SAFETY FIRST! As you prepare to reopen your business Replica Creative is here to assist so you can operate following best practices.
COMMUNICATIONS TOOL KIT

Guidelines for returning to operations in response to COVID-19

CUSTOMIZABLE FOLLOWING BRAND GUIDELINES

A Basic set to follow physical distancing in all areas.

Tables, workstations, chairs, bathroom stalls and sinks, common areas, conference rooms, offices, break areas, elevators and stairs, etc.

All decisions about following these recommendations should be made in collaboration with local health officials and other State and local authorities who can help assess the current level of mitigation needed based on levels of COVID-19 community transmission and the capacities of the local public health and healthcare systems, among other relevant factors.
**PHYSICAL DISTANCE DECAL**

Material: Phototex or Non-slip floor Vinyl
Color: Following Brand Guidelines
Size: 6" Ø or 12" Ø

**PHYSICAL DISTANCE FLOOR DECAL**

Material: Non-slip Floor Vinyl
Color: Following brand guidelines
Size: 6" Ø or 12" Ø

**PHYSICAL DISTANCE DECAL**

Material: Phototex or Non-slip floor Vinyl
Color: Following brand guidelines
Size: 6" Ø or 12" Ø
**WASH YOUR HANDS SIGN**

**Material:** Foamcore w/ an adhesive backing.
**Color:** According to brand guidelines
**Size:** 11x17" 18x24" 24x36"

**RESTROOM RULES SIGN**

**Material:** Foamcore w/ an adhesive backing.
**Color:** According to brand guidelines
**Size:** 11x17" 18x24" 24x36"

**CAPACITY SIGN**

**Material:** Phototex (Non-permanent or destructive)
**Vinyl (Durable cleanable and long lasting)**
**Color:** According to brand guidelines
**Size:** 11x17" 18x24" 24x36"
**ELEVATOR RULES SIGN**

**Material:** Foamcore (Short Term) or Gatorboard (Long Term)

**Color:** According to brand guidelines

**Size:** 11x17" 18x24" 24x36"

- Two occupants at a time on elevator
- Maintain 6' physical distance
- Stand on designated areas
- Respect others when entering / exiting elevator

**STAIRS SIGN**

**Material:** Foamcore (Short Term) or Gatorboard (Long Term)

**Color:** According to brand guidelines

**Size:** 11x17" 18x24" 24x36"

- Maintain 6' physical distance (8 steps)
- Stay to the right side of stair
- Wash your hands after touching railing

**CONFERENCE ROOM SIGN**

**Material:** Foamcore (Short Term) or Gatorboard (Long Term)

**Color:** According to brand guidelines

**Size:** 11x17" 18x24" 24x36"

- Sit in designated areas
- Respect others when entering / exiting space
- Bring your own markers
- No food
**WELCOME RULES**

- **Material:** Foamcore (Short Term) or Gatorboard (Long Term)
- **Color:** According to brand guidelines
- **Size:** 11x17" 18x24" 24x36"

**TABLE TENT SIGN**

- **Material:** Gloss or Matte Paper
- **Color:** Following brand guidelines
- **Size:** 6"x 4"

**BREAK ROOM RULES**

- Wash hands before using break area
- No shared/communal food
- Use disposable plates and utensils
- Maintain 6’ physical distance
- Wipe counters, handles and appliances after use
- Practice efficiency and to make available for others

**OFFICE RULES**

- Clean desk and workspace areas
- Sit only in designated area
- No shared/communal food
- Maintain 6’ physical distance
- Wipe workspace areas each evening min.
- Follow directional signs for circulation

**KEEP YOUR STAFF SAFE**

Signage following up-to-date recommendations from CDC in keeping the working space safe.
**STOP THE SPREAD**

Material: Foamcore (Short Term)
Gatorboard (Long Term) or Regular Poster
Color: According to brand guidelines
Size: 11x17'' 18x24'' 24x36''

**WASH HANDS**

Material: Foamcore (Short Term)
Gatorboard (Long Term) or Regular Poster
Color: According to brand guidelines
Size: 11x17'' 18x24'' 24x36''

