

Children's Community Charter School
Governing Board Regular Meeting Minutes
Monday, February 9, 2015

- A. **CALL TO ORDER** – This Regular Meeting of the CCCS Governing Board was called to order by Board Secretary Karen Crist at 4:39 p.m. in Room 6.
- B. **ROLL CALL:** Emily Mullins - Principal, Karen Crist – Secretary, Sheri Eichar – Teacher Representative, Robert Perkins – Public Relations Coordinator, Beverly Gloyd – Fund Raising Coordinator and Treasurer and Shawna Howard – Student Activities Coordinator and Board Chair were present for roll call. Niki Haun – Parent Volunteer Coordinator was absent. A quorum was achieved. Guests in attendance: Linda Hovey - CCCS CBO, Debi Durham, Lucca Mullins, Mallorie Barteau, Ella Thacker, Siena Mullins, Max Barteau, Kelsey Allen, Brenda Soban, Nancy Hardy, David Eubanks, Sarah Davis, Sarah Clunie and Steve Hitchko were present.
- C. **APPROVAL OF CONSENT AGENDA:**
MOTION TO APPROVE CONSENT AGENDA WITH THE REMOVAL OF BOARD REPORTS: Emily Mullins
ROLL CALL VOTE: Emily Mullins - AYE, Sheri Eichar - AYE, Shawna Howard – AYE, Beverly Gloyd – AYE, Robert Perkins - AYE and Karen Crist - AYE.
AYES UNANIMOUS.
MOTION CARRIED.
- D. **TEACHER'S REP'S REPORT:** Sheri Eichar reports that many teachers are in attendance at today's meeting for the presentation of the CCCSTA proposal to the CCCS Governing Board.
- E. **PUBLIC RELATIONS COORDINATOR'S REPORT:** Robert Perkins reports that flyers went up around town for the various info nights.
- F. **FUNDRAISING COORDINATOR AND TREASURER'S REPORT:** Beverly Gloyd reports that it appears that the previously approved Bingo Night Fund Raiser will not generate enough income to make it worthwhile at this time.
- G. **STUDENT PROGRAMS COORDINATOR'S AND BOARD CHAIR'S REPORT:** Shawna Howard reports that the middle school dance on February 13 needs chaperones.
- H. **SECRETARY'S REPORT:** Karen Crist reports that no Board Reports were submitted prior to the meeting.

- I. **PRINCIPAL'S REPORT** – Parent Surveys went out at the beginning of January. Only 27 surveys were completed – far less than the previous year, which is disappointing. Some teachers did not receive any completed surveys. (School surveys included in meeting record). School Choice Week was a huge success and garnered a lot of press coverage for the school. The SBAC testing window opens April 7, 2015. The school's technology is ready and our bandwidth is more than adequate to handle the testing load. Advocacy Day is May 5, 2015, and she invites Board members to join her at the State Capitol for opportunities to support and learn more about the charter movement,. The CCCSA conference is coming up in March and Emily, Linda Hovey, Melissa Dewell and Karen Crist will be attending two days of the conference.
- J. **CBO REPORT** – Linda Hovey, CBO, reports that the H.R. process has been completed for two new substitute teachers. The recent travel expense and reimbursement policy is a big hit with the staff. The CTA representative working with CCCSTA, Mr. Leach, has requested extensive documentation for the school in preparation for negotiations. She is currently working on the 990 tax return and she is also working with Steven Gookin, IT Coordinator, on researching a storage cart for the Chromebooks in Middle School. The new copiers have been delivered and function nicely, however, there is concern that the small copier is too big for the front office area. She will bring the Second Interim report and budget revisions to the Board at the next meeting. Prop. 39 funding will amount to \$204,923 for clean energy upgrades to the school. The money cannot be spent in other ways.
- K. **IT REPORT** – Linda Hovey, CBO, reports that while there are still a few glitches with the WiFi, they have definitely decreased over time. There are problems with Denise McGuire's laptop. The ARUBA network is working well and has reported as many as 95 users at one time and is designed to handle 300 users at one time. The Chromebooks are generally working well. All laptops are ready to go for SBAC testing in April.
- L. **PUBLIC COMMENTS** – None.
- M. **ACTION ITEMS**
 - A. **PRESENTATION BY CCCSTA OF THE CCCSTA CONTRACT PROPOSAL AND APPROVAL TO OPEN CONTRACT NEGOTIATIONS WITH CCCSTA**
– Kelsey Allen presented the CCCS Governing Board with the CCCSTA contract proposals. The signed proposals were received by Emily Mullins, Principal.

