

Children's Community Charter School
Governing Board Regular Meeting Minutes
Monday, March 9, 2015

- A. **CALL TO ORDER** – This Regular Meeting of the CCCS Governing Board was called to order by Board Secretary Karen Crist at 4:40 p.m. in Room 6.
- B. **ROLL CALL:** Emily Mullins - Principal, Karen Crist – Secretary, Sheri Eichar – Teacher Representative, Niki Haun – Parent Volunteer Coordinator, and Shawna Howard – Student Programs Coordinator and Board Chair were present for roll call. A quorum was achieved. Beverly Gloyd- Fundraising Coordinator joined the meeting at 4:49 pm, and Robert Perkins – Public Relations Coordinator joined the meeting at 5:04 pm. Guests in attendance: Linda Hovey - CCCS CBO, Max Barteau, Madeleine Barteau and Brenda Sobon. Nancy Hardy joined the audience after the closed session.
- C. **APPROVAL OF CONSENT AGENDA:**
MOTION TO APPROVE CONSENT AGENDA WITH THE REMOVAL OF THE BOARD REPORT OF THE PARENT VOLUNTEER COORDINATOR FOR DISCUSSION.
MOTION: Emily Mullins
SECOND: Niki Haun
ROLL CALL VOTE: Emily Mullins - AYE, Sheri Eichar - AYE, Niki Haun – AYE, Shawna Howard – AYE, Karen Crist - AYE.
AYES UNANIMOUS.
MOTION CARRIED.
- D. **PARENT VOLUNTEER COORDINATOR'S REPORT:** Niki Haun reports that the way Parent Volunteers are tracked and reminded of their commitment needs to change. Teachers don't have time to track parents and the in-office sign in computer is unreliable and many parents don't sign in. She would like help in composing a new letter to parents to send when they fail to meet their volunteer commitment. Karen Crist and Emily Mullins offered to assist in composing a new letter.
- E. **PRINCIPAL'S REPORT** – Emily Mullins reports that she is finishing up staff evaluations. She is very appreciative of Mrs. Eichar's assistance in the position of Teacher-In-Charge. The CCSA conference is next week and four representatives from CCCS are attending. The Middle School Info Night was successful and we can anticipate a full 6th grade class. Campus tours have been

well attended and have been generating very positive feedback. Thank you to the teachers for opening their classrooms to the guests. Mrs. Mullins has recently added a Common Core tab to the CCCS website so parents have a resource to check. The test for her masters program is April 4th, 2015, and she is eagerly anticipating completing the program. CCCS recently hosted a visiting teacher from Capay Elementary who reported that she was envious of our staff's collegial opportunities. SBAC testing is looming....

- F. **CBO REPORT** – Linda Hovey, CBO, reports that the school recently received a \$500 grant from the Community Giving Fund that will be used to purchase Chromebooks that will be available to students and parents as loaners. 3rd grade teacher Sarah Davis received a \$300 grant from Paradise Rotary and she plans to use the funds to purchase additional Chromebooks for 3rd grade.
- G. **IT REPORT** – Linda Hovey, CBO, reports for Stephen Gookin that there have been some tech issues with the document cameras in the classrooms. The teachers' patience is truly appreciated. A comprehensive assessment of our technology needs to be completed.
- H. **PUBLIC COMMENTS** – None.
- I. **ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION MADE BY KAREN CRIST, BOARD SECRETARY.**
- J. **CLOSED SESSION CONVENED AT 5:01:** Teachers' Rep Sheri Eichar excused herself from this closed session.
- K. **OPEN SESSION RECONVENED AT 5:55 PM.** Teachers' rep Sheri Eichar rejoined the meeting.
- L. **ANNOUNCEMENT OF ACTION IN CLOSED SESSION: THE CCCS GOVERNING BOARD VOTED ON A CONTRACT PROPOSAL TO PRESENT TO THE CCCSTA. ROLL CALL OF CLOSED SESSION VOTE:** Shawna Howard – AYE, Karen Crist – AYE, Robert Perkins – AYE, Niki Haun – AYE, Beverly Gloyd – AYE, and Emily Mullins abstained.
- M. **ACTION ITEMS**
 - A. **SUNSHINE OF CCCS PROPOSAL TO CCCSTA:** The signed proposal was presented to Sheri Eichar.
 - B. **2014-2015 BUDGET REVISION:** As presented by Linda Hovey. She will bring a report on the remaining Common Core funds to the next regular meeting, as they must be allocated by June.
MOTION TO ACCEPT THE 2014-2015 BUDGET REVISIONS AS PRESENTED: Emily Mullins

SECOND: Sheri Eichar

ROLL CALL VOTE: Emily Mullins – AYE, Sheri Eichar – AYE, Karen Crist – AYE, Beverly Gloyd – AYE, Niki Haun – AYE, Shawna Howard – AYE, and Robert Perkins – AYE.

