

Children's Community Charter School  
Governing Board Regular Meeting Minutes  
Monday, March 10, 2014

- 1) **CALL TO ORDER** – This Regular Meeting of the CCCS Governing Board was called to order Administrator Emily Mullins at 6:04 p.m. in Room 8.
- 2) **ROLL CALL:** Shawna Howard - Student Programs, Emily Mullins - Administrator, Kelli Thacker – Treasurer, Karen Crist – Secretary, Sheri Eichar – Teacher Representative were present. Rob Robertson – Parent Coordinator and Board Chair was absent for roll call. A quorum was achieved. Rob Robertson joined the meeting at 7:57 pm. Guests in attendance: Linda Hovey - CCCS CBO, Steve Hitchko, and Brenda Sobon.
- 3) **APPROVAL OF CONSENT AGENDA** – Emily Mullins motioned to approve the Consent Agenda with the removal of the Treasurer's report for discussion. Karen Crist seconded. **Emily Mullins, Kelli Thacker, Sheri Eichar, Shawna Howard and Karen Crist voted AYE. AYES UNANIMOUS. MOTION CARRIED.**
- 4) **TREASURER'S REPORT** – Kelli Thacker got a job, so Linda Hovey has been carrying the burden of the Treasurer's position's job duties. Kelli believes that the board needs to re-think the Treasurer's board position so that it morphs more into a fund raising position. She also believes that the money counting procedure should be defined as the CBO taking first count, with someone else confirming the count.
- 5) **IT REPORT** – Linda Hovey, CBO, reported on behalf of Ivor Thomas. Panic buttons will be installed on April 14, 2014. Mike Belcher will assist in determining the optimal locations for installation. Most services have been migrated to the new server. Interviews for a part-time IT tech will be held. Emily Mullins will work on getting a free cell phone signal booster provided by and installed by Verizon with the assistance of a parent who works for Verizon, with the hope that the other cell carriers will do the same.
- 6) **CBO REPORT** – Linda Hovey, CBO reports that CCCS is waiting on a garden grant, and is still going through the process for the facilities grant. She has also been working to achieve a discount on the school's phone and internet services, and is working with Comcast regarding a T1 line so that we have more available bandwidth. CCCS has received no money for the prop 39 grant yet, but the school is still actively soliciting and receiving bids for replacing the school's lighting and windows with more energy efficient materials.

7) **PUBLIC COMMENTS** – No public comments.

8) **DISCUSSION ITEMS**

- A. **BROWN ACT AMENDMENT EFFECTIVE JANUARY 1, 2014.** There is a new process for recording votes, requiring a roll call vote whereby each board members vote is confirmed orally and individually. Emily Mullins feels that this process is only necessary for the first vote of the meeting, and thereafter individual votes can be noted in the minutes. The board will use this voting procedure beginning with tonight’s meeting.
- B. **LOCAL CONTROL ACCOUNTABILITY PLAN -** Hereafter referred to as the LCAP. The LCAP committee comprised of Emily Mullins, Karen Crist, Linda Hovey, Brenda Sobon, Annie Finney, and Tanya Ross-Harp is meeting every other Monday. This process is intended to include all stakeholders and the meetings are open to any and all parents and staff that would like to participate. Stakeholders will be continually asked for input throughout the process of developing a plan. There is no real, state-mandated/approved plan, so all schools are in the same boat. Emily Mullins has been attending trainings and will continue to do so. A list of goals will be sent out to all stakeholders for input.
- C. **GENERAL MEMBERSHIP MEETING** – The second general membership meeting of the school year will be held March 25, and the Jubilee Church. Emily Mullins will be going over the LCAP process and will start garnering parent support for the charter renewal process as she would like to submit the CCCS charter for renewal at the September PUSD board meeting. She would like Sheri Eichar to find out from teachers any interesting and innovative units that are being taught at the moment so that the stakeholders can see the kind of learning that is occurring at CCCS. Linda Hovey, CBO, will be available to answer questions.

9) **ACTION ITEMS**

- A. **DESIGNATION OF CCCS LABOR NEGOTIATING TEAM** – Emily Mullins motioned that Kelli Thacker and Shawna Howard, in addition to herself, be named the CCCS Labor Negotiating Team for negotiations with CCCSTA. Karen Crist seconded. **AYES UNANIMOUS. MOTION CARRIED.**

**B. CERTIFICATION OF 2<sup>ND</sup> INTERIM REPORT – CCCS is currently on budget, but needs to keep a close eye on enrollment. The board must also keep in mind that the current budget was drafted and approved under a different funding method. Sheri Eichar motioned that the board approve the 2<sup>nd</sup> Interim Report as presented by Linda Hovey, CBO. Kelli Thacker seconded. AYES UNANIMOUS. MOTION CARRIED.**

- 10) **CLOSED SESSION:** Closed session convened at 7:53 pm.
- 11) **OPEN SESSION RECONVENED 8:43 pm.**
- 12) **ACTION TAKEN IN CLOSED SESSION:** Rob Robertson reported that the CCCS governing board voted to non-renew the contract of one certificated teacher, with K. Thacker, S. Howard, E. Mullins, K. Crist, and R. Robertson voting AYE. S. Eichar abstained.
- 13) **ADJOURNMENT AT 8:45 pm.**