MOTION TO APPROVE OPENING CONTRACT NEGOTIATIONS WITH CCCSTA: Emily Mullins

SECOND: Shawna Howard

AYES UNANIMOUS.

MOTION CARRIED.

- B. DESIGNATION OF THE CCCS NEGOTIATING TEAM** – After extensive discussion, the Board agreed upon a negotiating team.

MOTION TO DESIGNATE EMILY MULLINS, KAREN CRIST AND LINDA HOVEY AS THE CCCS NEGOTIATING TEAM: Robert Perkins

SECOND: Beverly Gloyd

AYES UNANIMOUS.

MOTION CARRIED.

- C. APPROVAL OF GIRL SCOUT BRONZE PIN PROJECTS TO BEAUTIFY THE CAMPUS** – Three of the five members of the Girl Scout Troop presented their Bronze Pin ideas to improve the campus following the big wind storm and tree fall. Their projects were labeled A, B, and C. Project A: To plant a flowering tree in the bare patch near the big green gates, and possibly add flowers and a plaque. Project B: An abstract mural measuring 6'x5' to be mounted near the butterfly garden. Also to paint the big exposed pipe as a caterpillar with the Kindercubs. Project C: To add and attract more butterflies to the butterfly garden by purchasing butterflies and adding butterfly-attracting plants. Also includes the creation of a public service Prezi so that that kids in the primary grades will learn to respect and not harm the butterflies. The scouts will raise the funds for their projects on their own by soliciting donations or holding fund raisers. The school site is available to them if they would like to use it for a car wash or bake sale.

MOTION TO APPROVE PROJECTS A, B, AND C: Emily Mullins

SECOND: Sheri Eichar

AYES UNANIMOUS.

MOTION CARRIED.

- D. DEVELOPMENT AND APPROVAL OF A CCCS EARLY ADMITTANCE**

POLICY : Sheri Eichar presented a policy authored by Max Barteau to the Board.

MOTION TO APPROVE AGENDA ITEM #8D WITH THE ADDITION OF “AND/OR PRINCIPAL” AND CHANGING “30 DAYS” TO “TEN DAYS”:

Emily Mullins

SECOND: Shawna Howard

AYES UNANIMOUS.

MOTION CARRIED.

E. APPROVAL OF PARENTAL REQUEST FOR SIBLING’S EARLY

ADMITTANCE TO KINDERGARTEN: Sheri Eichar completed a second assessment on AB and has deemed him ready to enter Kindergarten.

MOTION TO APPROVE AGENDA ITEM #8E: Robert Perkins

SECOND: Beverly Gloyd

AYES UNANIMOUS.

MOTION CARRIES.

F. APPROVAL TO FUND THE PRINCIPAL’S MEMBERSHIP IN PARADISE

ROTARY – Dismissed for now as Emily has been unable to attend the meetings.

G. APPROVAL TO PAY A STIPEND TO STAFF MEMBERS ATTENDING

ENGAGED TRAINING: We currently have four teachers working through Inspire Charter High School for grade level collaboration with other schools. There is a \$1500/yr stipend that is reimbursed by Inspire.

MOTION TO APPROVE AGENDA ITEM #8G: Sheri Eichar

SECOND: Emily Mullins

AYES UNANIMOUS.

MOTION CARRIED.

H. SELECTION AND APPROVAL OF AUDIT PROPOSAL – Linda Hovey,

CBO, presented two multi-year audit proposals.

