

Children's Community Charter School
Governing Board Regular Meeting Minutes
Monday, October13, 2014

- 1) **CALL TO ORDER** – This Regular Meeting of the CCCS Governing Board was called to order by Administrator Emily Mullins at 4:20 p.m. in Room 8.
- 2) **ROLL CALL:** Emily Mullins - Administrator, Karen Crist – Secretary, Niki Haun – Parent Coordinator, Sheri Eichar – Teacher Representative, Shawna Howard – Student Activities Coordinator and Robert Perkins – Public Relations Coordinator were present for roll call. A quorum was achieved. Guest in attendance: Linda Hovey - CCCS CBO, Kelsey Allen and Brenda Sobon.
- 3) **APPROVAL OF CONSENT AGENDA** – Sheri Eichar motioned to approve the Consent Agenda. Karen Crist seconded the motion. **ROLL CALL VOTE: Emily Mullins - AYE, Sheri Eichar - AYE, Robert Perkins - AYE, Niki Haun – AYE, Shawna Howard – AYE, and Karen Crist - AYE. AYES UNANIMOUS. MOTION CARRIED.**
- 4) **CBO REPORT** – Linda Hovey, CBO, reported that she is still finalizing the Prop 39 plan as \$50k is waiting to be utilized. The annual audit will begin in about two weeks. This year there are five new audit items. The annual carnival grossed \$2,960. Expenses are still be submitted, so she will bring the final total to the board at the next regular meeting. The Fund Raising account has approximately \$21,798 in it. The stage still needs to be ordered.
- 5) **IT REPORT** – Linda Hovey, CBO reports that glitches with the WiFi are still emerging and being worked out.
- 6) **PUBLIC COMMENTS** – None.
- 7) **ACTION ITEMS**
 - A. **APPROVAL OF ATTORNEY GROUP CHANGES TO AMENDED BYLAWS:** Shawna Howard motioned to approve the changes suggested by the attorney group to the CCCS amended bylaws. Karen Crist seconded. **AYES UNANIMOUS. MOTION CARRIED.**
 - B. **APPROVAL OF CCCS SUSPENSION AND EXPULSION POLICY:** Karen Crist motioned to approve the CCCS Suspension and Expulsion Policy as presented to the Board by Emily Mullins. Shawna Howard seconded. **AYES UNANIMOUS. MOTION CARRIED.**
 - C. **APPROVAL TO ADD MELISSA DEWELL, OFFICE MANAGER, AS SIGNEE ON FUND RAISING ACCOUNT AND TO AUTHORIZE A DEBIT/CREDIT**

CARD FOR FUND RAISING ACCOUNT: Sheri Eichar motioned to approve adding Melissa Dewell as a signee to the fund raising account, and to open a debit card for the same account. Robert Perkins seconded. **AYES UNANIMOUS. MOTION CARRIED.**

- D. RESOLUTION TO ESTABLISH A NEW MANAGEMENT/ADMINISTRATIVE ACCOUNT FOR CALIFORNIA'S VALUED TRUST INSURANCE GROUP:** After Board discussion of the substantial increase in insurance premiums for our classified employees, Sheri Eichar motioned that the Board resolve to establish a new management/administrative account for California's Valued Trust Insurance Group. Karen Crist seconded. **AYES UNANIMOUS. MOTION CARRIED.**
- E. DESIGNATE A REAL PROPERTY NEGOTIATOR FOR CCCS:** Emily Mullins motioned that the Board designate Linda Hovey, CBO, and the real property negotiator for CCCS. Niki Haun seconded. **AYES UNANIMOUS. MOTION CARRIED.**

8) DISCUSSION ITEMS

- A. CHARTER RENEWAL** – Emily has prepared and delivered the binders containing the CCCS charter petition to the PUSD charter review committee. Susan Davis of PUSD will be contacting her following their review process. CCCS representatives will be present for the second review discussion. The CCCS reps will be Emily, Linda Hovey, and Karen Crist.
- B. END OF DAY STUDENT RELEASE AND PICK-UP:** In the opinions of some parents, including Board members Niki Haun and Karen Crist, the release and pick-up process has become rather chaotic and unsupervised, particularly for middle school and grades 4 and 5. Lines of cars are extending out onto Pentz Rd., presenting a safety hazard, and kids are darting out across the pick-up lanes to get to their cars. Discussion was spirited among the Board members and some audience members, with some pointing to early and late parents as the cause of the issues, while the lack of consistent supervision was also noted. Some suggestions to ease the issue were to have greater supervision in the form of parent volunteers present at pick-up. The discussion was abbreviated prior to resolution, and will appear on a future agenda if the issue does not improve.

- 9) **RECESS:** The Board briefly recessed at 5:35 pm.
- 10) **CONVENE CLOSED SESSION:**
 - a.) **CONFERENCE WITH REAL PROPERTY NEGOTIATOR PER GOVERNMENT CODE §54956.8 : DISCUSSION OF PAYMENT TERMS – DESIGNATED NEGOTIATOR LINDA HOVEY, CBO., FOR THE PROPERTY LOCATED AT 6830 PENTZ ROAD, PARADISE, CALIFORNIA, 95969.** Closed session convened at 5:40 pm.
- 11) **RECONVENE OPEN SESSION:** Open session was reconvened at 5:59 pm.
- 12) **ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION:** No action taken.
- 13) **ADJOURNMENT :** The meeting adjourned at 6:00 pm.