected child abuse, elder abuse or intent to physically harm another person or oneself. (The Volunteer Coordinator should be called immediately if these issues arise.) Our agency is a mandated reporter of these issues.

Basic principles of confidentiality:

- All information divulged by a client to an agency representative is held in the strictest of confidence; clients of Jewish Family Service are guaranteed this protection by California State law.
- The volunteer shares information about a client only with the Community Social Worker or the Volunteer Coordinator.
- A volunteer should not communicate confidential information to anyone outside of the Jewish Federation of the Sacramento Region.
- Breach of confidentiality is sufficient grounds for termination of volunteer staff.

Volunteer Agreement

In offering my services as a volunteer for Jewish Family Service (JFS), a program of the Jewish Federation of the Sacramento Region, I understand the responsibilities that I am undertaking.

In joining JFS as a volunteer, I agree to:

- Be responsible for full client confidentiality as described in the Confidentiality Agreement.
- Have ongoing contact with the Community Social Worker regarding my volunteer work.
- Attend at least one Volunteer Training.
- If I am driving a client, I have a valid California driver's license, and my vehicle is in safe mechanical condition. I carry car insurance meeting the California minimum requirements for personal injuries and for property damage, and will provide a copy of insurance and driver's license.
- Carry full responsibility for any passenger in my car that is associated with JFS. This means that if I agree to drive a JFS client, I understand that all liability is carried by my own car insurance. I have also given a copy of my current car insurance card to the Community Social Worker or Federation staff.
- Work under the supervision of the assigned JFS staff. I will bring any issues regarding work that I do, and any concerns I have, to the Community Social Worker or appropriate Federation staff.
- Not spend any of my own personal funds, or accept a client's funds, during my placement with a JFS client. My volunteer placement is strictly for assisting the client with non-financial issues.

Agreement and Signature

If I am driving a community member, I have a valid California driver's license and my vehicle is in safe mechanical condition. I carry car insurance meeting the minimum requirements for personal injuries and for property damage, and agree to provide a copy of my insurance policy and driver's license. I agree to comply with the JFS Confidentiality Agreement.

Name (printed)	
Signature	
Date	

Thank you for completing this application form and for your interest in volunteering with us.