

Children's Community Charter School
Governing Board Regular Meeting Minutes
Monday, June 9, 2014

- 1) **CALL TO ORDER** – This Regular Meeting of the CCCS Governing Board was called to order by Administrator Emily Mullins at 6:10 p.m. in Room 8.
- 2) **ROLL CALL:** Emily Mullins - Administrator, Nicole Cline – Treasurer, Karen Crist – Secretary, Niki Haun – Parent Coordinator, Sheri Eichar – Teacher Representative, Shawna Howard – Student Activities Coordinator and Paul Inman – Public Relations Coordinator were present for roll call. A quorum was achieved. Guests in attendance: Linda Hovey - CCCS CBO, Melissa Dewell, , Nancy Hardy, Carrie Krueger, Jennifer Johnson, and Brynn Chatfield were present.
- 3) Nicole Cline was seated as the CCCS Governing Board Treasurer and Niki Haun was seated as the CCCS Governing Board Parent Coordinator.
- 4) **APPROVAL OF CONSENT AGENDA** – Sheri Eichar motioned to approve the Consent Agenda with the following changes: The approval of minutes for the 5-12-14 regular meeting and the 5-19-14 special meeting will be tabled until the August meeting, Agenda Item 8I moved to item 8A, Agenda Item 8J was dismissed and the bill warrants were pulled for discussion. Shawna Howard seconded the motion. **ROLL CALL VOTE: Emily Mullins - AYE, Nicole Cline - AYE, Sheri Eichar - AYE, Paul Inman - AYE, Niki Haun - AYE and Karen Crist - AYE. AYES UNANIMOUS. MOTION CARRIED.**
- 5) **APPROVAL OF WARRANTS FROM MAY, 2014** - Karen Crist motioned that the warrants from May, 2014 be approved. Emily Mullins seconded the motion. **AYES UNANIMOUS. MOTION CARRIED.**
- 6) **CBO REPORT** – Linda Hovey, CBO, reported that she has been very busy in the business office closing the books on the 2013-2014 year, reminding teachers to purchase curriculum. She learned that CCCS has been awarded 50 out of 150 points by the Dept. of School Financing Authority though our application is still in process. CCCS is currently in a good cash-flow position. She would like to urge the teachers to take an inventory of their classrooms.
- 7) **IT REPORT** – Linda Hovey, CBO reports that Stephen has been doing a great job. He has taken several field trips to other schools to see the various technologies they are using and how they are using them. His next project is the classroom printers. He is also preparing for a technology elective in the

middle school. The staff is urged to forward their repair requests to him. Kindergarten is very pleased with the Chromebooks, although there have been some video issues in conjunction with the air conditioner and the WiFi. The remaining class sets of Chromebooks will be ordered.

8) **PUBLIC COMMENTS** – Public comments were heard by the board.

9) **ACTION ITEMS**

- A. APPROVAL TO BEGIN PLANNING A CCCS GOLF TOURNEMENT AS THE MAJOR FUND RAISER FOR THE 2014-2015 SCHOOL YEAR:** Emily Mullins motioned to approve the planning of a golf tournament by Melissa Dewell. Paul Inman seconded. **AYES UNANIMOUS. MOTION CARRIED.**
- B. ELECTION OF BOARD CHAIR FOR THE 2014-2015 SCHOOL YEAR:** Karen Crist nominated Shawna Howard as board chair. Sheri Eichar seconded. No other nominations were made. **TO ELECT SHAWNA HOWARD BOARD CHAIR:** Karen Crist - AYE, Nicole Cline – AYE, Niki Haun – AYE, Sheri Eichar – AYE, Emily Mullins – AYE. Shawna Howard and Paul Inman abstained. **SHAWNA HOWARD ELECTED 2014-2015 BOARD CHAIR.**
- C. REVISION OF THE CCCS FIELD TRIP POLICY:** Karen Crist motioned to approve the CCCS Field Trip Policy as revised. Paul Inman seconded. **AYES UNANIMOUS. MOTION CARRIED.**
- D. APPROVAL FOR REIMBURSEMENT FROM FUND RAISING IN THE AMOUNT OF \$6000 FOR THE MUSIC TEACHER:** Paul Inman motioned that the board approve reimbursement from Fund Raising in the amount of \$6000 for the music teacher. Emily Mullins seconded. Sheri Eichar – NAY, Karen Crist – AYE, Emily Mullins – AYE, Nicole Cline – AYE, Niki Haun – AYE, Paul Inman – AYE, Shawna Howard – AYE. **MOTION CARRIED.**
- E. APPROVAL OF THE 2014-2015 CCCS BUDGET:** Emily Mullins motioned that the board approve the 2014-2015 CCCS budget with the discussed changes to category 2201. Nicole Cline seconded. **AYES UNANIMOUS. MOTION CARRIED.**
- F. ADOPTION OF THE PROPOSED 2014-2015 CCCS LCAP PLAN:** Paul Inman motioned that the board adopt the proposed 2014-2015 CCCS LCAP Plan as presented. Sheri Eichar seconded. **AYES UNANIMOUS. MOTION CARRIED.**

- G. APPROVAL OF NICOLE CLINE, TREASURER, AS SIGNATORY ON FOUR CCCS BANK ACCOUNTS:** Karen Crist motioned that Nicole Cline, treasurer, be added as signatory to four CCCS bank accounts. Emily Mullins seconded. **AYES UNANIMOUS. MOTION CARRIED.**
- H. APPROVAL TO RENEW LINE OF CREDIT WITH NORTHERN CALIFORNIA NATIONAL BANK:** Emily Mullins motioned that the board approve the renewal of the line of credit with California National Bank. Karen Crist seconded. **AYES UNANIMOUS. MOTION CARRIED.**
- I. APPROVAL FOR \$800 IN MATCHING FUNDS FROM THE FUND RAISING ACCOUNT TO PURCHASE STEEL PICNIC TABLE:** Through discussion, the board determined that it would be most prudent to replace the wood picnic tables. Emily Mullins motioned that the board approve up to \$3000 from the Fund Raising account for the purchase of new steel picnic tables. Karen Crist seconded. **AYES UNANIMOUS. MOTION CARRIED.**

10) **DISCUSSION ITEMS**

A. GOVERNING BOARD PROTOCOLS AND LEGALITIES – OBLIGATIONS AND DUTIES OF BOARD MEMBERS – TABLED TO NEXT REGULAR MEETING.

B. POSSIBLE ADOPTION OF AN OATH OF OFFICE FOR CCCS GOVERNING BOAR MEMBERS – TABLED TO NEXT REGULAR MEETING.

11) **CLOSED SESSION:** Closed session convened at 8:51 pm. Sheri Eichar excused herself from the closed session.

12) **OPEN SESSION RECONVENED 9:00 pm.**

13) **ACTION TAKEN IN CLOSED SESSION:** Emily Mullins reported that the board unanimously voted to approve all tentative agreements previously agreed up on and Article 6D as written.

14) **ADJOURNMENT AT 9:01 pm.**