

Children's Community Charter School
Governing Board Regular Meeting Minutes
Monday, September 8, 2014

- 1) **CALL TO ORDER** – This Regular Meeting of the CCCS Governing Board was called to order by Administrator Emily Mullins at 4:07 p.m. in Room 8.
- 2) **ROLL CALL:** Emily Mullins - Administrator, Karen Crist – Secretary, Niki Haun – Parent Coordinator, Sheri Eichar – Teacher Representative, Shawna Howard – Student Activities Coordinator and Robert Perkins – Public Relations Coordinator were present for roll call. A quorum was achieved. Guest in attendance: Linda Hovey - CCCS CBO.
- 3) **APPROVAL OF CONSENT AGENDA** – Karen Crist motioned to approve the Consent Agenda with the following changes: Item 8B will be tabled to a future meeting. Emily Mullins seconded the motion. **ROLL CALL VOTE: Emily Mullins - AYE, Sheri Eichar - AYE, Robert Perkins - AYE, Niki Haun - AYE and Karen Crist - AYE. AYES UNANIMOUS. MOTION CARRIED.**
- 4) **CBO REPORT** – Linda Hovey, CBO, reported that most of the purchasing has been completed. 34 Chromebooks are pending and she hopes to get them sooner rather than later. The picnic tables have arrived and are assembled. Great changes have been made in the Snack Shack so there are healthier option now. Jen Parslow has done a great job re-vamping it. The books are closed for the 2013-2014 school year. She will be working on the Prop. 39 plan. She is hoping to get Solar City up to look at some upgrades to our current system that may be covered with Prop. 39 funds.
- 5) **IT REPORT** – Linda Hovey, CBO reports that the laptop carts are now in good working order. Laptops are getting swapped between carts, causing printing problems. The plans are to label the laptops to prevent swapping. WiFi is still running into glitches – one switch has failed already. Numerous small issues have also popped up by Stephen is trying to concentrate on the WiFi.
- 6) **PUBLIC COMMENTS** – None.
- 7) **ACTION ITEMS**
 - A. **APPOINTMENT OF INTERIM PUBLIC RELATIONS COORDINATOR PER CCCS BYLAWS:** Sheri Eichar motioned to immediately appoint Robert Perkins to the position of Public Relations Coordinator. Karen Crist seconded. **AYES UNANIMOUS. MOTION CARRIED.**

- B. APPROVAL OF WARRANTS FROM AUGUST, 2014:** Emily Mullins motioned to approve the warrants from August, 2014. Shawna Howard seconded. **AYES UNANIMOUS. MOTION CARRIED.**
- C. APPROVAL OF THE 2013-2014 UNAUDITED ACTUALS REPORT:** Following a board review of the report, Emily Mullins motioned to approve the 2013-2014 Unaudited Actuals report. Karen Crist seconded. **AYES UNANIMOUS. MOTION CARRIED.**
- D. SECOND READING AND APPROVAL OF THE REVISED CCCS NON-PROFIT BYLAWS:** Emily Mullins motioned that the board approve the revised bylaws with the expectation that further amendments will be forthcoming when the attorney group reviews it. Sheri Eichar seconded. **AYES UNANIMOUS. MOTION CARRIED.**
- E. ADOPTION OF THE CCCS GOVERNING BOARD OATH OF OFFICE:** Niki Haun motioned that the board approve the adoption of the presented CCCS Govern Board Oath of Office. Robert Perkins seconded. **AYES UNANIMOUS. MOTION CARRIED. All present board members immediately signed the CCCS Governing Board Oath of Office.**

8) DISCUSSION ITEMS

- A. GENERAL MEMBERSHIP MEETING AGENDA –** The General Membership meeting has been moved to September 23, 2014 due to a scheduling conflict. Emily Mullins thinks it would be beneficial for each board member to stand up and speak to the assembly. The meeting will focus on the charter renewal process, attendance, and parent participation. Linda Hovey, CBO, will go over the school's financial position.
- B. CCCS GOVERNING BOARD CODE OF ETHICS – TABLED TO NEXT REGULAR MEETING.**

9) ADJOURNMENT AT 5:16 pm.