

Children's Community Charter School
Governing Board Regular Meeting Minutes
Monday, May 12, 2014

- 1) **CALL TO ORDER** – This Regular Meeting of the CCCS Governing Board was called to order by Board Chair Rob Robertson at 6:11 p.m. in Room 8.
- 2) **ROLL CALL:** Emily Mullins - Administrator, Kelli Thacker – Treasurer, Karen Crist – Secretary, Rob Robertson – Board Chair and Parent Coordinator, Sheri Eichar – Teacher Representative and Paul Inman – Public Relations Coordinator were present for roll call. A quorum was achieved. Shawna Howard – Student Activities Coordinator, was absent for roll call but joined the meeting at 7:12 pm. Guests in attendance: Linda Hovey - CCCS CBO and Jamie Gordon were present. Deborah Kelly entered the meeting at 6:24 pm.
- 3) **APPROVAL OF CONSENT AGENDA** –Rob Robertson motioned to approve the Consent Agenda with the following changes: The closed session Agenda item 7 will be split into two separate closed sessions to deal with Closed Session items 7A and 7B separately, with the closed session pertaining to Item 7B moving to Agenda Item 12A in order to conduct the meeting in a more efficient manner. Karen Crist seconded the motion. **Emily Mullins, Kelli Thacker, Sheri Eichar, Paul Inman, Rob Robertson and Karen Crist voted AYE. AYES UNANIMOUS. MOTION CARRIED.**
- 4) **CBO REPORT** – Linda Hovey, CBO, reported that we are in the process of finalizing the LCAP. A special meeting to approve and adopt the plan may be needed. She is also in the process of winding up the 2013-2014 school year. There has been no news on the facilities grant. The tile for the boys' bathroom has been on backorder but the work should be completed by the next Friday.
- 5) **IT REPORT** – Linda Hovey, CBO reports that Stephen has been working hard and just ordered six Dell Chromebooks for Kindergarten. The computer table is ready and waiting in K.
- 6) **PUBLIC COMMENTS** – No public comments.
- 7) **CLOSED SESSION** – Closed session A convened at 6:17 pm.
- 8) **RECONVENED OPEN SESSION AT 6:23**
- 9) **ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION NO. ONE:** The CCCS board members present at roll call voted unanimously to approve the hiring of Jamie Gordon for the position of Fourth Grade Teacher.
- 10) **ACTION ITEMS**

- A. APPROVAL OF PROP. 39 CLEAN ENERGY EXPENDITURE PLAN:** Rob Robertson motioned to approve the plan as presented by Linda Hovey, CBO. Emily Mullins seconded. **AYES UNANIMOUS. MOTION CARRIED.**
 - B. APPROVAL FOR PAYMENT OF ROUTINE AND ONGOING FUND RAISING EXPENSES RETROACTIVE TO 07/01/13:** The lunch vendors, pizza Friday and snack shack purchases are paid from the Fund Raising account. Emily Mullins motioned to approve the payment of routine and ongoing expenses from the Fund Raising account retroactive to 07/01/13. Rob Robertson seconded. **AYES UNANIMOUS. MOTION CARRIED.**
 - C. INCREASE THE HOURS OF THE INTERVENTION TEACHER:** Rob Robertson motioned to approve the increase the hours of the intervention teacher along with a revision of the intervention teacher's job description. Sheri Eichar seconded. **AYES UNANIMOUS. MOTION CARRIED.**
 - D. INCREASE THE 0.8 FULL-TIME-EQUIVELANT CERTIFICATED EMPLOYEE TO FULL TIME –** Rob Robertson motioned to increase the 0.8 FTE certificated employee to full time. Paul Inman seconded. **AYES UNANIMOUS. MOTION CARRIED.**
 - E. DETERMINE AND APPROVE FUNDING SOURCE FOR THE MUSIC PROGRAM –** TABLED TO NEXT REGULAR MEETING.
 - F. APPROVAL OF THE ADOPTION OF STATE SARB POLICIES FOR CCCS:** Rob Robertson motioned to approve the adoption of State SARB polices. Karen Crist seconded. **AYES UNANIMOUS. MOTION CARRIED.**
- 11) **DISCUSSION ITEMS**
- A. LCAP PLAN –** Emily Mullins reported that the report will be ready for approval and adoption at the next regular board meeting.
 - B. CONSTRUCTION OF A MULTI-PURPOSE ROOM ON CAMPUS:** An initial meeting with a contractor attended by Karen Crist, Emily Mullins and Linda Hovey was very informative. The board was advised to hire a consultant for guidance through the planning and building process. There are several possible funding routes to investigate. Additional discussions to determine CCCS' needs will be necessary.

- 12) **CLOSED SESSION:** Closed session B convened at 7:44 pm. Emily Mullins exited the closed session at 7:51 pm.
- 13) **OPEN SESSION RECONVENED 8:04 pm.**
- 14) **ACTION TAKEN IN CLOSED SESSION:** Rob Robertson reported that the CCCS governing board voted to extend the Administrator's contract for three years. The vote was unanimous. In open session Rob Robertson motioned to increase the administrator's annual rate to \$75k annually. Paul Inman seconded. **AYES UNANIMOUS. MOTION CARRIED.**
- 15) **ADJOURNMENT AT 8:14 pm.**