AYES UNANIMOUS.

MOTION CARRIED.

- C. CERTIFICATION OF THE SECOND INTERIM REPORT** – As presented by Linda Hovey, CBO.

MOTION TO CERTIFY THE SECOND INTERIM REPORT: Emily Mullins

SECOND: Karen Crist

AYES UNANIMOUS.

MOTION CARRIED.

- D. APPROVAL OF THE 8TH GRADE END OF YEAR TRIP:** Robert Perkins presented the planned itinerary for the 8th grade trip To Fort Bragg. After extensive discussion, it was determined that Horseback riding exposed the school to unacceptable risk, and could not be condoned. Also of concern were the number of days away from school and actual educational content of the trip. With the horseback riding activity removed from the itinerary, it was decided that the trip could be shortened by one day and still allow for the other planned activities, which were determined to meet various 8th grade standards.

MOTION TO APPROVE A MODIFIED, TWO-DAY END OF YEAR TRIP TO FORT BRAGG FOR 8TH WITH NOT TO INCLUDE HORSEBACK

RIDING: Emily Mullins

SECOND: Shawna Howard

AYES: Emily Mullins, Karen Crist, Beverly Gloyd, Niki Haun, Sheri Eichar and Shawna Howard

NAYS: Robert Perkins

MOTION CARRIED.

- E. APPROVAL OF A MUFFIN MONDAY FUNDRAISER FOR THE 8TH GRADE TRIP:** Emily Mullins and Sheri Eichar expressed the teachers' dismay at the previous Muffin Monday fundraiser – the children reacted to the sugar badly, and the food was messy in the classroom. Mrs. Mullins suggested the Fundraiser be converted to a Pile It High Frozen Yogurt that would take place after school.

MOTION TO APPROVE A PILE IT HIGH FROZEN YOGURT FUNDRAISER FOR 8TH GRADE: Emily Mullins

SECOND: Shawna Howard

AYES UNANIMOUS.

MOTION CARRIED.

- F. APPROVAL OF A JAMBA JUICE CARD FUNDRAISER FOR THE GENERAL FUNDRAISING ACCOUNT:** Cards will cost \$10 and the school will receive \$5 for every card sold.

MOTION TO APPROVE THE JAMBA JUICE CARD FUNDRAISER: Emily Mullins

SECOND: Shawna Howard

AYES UNANIMOUS

MOTION CARRIED.

- G. APPROVAL OF SUBSTITUTE TEACHER PAY AND RETENTION POLICY:**
As presented by Linda Hovey, CBO.

MOTION TO APPROVE AGENDA ITEM #K-G: Emily Mullins

SECOND: Robert Perkins

AYES UNANIMOUS.

MOTION CARRIED.

- H. RESOLVE TO ESTABLISH AND MAINTAIN A RECURRING AGENDA ITEM CALENDAR**

MOTION TO APPROVE AGEND ITEM K-H: Emily Mullins

SECOND: Sheri Eichar

AYES UNANIMOUS.

MOTION CARRIED.

- I. REVIEW/MODIFY CLASS SIZES FOR 2015-2016:** This item needs to appear on the agenda a month or two earlier to allow the office manager to properly prepare for the lottery and enrollment.

ITEM DISMISSED FROM AGENDA.

- J. SHADY CREEK FUNDRAISING AND SUBSIDIZATION–** Linda Hovey, CBO, presented the Board with a policy whereby CCCS will cover approximately half of the cost for 6th grade's trip to Shady Creek, and a plan, through fundraising, to reimburse parents for all or some of their contribution, in proportion to their contribution, depending

upon the amount raised through fundraising. To commence in the current year.

MOTION TO APPROVE AGENDA ITEM K-J: Sheri Eichar

SECOND: Beverly Gloyd

AYES UNANIMOUS.

MOTION CARRIED.

K. APPROVAL TO CREATE THE POSITION OF SUBSTITUTE MAINTENANCE ENGINEER AGENDA ITEM TABLED.

L. PARENT APPRECIATION ACTIVITIES: Adding incentives and rewards would be a positive way to thank committed parents and perhaps inspire parents who have not followed through on their volunteer commitment.

MOTION TO EXPAND THE PARENT APPRECIATION BBQ TO PARENT APPRECIATION WEEK: Karen Crist

SECOND: Shawna Howard

AYES UNANIMOUS.

MOTION CARRIED.

M. REVIEW/REVISE PARENT VOLUNTEER COMMITMENT FORM: AGENDA ITEM TABLED.

N. FUTURE BOARD ITEMS: Karen and Emily was assist Niki in revising Parent Volunteer policy and docs.

O. ADJOURNMENT AT 7:40 pm.