



**Regular Meeting**  
Children's Community Charter School  
Governing Board  
**Monday, June 8, 2015**  
**4:30 P.M.**  
Room 6

6830 Pentz Road  
Paradise, California 95969  
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Website: <http://paradisecccs.org>

**MINUTES**

**A. OPEN SESSION**

- a) Meeting called to order at 4:43pm by Karen Crist in Room 6.

**B. ROLL CALL**

- a) Present: Linda Hovey, Chief Business Officer, Brenda Sobon, Teacher's Representative, Max Barteau, Secretary-Elect, Karen Crist, Secretary, Emily Mullins, Principal, Beverly Gloyd,
- b) Absent: Shawna Howard, Niki Haun

**C. CONSENT AGENDA**

- (a) APPROVAL OF MINUTES FROM THE 05-11-15 REGULAR MEETING AND 5-19-15 SPECIAL MEETING
- (b) APPROVAL OF AND/OR ADDITIONS/DELETIONS TO CURRENT AGENDA
  - (i) None.
- (c) APPROVAL OF WARRANTS FROM MAY, 2015
  - (i) Pulled by Beverly Gloyd
- (d) RENEWAL OF LINE OF CREDIT WITH NCNB
- (e) APPROVAL TO PAY ROUTINE AND ONGOING EXPENSES FOR 2015-2016
- (f) BOARD REPORTS
  - (i) FUND RAISING
  - (ii) PUBLIC RELATIONS
  - (iii) STUDENT PROGRAMS
  - (iv) SECRETARY
  - (v) PARENT COORDINATOR
  - (vi) TEACHER REPRESENTATIVE
  - (vii) OFFICE MANAGER
  - (viii) MAINTENANCE
  - (viii) IT

(2) Moved to Item 1 pending the seating of new Board members to achieve a quorum.

**D. PRINCIPAL'S REPORT**

- a) Welcome to two new Board members, Brenda Sobon and Max Barteau.
- b) Classified evaluations completed, all successful.
- c) Music teacher Joe Chavez moving away; interviews coming this Thursday, 9am-12pm. Only have four people who have applied.
- d) Staff was busy in May
  - i) Met and planned electives and scheduling for next year.
    - (1) Looked at intervention program.
    - (2) Scheduled important dates for 2015/16; added to calendar of events on website.
  - ii) Melissa and Emily met with Kristi Carlson for school photographs. Have been using Wendy Mayo for several years. Some unhappiness with pricing and retouching.

- (a) Photo ID cards were a plus. Also willing to do special events as a fund-raiser. Scheduled to come on Grandparents' Day.
- (b) Picture dates scheduled for September 9<sup>th</sup>-10<sup>th</sup>. K-5 on the 9<sup>th</sup>; middle school on the 10<sup>th</sup>.
- iii) Goals:
  - (1) Classified staff: Working with them this summer to break down essential duties of the position.
    - (a) Succession planning. What does each person have to do each day/week/month?
- iv) Modifications needed to Student/Parents Handbook
- v) Development of after school intervention plan. Didn't happen last year due to lack of time to do it correctly.
- vi) Emily and Linda working on employee handbook gets done.
- vii) Questions:
  - (1) Beverly asked about Book Fair. Open House is last week in April; pencil it in for same week.

#### **E. CHIEF BUSINESS OFFICER'S REPORT**

- a) Developing the budget
  - i) Budget to be presented will be best estimate as always. Just about ready except for fine-tuning to compare to LCAP.
    - (1) Schedule budget workshop; hopefully next week. Steve Rudy, consultant from Texas, will be here to attend.
    - (2) Last payment on building to PUSD.
- b) Open and ongoing matters include: (1) teacher contracts; (2) closing the books for 14/15; (3) purchasing for 15/16.
- c) News from Sacramento is good for schools. Closer to target funding per student. Possibility of some one-time funding, but won't know until budget is signed in Sacramento.

#### **F. PUBLIC COMMENT**

- a) No public comments.

#### **G. DISCUSSION/ACTION ITEMS**

1. SEATING OF NEW BOARD MEMBERS
  - a. Max Barteau, Secretary
  - b. Brenda Sobon – Teacher's Representative
2. Consent Agenda
  - a. With seating of new Board members, there is a quorum
  - b. **MOTION TO APPROVE: Emily Mullins; SECOND: Karen Crist.**
    - i. **Roll call vote all Ayes. Motion carried unanimously.**
3. ELECT BOARD CHAIR
  - a. **MOTION TO NOMINATE KAREN CRIST: Emily Mullins; SECOND: Max Barteau**
    - i. **General discussion about school governing Board positions compared to non-profit corporation board positions.**
    - ii. **Voice vote: Motion carried unanimously.**
4. **ADOPT 2015-2016 LCAP – Presented by Emily Mullins, Principal**
  - a. Last year was year one for year LCAP.
  - b. Coupled with charter renewal, able to get additional stakeholder feedback. Majority of families completed the survey.
  - c. Six goals were too many. Create over-arching goals.
  - d. Some were not goals, but some were annual measurable outcomes (AMOs).
  - e. Condensed them into three over-arching goals
    - i. Goals in LCAP aligned with Charter mission and values.
  - f. Goal 1: See handout
  - g. Goal 2: See handout.

