

Congregation Bet Haverim Director of Education Job Opening

Congregation Bet Haverim in Davis, CA is currently recruiting for a Director of Education.

ABOUT OUR COMMUNITY:

Congregation Bet Haverim (CBH) is located in Davis CA, home of University of California, Davis, which is a dynamic university city located midway between San Francisco and Lake Tahoe and 20 minutes from Sacramento. CBH is a thriving Reform congregation of 270 families with a healthy K-7 Religious School, a teen program for grades 8-12, and a growing young families program. We are an open and welcoming community to all people: single parents, singles, interfaith, multi-ethnic, LGBTQ, people of all ages and all abilities.

We strive to create a welcoming community that promotes positive experiences of Judaism in an inclusive and vibrant learning environment. Through Jewish education, worship and community, we create opportunities for partners and youth to engage and explore their Jewish experience.

POSITION TITLE: Director of Education

HOURS: Full-time, 40 hours/week.

GENERAL JOB DESCRIPTION:

The Director of Education is an integral part of our CBH community and creates a foundation for lifelong Jewish engagement for the young people of our congregation. The Director provides vision, leadership, implementation and oversight for religious and cultural education for our youth and their families from birth through high school. We are looking for someone who is passionate about engaging the whole child, the whole family, and our whole community in rich and diverse Jewish educational experiences. The Director of Education reports to the Rabbi.

SPECIFIC RESPONSIBILITIES:

- Curriculum – Develop and implement a creative and innovative, relevant and impactful Jewish education curriculum for young people in our congregation. Directly implement Pre-K through B’nai Mitzvah religious and Hebrew education programs. Provide oversight for Haverim K’tanim (young families) and Teen Programs, including Keshet (education), Confirmation, and teen youth group. Plan, organize, and, when appropriate, lead family programs and youth holiday and Shabbat programs. In conjunction with the Rabbi and the Education and Youth Committee (EYC), review vision and mission of education programs and ensure the implementation of community educational goals.
- Staff Supervision – Recruit, hire, and mentor an enthusiastic and committed education staff, including Teen Engagement Coordinator, Young Families Coordinator, Religious School and Hebrew School teachers and teaching assistants.

- Community Engagement – Develop and nurture relationships with students, families, staff, volunteers, congregants, and community partners. Coordinate volunteer efforts to support religious, Hebrew, and cultural education programming.
- Program Administration – Work as a member of staff leadership team with Rabbi, Executive Director, Director of Gan Haverim (preschool) and administrative staff to implement education programming that meets the life-span needs of our diverse congregation. Coordinate enrollment process and procure and maintain rich and engaging educational materials for teachers and students.
- Professional Development – Engage with local and national organizations and publications to further develop skills, generate new ideas, and keep apprised of trends, issues, and best practices in Jewish education. Transfer new insights and opportunities through mentoring and professional development of teachers and teaching assistants.

OUR IDEAL CANDIDATE POSSESSES THE FOLLOWING CHARACTERISTICS:

- A visionary educator with leadership and teaching experience
- A creative and innovative approach to curriculum and learning
- Strong background in and knowledge of multiple modalities of Jewish education (experiential, camp, classroom, Hebrew/Torah, arts, methods to engage learners of different ages, needs, and development)
- Passion for teaching and learning and enthusiasm for working with children and families
- Effective communication skills (verbal, written, interpersonal) to engage the diverse stakeholders involved in the Education Program (students – Pre-K through teens, parents, clergy, staff, volunteers, congregation partners)
- Flexible and collaborative leadership style
- Actively supportive of the deepest and widest possible Jewish exploration, learning, and connection by our students and families
- Open to a diverse range of Jewish observance and belief and welcoming toward all families
- Technology skills needed for program management and community and youth engagement
- Strong organizational skills to manage multiple people and programs and keep track of details and records

COMPENSATION / BENEFITS:

Salary \$50,000-\$70,000. Benefits package included.

APPLICATION PROCESS:

- Interested applicants, please send PDFs of current resume, cover letter, and contact information for three professional references to hr@bethaverim.org.
- Position will remain open until filled. Initial screening of applicants begins April 1st.
- For questions about the position, please contact Congregation Bet Haverim at hr@bethaverim.org.