



**Jewish Family Service**  
A program of the Jewish Federation of the Sacramento Region

## Volunteer Application

### Contact Information

Name	
Street Address	
City, State Zip Code	
Home Phone	
Cell Phone	
E-Mail Address	

### Availability

When are you available for volunteer assignments?

Weekday Mornings

Sunday Mornings

Weekday Afternoons

Sunday Afternoons

Weekday Evenings

Sunday Evenings

### Interests

Tell us in which areas you are interested in volunteering:

Assembling the Holiday Outreach Baskets (Rosh Hashanah, Chanukah, and Passover)

Delivering the Holiday Outreach Baskets (Rosh Hashanah, Chanukah, and Passover)

Providing companionship to a homebound Senior

Delivering food to Kosher Food Pantry clients

Assisting the Shabbat Shalom Sacramento program

Supporting Office Staff and Federation Events

Large mailings

Projects- TBD

Fundraising events

**Special Skills or Qualifications**

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

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Previous volunteer experience: \_\_\_\_\_

\_\_\_\_\_

Language(s) Spoken: \_\_\_\_\_

**Emergency Contact**

Name	
Address	
City, State Zip Code	
Home Phone	
Cell Phone	
E-Mail Address	

**Agreement and Signature**

I agree to comply with the JFS Volunteer Agreement and JFS Confidentiality Agreement.

Name (printed)	
Signature	
Date	

Thank you for completing this application form and for your interest in volunteering with us.



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## Volunteer Agreement

In offering my services as a volunteer for Jewish Family Service (JFS), a program of the Jewish Federation of the Sacramento Region, I understand the responsibilities that I am undertaking. In joining JFS as a volunteer, I agree to:

- Be responsible for full client confidentiality as described in the Confidentiality Agreement.
- Have ongoing contact with the Community Social Worker regarding my volunteer work.
- Attend at least one Volunteer Training session.
- Work under the supervision of the assigned staff member.
- Not transport a JFS client in either my vehicle or the client's vehicle. This applies to leisure activities, medical appointments, grocery shopping, etc.
- Bring any issues regarding work that I do, and any concerns that I have, to the Community Social Worker or appropriate Federation staff member.
- Not spend any of my own personal funds, or accept a client's funds, during my placement with a JFS client.



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## Confidentiality Agreement

### **Confidential information includes:**

- The fact that a person is or has been a client of Jewish Family Service, a program of the Jewish Federation of the Sacramento Region
- Any information given to the volunteer in confidence by the client
- Any information about the client, his/her issues and treatment or contact with the agency

### **Confidentiality does *not* include:**

- Suspected child abuse, elder abuse or intent to physically harm another person or oneself. The Community Social Worker should be called immediately if these issues arise. Our agency is a mandated reporter of these issues.

### **Basic principles of confidentiality:**

- All information divulged by a client to an agency representation is held in the strictest of confidence; clients of Jewish Family Service are guaranteed this protection by California State Law.
- The volunteer shares information about a client only with the Community Social Worker.
- A volunteer should not communicate confidential information to anyone outside of the Jewish Federation of the Sacramento Region.
- Breach of confidentiality is sufficient grounds for termination of volunteer staff.