

Children's Community Charter School
Governing Board Regular Meeting Minutes
Monday, November 10, 2014

- A. **CALL TO ORDER** – This Regular Meeting of the CCCS Governing Board was called to order by Administrator Emily Mullins at 4:21 p.m. in Room 8.
- B. **ROLL CALL:** Emily Mullins - Administrator, Karen Crist – Secretary, Sheri Eichar – Teacher Representative, and Shawna Howard – Student Activities Coordinator and Board Chair were present for roll call. A quorum was achieved. Niki Haun – Parent Volunteer Coordinator joined the meeting at 4:30 pm, and Robert Perkins – Public Relations Coordinator was absent. Guests in attendance: Linda Hovey - CCCS CBO, Brenda Sobon, Jennifer Carvalho, Max Barteau, Nancy Hardy, and Beverly Gloyd were present for open session.
- C. **APPROVAL OF CONSENT AGENDA:** Linda Hovey requested that Agenda Item #7E be discussed in conjunction with Agenda Item #7I
MOTION TO APPROVE CONSENT AGENDA AS AMENDED: Karen Crist
SECOND: Sheri Eichar.
ROLL CALL VOTE: Emily Mullins - AYE, Sheri Eichar - AYE, Shawna Howard – AYE, and Karen Crist - AYE.
AYES UNANIMOUS.
MOTION CARRIED.
- D. **CBO REPORT** – The annual audit is in full swing – this year there are several new audit items. The audit will be ongoing through at least the end of the month.
- E. **IT REPORT** – Linda Hovey, CBO reports that issues with BARRACUDA may be causing the WiFi to be unreliable. Students will be getting their own email addresses at the ParadiseCCCS.org domain for school use. Karen Crist offered to assist with the set-up to expedite the process if help was needed.
- F. **PUBLIC COMMENTS** – None.
- G. **ACTION ITEMS**
- A. **APPROVAL, APPOINTMENT AND IMMEDIATE SEATING OF QUALIFIED CANDIDATE TO FILL THE FUND-RAISING COORDINATOR POSITION:** Two qualified CCCS parent volunteers, Max Barteau and Beverly Gloyd, were willing to fill the open position. Max Barteau graciously withdrew from consideration when he learned that Beverly Gloyd would perform the job duties of the position without

caveats. Karen Crist nominated Beverly Gloyd to fill the position. Shawna Howard seconded the nomination.

MOTION TO APPROVE AGENDA ITEM # 7A: Karen Crist

SECOND: Shawna Howard

ROLL CALL VOTE: Emily Mullins – AYE, Karen Crist – AYE, Niki Haun – AYE, Shawna Howard – AYE.

AYES UNANIMOUS.

MOTION CARRIED. Beverly Gloyd immediately signed the CCCS Governing Oath of Office upon being seated.

B. APPROVAL OF AMENDMENTS TO THE CCCS BYLAWS

MOTION TO APPROVE AGENDA ITEM #7B: Karen Crist

SECOND: Shawna Howard

ROLL CALL VOTE: Sheri Eichar – AYE, Karen Crist – AYE, Emily Mullins – AYE, Niki Haun – AYE, Shawna Howard – AYE, Beverly Gloyd – AYE.

AYES UNANIMOUS.

MOTION CARRIED.

C. APPROVAL OF THE CCCS CHARTER PETITION AND CHARTER DOCUMENT FOR PRESENTATION TO THE PUSD BOARD OF TRUSTEES

MOTION TO APPROVE AGENDA ITEM #7C: Sheri Eichar

SECOND: Niki Haun

AYES UNANIMOUS.

MOTION CARRIED.

D. APPROVAL OF THE CCCS CONFLICT OF INTEREST POLICY

MOTION TO APPROVE AGENDA ITEM #7D: Karen Crist

SECOND: Shawna Howard

AYES UNANIMOUS.

MOTION CARRIED.

E. CONSIDERATION AND APPROVAL OF MATCHING FUNDS FROM THE CCCS FUND RAISING ACCOUNT TO PURCHASE 34 ADDITIONAL

CHROMEBOOKS: Due to an ordering mix-up by Dell, CCCS was sent and invoiced for 34 additional Chromebooks. Dell declined to take them back but Linda Hovey was able to negotiate a small discount. After some debate, it was decided that the greatest need for the additional Chromebooks was in the middle school, but the discussion indicated that there is also a need for a class set to be shared by 4th

and 5th grade that should be remedied. Linda Hovey indicated that because there are funds available through Agenda Item #7I and that purchasing technology was an appropriate use of said funds, she would get another quote to purchase additional Chromebooks to bring before the board.

