

Children's Community Charter School  
Governing Board Regular Meeting Minutes  
Monday, April 7, 2014

- 1) **CALL TO ORDER** – This Regular Meeting of the CCCS Governing Board was called to order Administrator Emily Mullins at 6:07 p.m. in Room 8.
- 2) **ROLL CALL:** Shawna Howard - Student Programs, Emily Mullins - Administrator, Kelli Thacker – Treasurer, and Karen Crist – Secretary were present for roll call. A quorum was achieved. Sheri Eichar – Teacher Representative, was absent for roll call but joined the meeting at 6:10. Rob Robertson – Parent Coordinator and Board Chair, was absent for roll call but joined the meeting at 7:35. Guests in attendance: Linda Hovey - CCCS CBO, Brenda Sobon, Naomi Parker, Sarah Chahnmisay, Sarah Farren, and Nikki Haun were present.
- 3) **APPROVAL OF CONSENT AGENDA** – Karen Crist motioned to approve the Consent Agenda with the removal of items (d) and (e). Shawna Howard seconded. **Emily Mullins, Kelli Thacker, Sheri Eichar, Shawna Howard and Karen Crist voted AYE. AYES UNANIMOUS. MOTION CARRIED.**
- 4) **CBO REPORT** – Linda Hovey, CBO, reported that she is excited about the LCAP Plan – it is important and necessary for our budget. The Plan will be going to PUSD on 07/01/14. She also reported that we have been unable to move forward with repairs to the boys' bathroom. We are waiting on the insurance adjustor to inspect the damage. Mrs. Hovey was very pleased to report that the Hoedown Auction raised just under eight thousand dollars, to be divided equally among art, music, and science. The school has received \$50,349 in Prop 39 Clean Energy funds. These funds **MUST** be spent on energy improvements. Mike Belcher has been instrumental in identifying where we need these funds spent, and he has been actively contacting vendors and securing bids to replace classroom lighting, windows and door hardware. She also reported that the school received a \$500 grant from Western Growers for a school garden. Mrs. Hovey was also able to secure additional bandwidth for our school for only an additional \$29 per month, a very significant savings over the normal cost. Mrs. Hovey also advised the board that we need to determine the funding source for our music program.
- 5) **IT REPORT** – Linda Hovey, CBO reports that Stephen, our new IT guy, has been wonderfully accommodating. Our existing computers needed and still need a great deal of maintenance and he is making progress.

6) **PUBLIC COMMENTS** – No public comments.

7) **ACTION ITEMS**

- A. **ACCEPT THE RESIGNATION OF ONE CERTIFICATED TEACHER:** Emily Mullions motioned that the board accept the resignation tendered by Jim MacKenzie, music teacher. Karen Crist seconded. E.M., K.T., S.H. AND K.C. VOTED AYE. S.E. ABSTAINED.MOTION CARRIED.
- B. **ADD MELISSA DEWELL AS A SIGNATORY ON THE CCCS FUND RAISING ACCOUNT -** Emily Mullins motioned that the board approve the adding of Melissa Dewell, Office Manager, as signatory on the CCCS Fund Raising account. Kelli Thacker seconded. AYES UNANIMOUS. MOTION CARRIED.

8) **DISCUSSION ITEMS**

- A. **LCAP PLAN** – Emily Mullins reported that a new survey will be made available to all stakeholders on 04/08. They will be asked to rank the items in numerical order of importance.
- B. **BOARD ELECTIONS:** Packets went home to each CCCS family today.
- C. **COMMUNITY MEMBER RECRUITMENT FOR BOARD POSITION:** The board discussed the expectations and criteria for appointing a community member to the CCCS Governing Board. Karen Crist will continue to research and will bring a sample recruitment letter/packet to the board at a later meeting.
- D. **MIDDLE SCHOOL STUDENT RECRUITMENT AND RETENTION:** The board discussed various ways to further distinguish our middle school program from others in the community (starting a CCCS Youtube Channel), and ways to actively recruit new students and retain our existing students.
- E. **SARB POLICY** – The board discussed the possibility of adopting SARB policies in response to multiple student absences for vacation purposes and the failure of Independent Study in some cases. Emily Mullins will bring a written policy to the board at the next regular board meeting.
- F. **STAFF APPRECIATION:** Classified Staff Appreciation day is approaching and a special breakfast is planned for Melissa, Mike and Linda. The staff and board members are asked to contribute toward gift cards for each of them. Teacher appreciation week is

also approaching. Nikki Haun will be helping Shawna Howard plan the week for the teachers.

**G. PARENT APPRECIATION BBQ – The Parent Appreciation BBQ is scheduled for 05/29 at 5:30. The Board and Staff of CCCS will be expected to attend and assist with the BBQ. Parent appreciation gifts will be given out to parents that have shown above and beyond support for CCCS students and staff.**

- 9) **CLOSED SESSION:** Closed session convened at 8:15 pm, following Sheri Eichar's exit.
- 10) **OPEN SESSION RECONVENED 8:35 pm.**
- 11) **ACTION TAKEN IN CLOSED SESSION:** Rob Robertson reported that the CCCS governing board voted to approve the tentative agreement between CCCS and the CCCSTA. The vote was unanimous.
- 12) **ADJOURNMENT AT 8:37 pm.**