MOTION TO SELECT AND APPROVE THE PROPOSAL FROM AMY

MERLO, CPA: Emily Mullins

SECOND: Karen Crist

AYES UNANIMOUS.

MOTION CARRIED.

I. APPROVAL OF SUBSTITUTE TEACHER PAY AND RETENTION POLICY –

Linda Hovey, CBO, presented a policy designed to attract and retain more substitute teachers to CCCS.

ITEM TABLED TO NEXT MEETING.

- J. DEVELOPMENT AND APPROVAL OF SHADY CREEK CCCS SUBSIDY/FUNDRAISING/PARENT REIMBURSEMENT POLICY**– The Board was unable to act on this item following extensive discussion.
ITEM TABLED TO NEXT MEETING
- K. DEVELOPMENT AND APPROVAL OF 8TH GRADE END OF YEAR TRIP POLICY** – Currently, there is no existing policy governing this trip. The school needs to insulate itself from liability and ensure that the trip is adequately educational.
MOTION TO LIMIT THE 8TH GRADE END OF YEAR TRIP TO A MAXIMUM OF TWO NIGHTS COMMENCING WITH THE 2015-2016 SCHOOL YEAR: Karen Crist
SECOND: Emily Mullins
AYES UNANIMOUS.
MOTION CARRIED.
- L. APPROVAL TO PURCHASE FOUR ADDITIONAL PIECES OF MODULAR STAGE FOR APPROXIMATELY \$2250.00:** The initial three pieces are not adequate for school needs. The estimated cost is most likely on the high side.
MOTION TO APPROVE AGENDA ITEM #8L: Karen Crist
SECOND: Beverly Gloyd
AYES UNANIMOUS.
MOTION CARRIED.
- M. APPROVAL OF FUNDS NOT TO EXCEED \$1200 TO RENOVATE THE SNACK SHACK:** Mike Belcher and parent volunteer Patrick Patterson have collaborated to create an extensive plan to renovate the Snack Shack so that it is more spacious, offers better storage, does not block sight lines and will offer kids some protection in the rain. Although funds are requested, it is hoped that parents will donate the items on the materials list and assist with the labor. The goal is to expend funds only for a licensed electrician. See attached materials list.
MOTION TO APPROVE AGENDA ITEM #8M: Karen Crist
SECOND: Emily Mullins
AYES UNANIMOUS.
MOTION CARRIED.

N. APPROVAL TO CEMENT THE AREA IN FRONT OF THE OFFICE FOLLOWING THE TREE FALL: TABLED INDEFINITELY.

O. APPROVAL TO FORM A CAMPUS BEAUTIFICATION COMMITTEE:

There is allegedly a sign up sheet from the end of last year/beginning of this year for a campus beautification committee but its whereabouts are unknown. Mike Belcher and Karen Crist believe that the appearance of the exterior of the school, particularly the planting beds that run along Pentz Road, do not adequately reflect the quality of CCCS. The goal is to recruit and inspire parent volunteers to create a plan for landscaping to bring before the Board.

MOTION TO APPROVE AGENDA ITEM # 8O: Robert Perkins

SECOND: Emily Mullins

AYES UNANIMOUS.

MOTION CARRIED.

P. APPROVAL OF 8TH GRADE PAPA MURPHY'S CARD FUND RAISER:

MOTION TO APPROVE AGENDA ITEM # 8P: Emily Mullins

SECOND: Karen Crist

AYES UNANIMOUS.

MOTION CARRIED.

N. CLOSED SESSION CONVENED AT 7:45 pm.

O. RECONVENE OPEN SESSION: OPEN SESSION RECONVENED AT 8:05 pm.

P. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION: NO ACTION TAKEN.

Q. FUTURE BOARD ITEMS: Comprehensive Fund Raising Policy: Subcommittee consists of Linda Hovey, Karen Crist and Beverly Gloyd.

R. ADJOURNMENT AT 8:05 pm.