

Children's Community Charter School  
Governing Board Regular Meeting Minutes  
Monday, January 12, 2015

- A. **CALL TO ORDER** – This Regular Meeting of the CCCS Governing Board was called to order by Principal Emily Mullins at 4:37 p.m. in Room 6.
- B. **ROLL CALL:** Emily Mullins - Principal, Karen Crist – Secretary, Sheri Eichar – Teacher Representative, Niki Haun – Parent Volunteer Coordinator, Robert Perkins – Public Relations Coordinator and Shawna Howard – Student Activities Coordinator and Board Chair were present for roll call. A quorum was achieved. Beverly Gloyd – Fund Raising Coordinator, arrived at 4:47 pm. Guests in attendance: Linda Hovey - CCCS CBO, Amy Merlo, CPA, Jenny Jones, Debi Durham, Lucca Mullins, Mallorie Barteau, Ella Thacker and Siena Mullins were present.
- C. **APPROVAL OF CONSENT AGENDA:** Karen Crist requested the addition of the 4<sup>th</sup> grade field trips to Mission San Francisco Solano and Sutter's Fort.  
**MOTION TO APPROVE CONSENT AGENDA AS AMENDED:** Robert Perkins  
**SECOND:** Karen Crist  
**ROLL CALL VOTE:** Emily Mullins - AYE, Sheri Eichar - AYE, Shawna Howard – AYE, Niki Haun – AYE, Robert Perkins - AYE and Karen Crist - AYE.  
**AYES UNANIMOUS.**  
**MOTION CARRIED.**
- D. **PRINCIPAL'S REPORT** – Emily will be giving report outside the consent agenda from now on so that important information is not missed by Board Members. School Choice week is coming up and she has big plans for a week of celebrating school choice, including encouraging students to show school spirit on dress-up days and coordinating specials in the snack shack. She has invited the PUSD Trustees and Superintendants to visit and has extended an invitation to the Mayor of Paradise and has requested that he declare the week "School Choice Week" in the Town of Paradise. Emily has also been busy setting up a pilot GATE program for 5<sup>th</sup> Grade this week, and a 3/4<sup>th</sup> combo next week. If successful, they will continue on alternate weeks. Several dates have been selected for campus tours in January and February, and are posted on the website. The surveillance cameras have been installed and are functioning and lock plates have been installed on all the classroom doors. Tuesday, May 5<sup>th</sup>, is

Advocacy Day at the State Capitol. We have the opportunity to receive training and to meet with local legislatures.

- E. **CBO REPORT** – Linda Hovey, CBO, reports that the annual audit has been completed and the P1 has been submitted to the State. We are 4 ADA higher than the last P2 submitted. The Prop 39 Plan has been uploaded to the State and we are just waiting for State approval. She will now turn her focus to our Corporate tax Return.
- F. **IT REPORT** – Linda Hovey, BO, reports that four Chromebooks are now available for student/parent checkout. A complete set of 30 Chromebooks will now be housed in Middle School. We are in the process of receiving quotes for a charging and storage cart for the Chromebooks.
- G. **PUBLIC COMMENTS** – None.
- H. **ACTION ITEMS**

- A. **APPROVAL OF AMENDMENT TO THE CCCS BYLAWS** – Amy Merlo, CPA, has completed the audit and is pleased to report the result of “No Exceptions”. CCCS had the cleanest audit report and best outcome possible for the second year in a row. She holds our internal procedures and controls in the highest opinion.

- MOTION TO ACCEPT AGENDA ITEM # 8A:** Robert Perkins

- SECOND:** Niki Haun

- ROLL CALL VOTE:** Emily Mullins – AYE, Karen Crist – AYE, Niki Haun – AYE, Shawna Howard – AYE, Beverly Gloyd – AYE, Robert Perkins - AYE. Sheri Eichar – AYE.

- AYES UNANIMOUS.**

- MOTION CARRIED.**

- B. **APPROVAL OF TWO FUNDRAISERS TO REDUCE THE COST OF THE YEARBOOK** – Jenny Jones, Yearbook Advisor, presented two fundraisers for Board approval: Pizza Night at Mountain Mike’s and Ice Cream Night at Baskin Robbins. Both businesses will donate 10% (excluding alcohol) of all proceeds for the designated night to help offset the cost of the yearbook to students.