MOTION TO APPROVE AGENDA ITEM #7E: Sheri Eichar

SECOND: Shawna Howard

AYES UNANIMOUS.

MOTION CARRIED.

F. CONSIDERATION AND APPROVAL TO PURCHASE A CAMPUS SERVEILLANCE SYSTEM: TABLED FOR ADDITIONAL QUOTES.

G. CONSIDERATION AND APPROVAL TO REPLACE COPY MACHINE WITH A NEW MACHINE FROM ADVANCED DOCUMENT CONCEPTS: TABLED FOR ADDITIONAL QUOTES.

H. RESOLUTION TO APPROVE EPA (PROP 30) FUNDS FOR FY 2014-2015

MOTION TO APPROVE AGENDA ITEM # 7H: Karen Crist

SECOND: Emily Mullins

AYES UNANIMOUS.

MOTION CARRIED.

I. APPROVAL FOR EXPENDITURE OF ONE TIME FUNDS FOR OUTSTANDING MANDATED CLAIMS

CCCS received \$14,233 from the state. The state has not yet indicated what form the expenditure plan should take. A portion of the funds could be used to pay for the extra Chromebooks from Agenda Item #7E, rather than pulling half from the general fund. It would be beneficial to seek input from the teachers before spending remaining funds.

MOTION TO APPROVE EXPENDITURE OF APPROX. \$5,674.38 FOR THE CHROMEBOOKS IN AGENDA ITEM #7E FROM THE FUNDS REFERENCED IN AGENDA ITEM #7I: Sheri Eichar

SECOND: Shawna Howard

AYES UNANIMOUS.

MOTION CARRIED.

H. DISCUSSION ITEMS

- A. **CHARTER RENEWAL** – The first public hearing our charter petition will be at the November 18, 2014 PUSD Board meeting. The MOU is still outstanding. Emily is hopeful that we will receive a renewal decision at the December 16, 2014 PUSD Board meeting.
- B. **MIDDLE SCHOOL ORIENTATION AND RECRUITMENT:** A parent suggested that the middle school orientation and interest night be moved to earlier in the year, so parents have time to consider before the various middle school lotteries begin. Emily had several suggested dates ready to schedule and would like the K interest nights to correspond to the middle school nights, but Sheri wanted the teachers to weigh in the dates before any decisions are made. So far the week of January 12, 2015 appears to be the best option.
- C. **STAFF LUNCHES FOR CONFERENCE WEEK:** In recognition and appreciation of a successful first trimester and to help ease the stress of parent-teacher conferences, Karen Crist asked the board and school to host lunch for the first four days of teacher conference week. It was agreed that fund-raising would subsidize some of the cost, with board members supplementing home-cooked/prepared items. Karen Crist will do the coordinating and planning.
- D. **PROPOSED CHANGES TO THE INSTRUCTIONAL CALENDAR:** The teachers don't feel like they have enough time to collaborate. It would be preferable to change the PEP conferences to late September so that teachers get to know their students before meeting with the parents. Also under consideration is moving the minimum day from Friday to Wednesday to allow teachers to be fresher for collaboration and to reduce truancy – many parents keep their children out of school on Fridays, possibly because it is a half day before the weekend. Sheri noted that the teachers were in favor of keeping the minimum day as Friday by about a 2:1 margin.

I. CONVENED CLOSED SESSION AT 5:57 pm:

- a.) **CONFERENCE WITH REAL PROPERTY NEGOTIATOR PER GOVERNMENT CODE §54956.8 : DISCUSSION OF PAYMENT TERMS – DESIGNATED NEGOTIATOR LINDA HOVEY, CBO., FOR THE PROPERTY LOCATED AT 6830 PENTZ ROAD, PARADISE, CALIFORNIA, 95969.**

J. RECONVENED OPEN SESSION AT 6:09 PM.

K. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION: No action taken.

L. FUTURE BOARD ITEMS:

1. Surveillance system purchase and installation
2. New copier purchase
3. Expenditure plan for remaining one time mandated claims funds

M. ADJOURNMENT AT 6:10 PM.