**KEEP CALM**

Material: Foamcore (Short Term)
Gatorboard (Long Term) or Regular Poster
Color: According to brand guidelines
Size: 11x17'' 18x24'' 24x36''

**KNOW COVID**

Material: Foamcore (Short Term)
Gatorboard (Long Term) or Regular Poster
Color: According to brand guidelines
Size: 11x17'' 18x24'' 24x36''
We can provide a variety of designs and materials to meet your needs in terms of color, size, shape and resistance.
**Frosted Decal for Escalator**

Material: Vinyl  
Color: According to brand guidelines  
Size: 6’ x 1’

**Maintain Distance Sign**

Material: Foamcore (Short Term)  
Gatorboard (Long Term)  
Color: Brand guidelines  
Size: 11x17” 18x24” 24x36”

**6 Feet Floor Decal**

Material: Non-slip floor vinyl  
Color: Brand guidelines  
Size: 6” Ø or 12” Ø

**Avoid Crowds Sign**

Material: Foamcore (Short Term)  
Gatorboard (Long Term)  
Color: Brand guidelines  
Size: 11x17” 18x24” 24x36”

**Signage that Shows People Where to Stand, Wait, Walk Assists with Directionality Guidelines**

Material: Non-slip floor vinyl  
Color: According to brand guidelines  
Size: Upon Request

**Practice Physical Distance**

Help us prevent the spread of COVID-19, please maintain a distance of 6 feet from others.

**Please Wait Here**

for Counter to Clear

**Area Closed**

Material: Foamcore (Short Term)  
Gatorboard (Long Term)  
Color: Brand guidelines  
Size: 11x17” 18x24” 24x36”

**Do Not Enter**

Area Closed
STOP THE SPREAD

OFFICES | CAFETERIAS | BREAK ROOMS

PLEASE SIT EVERY OTHER BOOTH
WE ARE OPEN
COMING IN!

Material: Foamcore (Short Term)
Gatorboard (Long Term)
Color: Brand guidelines
Size: 11x17” 18x24” 24x36”

DELIVERY AND TAKE-OUT AVAILABLE

Material: Foamcore (Short Term)
Gatorboard (Long Term)
Color: Brand guidelines
Size: 11x17” 18x24” 24x36”

CURBSIDE PICK-UP AVAILABLE

Material: Foamcore (Short Term)
Gatorboard (Long Term)
Color: Brand guidelines
Size: 11x17” 18x24” 24x36”

DO NOT ENTER IF YOU HAVE A COUGH OR FEVER
HELP US STOP THE SPREADING
Thank You.

Material: Foamcore (Short Term)
Gatorboard (Long Term)
Color: Brand guidelines
Size: 11x17” 18x24” 24x36”

PLEASE SIT EVERY OTHER BOOTH

Material: Foamcore (Short Term)
Gatorboard (Long Term)
Color: Brand guidelines
Size: 11x17” 18x24” 24x36”
AND MORE

POP UP BANNERS | LAWN SIGNS | A-SIGNS

PHYSICAL DISTANCING FOR BUSINESSES

1. WEAR A FACE COVERING AT ALL TIMES THAT COVERS YOUR MOUTH AND NOSE.

2. REGULARLY CLEAN SURFACES ESPECIALLY THOSE THAT ARE HIGH TOUCH, LIKE HANDRAILS, ELEVATOR BUTTONS, DOORKNOBS AND HAND SURFACES.

3. MAINTAIN SIX FEET OF DISTANCE BETWEEN INDIVIDUALS (ANY DIRECTION).

4. HAVE HAND SANITIZER & HAND WASHING AREAS AVAILABLE.

FLOOR DECALS

EXIT ONLY
(Do not enter)
CONTACT US

KEITH@REPLICACREATIVE.COM  |  LARRY@REPLICACREATIVE.COM

DESIGN/PRINT  + INSTALLATION
AVAILABLE

WALL * WINDOW * FLOOR GRAPHICS

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