- MOTION TO APPROVE AGEDA ITEM #8B:** Sheri Eichar

- SECOND:** Beverly Gloyd

- AYES UNANIMOUS.**

- MOTION CARRIED.**

- C. APPROVAL OF A GIRL SCOUT PROJECT TO PLANT TREES ON CAMPUS**  
– Three of the five members of the Girl Scout Troop presented their Bronze Pin ideas to improve the campus following the big wind storm and tree fall. After discussion, it was determined that each scout should present the Board with a specific plan for approval.  
**MOTION TO APPROVE REVISITING EACH SCOUT’S PLAN FOR THE CAMPUS INDIVIDUALLY AT THE NEXT BOARD MEETING:** Karen Crist  
**SECOND:** Sheri Eichar  
**AYES UNANIMOUS.**  
**MOTION CARRIED.**
- D. APPROVAL OF THE 2015-2016 SCHOOL YEAR CALENDAR:** Emily Mullins presented the most popular of the calendars as voted on by staff and Board Members in an informal survey.  
**MOTION TO APPROVE AGENDA ITEM #8D:** Sheri Eichar  
**SECOND:** Robert Perkins  
**AYES UNANIMOUS.**  
**MOTION CARRIED.**
- E. APPROVAL TO FUND THE PRINCIPAL’S MEMBERSHIP IN PARADISE ROTARY – ITEM TABLED TO NEXT MEETING FOR ADDITIONAL INFORMATION.**
- F. APPROVAL TO PAY A STIPEND TO STAFF MEMBERS ATTENDING A LONG DISTANCE CONFERENCE** – Per the matrix presented by Linda Hovey, CBO.  
**MOTION TO APPROVE AGENDA ITEM #8F:** Beverly Gloyd  
**SECOND:** Niki Haun  
**AYES UNANIMOUS.**  
**MOTION CARRIED.**
- G. APPROVAL OF CUSTOMIZABLE FORM LETTER FROM THE GOVERNING BOARD TO SUPPORT THE POLICIES/PROTOCOLS IN THE CCCS STUDENT/PARENT HANDBOOK:** This letter will direct parents to the proper protocol for resolving complaints/concerns regarding student discipline and eliminate the need to call special Board meetings.  
**MOTION TO APPROVE AGENDA ITEM #8G:** Sheri Eichar  
**SECOND:** Robert Perkins  
**AYES UNANIMOUS.**

**MOTION CARRIED.**

- H. APPROVAL OF ADULT BINGO NIGHT FUNDRAISER** – in the initial planning stages with a target date of Friday, March 20th. Specific information to come if it is a feasible fundraiser.

**MOTION TO APPROVE AGENDA ITEM #8H:** Niki Haun

**SECOND:** Karen Crist

**AYES UNANIMOUS.**

**MOTION CARRIED.**

- I. APPROVAL OF A CHIO BAG FUNDRAISER** – It was determined that a similar product could be purchased from Paradise Screen Print for a lower cost to the school.

**MOTION TO APPROVE UP TO \$500 FOR A REUSABLE GROCERY BAG FUNDRAISER:** Robert Perkins

**SECOND:** Sheri Eichar

**AYES UNANIMOUS.**

**MOTION CARRIED.**

- J. CCCS OPEN ENROLLMENT AND INFORMATION NIGHT ADVERTISING**  
– No action taken.

- K. IDEAS/ACTIONS TO RESOLVE THE SUBSTITUTE TEACHER SHORTAGE**  
– Linda and Emily will bring a plan/policies for Board approval to the next regular Board meeting. No action taken.

- L. GENERAL ASSEMBLY MEETING:** Scheduled for January 27<sup>th</sup>. The agenda will touch on the audit/school finances, board elections, a multi-purpose room, among others. Middle School students will be assisting with childcare. Following the meeting, Emily will hold a Common Core meeting. No action taken.

**I. DISCUSSION ITEMS - NONE**

**J. FUTURE BOARD ITEMS:**

1. Fund-raising policies

**K. ADJOURNMENT AT 7:19 PM.**