- h. Goal 3: See handout.
  - i. General discussion about LCAP process from this year and next year. Emily and staff spent well over 100 hours to get this document finalized.
  - j. All eight priorities have AMO attached to them.
    - i. Each of the AMO must be listed, whether or not they are relevant to the school.
  - k. Pages 1-34 of the LCAP document are the new LCAP; pages 35-54 is an update on the prior year's LCAP.
  - l. Highlights: Increased attendance by almost one percent; decreased suspension rate by 3.5%; increased stakeholder participation.
  - m. **MOTION TO APPROVE 2015-2016 LCAP: Karen Crist; SECOND: Beverly Gloyd.**
    - i. **Voice vote: Motion carried unanimously.**
- 5. RENEWAL OF LEAD TEACHER STIPEND FOR SHERI EICHAR – Presented by Linda Hovey, CBO**
- a. Linda reported to the Board that the school's auditor has an issue with stipends and likes to see stipends approved.
  - b. General discussion about the job description for the lead teacher compared to the teacher in charge.
  - c. **MOTION TO APPROVE LEAD TEACHER STIPEND FOR SHERI EICHAR: Emily Mullins; SECOND: Karen Crist.**
    - i. **Voice vote: Motion carried unanimously.**
- 6. RENEWAL OF CONSULTING CONTRACT WITH STEPHEN RUDY – Presented by Linda Hovey, CBO**
- a. SR was brought in years ago during the darkest hours. Still been working with the school since that time of the school split from the district.
  - b. One more year consultancy is all LH expects to need to unwind the past.
  - c. Karen and Linda both noted that the world of the Local Community Funding Formula (LCFF) is still a new frontier.
  - d. General discussion followed regarding number of hours and rate of compensation.
  - e. **MOTION TO RENEW CONSULTING CONTRACT WITH STEPHEN RUDY AT A RATE OF \$60 PER HOUR FOR UP TO TEN HOURS PER MONTH: Max Barteau; SECOND: Emily Mullins.**
    - i. **Voice vote: Motion carried unanimously.**
- 7. REVIEW/APPROVE REALLOCATION OF COMMON CORE FUNDS – Presented by Linda Hovey**
- a. Discussion of funding allocations for common core implementation funds.
  - b. Rec'd \$49,031 over a two year period, including a \$1,403 additional apportionment last month.
  - c. Requesting a re-allocation of \$4,601.20 to Infrastructure and Classroom technology.
  - d. General discussion about how to re-allocate the money.
  - e. **MOTION TO APPROVE RE-ALLOCATION OF COMMON CORE FUNDS TO INFRASTRUCTURE AND CLASSROOM TECHNOLOGY: Max Barteau; SCEOND; Emily Mullins.**
    - i. **Voice vote; Motion carried unanimously.**
- 8. APPROVAL OF NEW CARPET INSTALLATION IN ROOMS 4 AND 7 – Presented by Linda Hovey**
- a. Discussion: Dick's provided last year's bid.
  - b. **MOTION TO APPROVE INSTALLATION OF NEW CARPET IN ROOMS 4 AND 7: Beverly Gloyd; Second: Karen Crist.**
    - i. **Voice vote: Motion carried unanimously.**
- 9. APPROVAL OF LUNCHTIME YARD DUTY/DETENTION COORDINATOR POSITION – Presented by Emily Mullins**
- a. Emily reported that it is not an option to close the snack shack. She recommends bringing someone on at \$10/hour, 6 hours per week. Total cost will be approximately \$3K/year. Could also have person serve as the detention coordinator, which would free up Denise to be available for math enrichment.

**b. MOTION TO APPROVE LUNCHTIME YARD DUTY/DETENTION COORDINATOR POSITION: Karen Crist; SECOND: Beverly Gloyd.**

**i. Voice vote: Motion carried unanimously.**

**10. DISCUSS/ADOPT COMMUNITY BOARD MEMBER SELECTION CRITERIA/PROCESS**

a. General discussion. No action taken. Future board agenda item.

**11. AMEND SIBLING ENROLLMENT POLICY VIS A VIS KINDERGARTEN/MIDDLE SCHOOL LOTTERY – Presented by Emily Mullins**

a. General discussion regarding siblings of students who ultimately decline to enroll with CCCS.

**b. MOTION TO AMEND SIBLING ENROLLMENT POLICY: Max Barteau; SECOND: Emily Mullins.**

**i. Voice vote: Motion carried unanimously.**

**12. DISCUSS/PLAN BOARD RETREAT/ORIENTATION**

a. General Discussion. No action taken or dates set,

**H. FUTURE BOARD ITEMS**

a) Budget Meeting – Tuesday morning, June 16<sup>th</sup>, 2pm.

**I. ADJOURNMENT – 7:15pm**