

MINUTES

- I. OPEN SESSION – Called to order by Board Chair Karen Crist at 4:37pm
- II. ROLL CALL
 - A. PRESENT: Niki Haun, Shawna Howard, Emily Mullins, Brenda Sobon, Karen Crist, Beverly Gloyd, Max Barteau, Linda Hovey. ABSENT: None.
 - B. Guests: Nicole Weddig
- III. CONSENT AGENDA
 - A. Approval of and/or additions/deletions to current agenda – None.
 - i) Emily Mullins moved to approve the consent agenda; SECOND: Shawna Howard.
 - ii) Roll call vote: Motion carried unanimously.
- IV. PRINCIPAL'S REPORT
 - A. Succession planning, meeting new families. Staff development. New additions in middle school are great.
 - B. Crisis Prevention Training scheduled for Mrs. Clunie and Emily Mullins.
 - C. Middle school and kindergarten orientations were good.
 - D. Back to school night and annual membership meeting August 26th
 - E. 8/31-9/4: Minimum days for PEP conferences.
 - F. Emergency plans – fire drill next week.
- V. CHIEF BUSINESS OFFICER'S REPORT
 - A. Coordinating with Mike and Emily for capital projects.
 - B. 300 requisitions over the summer.
 - C. Closing the books 2014-2015.
 - D. Draft of unaudited actuals; will be available at next Board meeting. Must get to PUSD by September 15.
 - E. Submitted mandated block grant; expect to receive \$6,158
 - F. Income survey. These are important because they generate supplemental grant income. Last year 85% return rate; looking to improve that.
 - G. Technology
 - i) Last school year, upgraded Wifi to Aruba network.
 - ii) Put in security camera system
 - iii) Backup for network switches and security cameras, so in case of outages, may last 5-10 minutes.
 - iv) 68 plus Chrome books in place.
 - v) Upgraded Old 100 MB switches to 1 GB switches.
 - vi) Current issues: printers are on the older side.

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Emily Mullins, Site Administrator • Linda Hovey, Chief Business Officer • Brenda Sobon, Teacher's Representative

Karen Crist, Board Chair/Public Relations Coordinator • Shawna Howard, Student Programs Coordinator
Niki Haun, Parent Volunteer Coordinator • Beverly Gloyd, Treasurer/Fundraising Coordinator • Max Barteau, Secretary

Regular Meeting
Children's Community Charter School Governing Board
Monday, August 17, 2015 @ 4:30pm
Room 6

6830 Pentz Road
Paradise, California 95969
Telephone: (530) 877-2227
Fax: (530) 872-1396
Website: <http://paradiseccs.org>

- (1) What we've seen over the last year, some documents will not print. Printers don't know how to handle newer pdf formatted documents. Most are 1710 model, built in 2005.
 - vii) Some projectors were replaced; looked good, but some teachers have noticed that there is a flicker problem.
 - viii) Having to replace two document cameras and a third was ordered for one of the classrooms.
 - ix) Concern re: hodgepodge of systems. Easier to actually have more of a standardized way.
- VI. PUBLIC COMMENT – None.
- VII. DISCUSSION/ACTION ITEMS
- A. Annual Corporate Meeting – Presented by Linda Hovey
 - i) Every year, must have an annual meeting of the non-profit corporation to comply with California corporation law.
 - (1) Tabled to end of Governing Board meeting.
 - B. ACTION ITEM: Approval of one-time money for technology purchase – Presented by Linda Hovey.
 - i) LH: \$114,835 anticipated from state, which was a little less than expected. Thought we would get \$600 per ADA, actually around \$530.
 - ii) Windows came from these one-time monies, \$8K;
 - iii) Discussion: Linda suggested the Board consider an ad hoc committee to create a technology plan. Emily echoed the suggestion. General discussion followed re: uniformity of technology versus immediate needs.
 - iv) **MOTION TO FORM AN AD HOC TECHNOLOGY COMMITTEE: Emily Mullins; Second: Beverly Gloyd.**
 - (1) Voice vote; motion carried unanimously.
 - (2) Linda, Karen, Max all volunteered to serve on the committee.
 - v) Discussion followed regarding immediate need for Chromebooks to complete class sets.
 - (1) **MOTION TO APPROVE TWENTY-SIX (26) CHROMEBOOKS, UP TO \$15,000: Karen Crist; SECOND: Emily Mullins.**
 - (a) Discussion. Max noted that going forward purchases for items with a short or reasonably short life span need to be part of operating budget rather than from one-time monies, which cannot be counted on. Linda Hovey agreed and all agreed that would be a goal of the ad hoc technology committee.
 - (b) Voice vote; motion carried unanimously.

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- C. ACTION ITEM: Approval of revisions to Student and Parent Handbook – Presented by Emily Mullins.
- i) Independent Study Change – No change to what Emily changed.
 - ii) Max suggested that recently adopted policy re: parent withdrawal of student be included. General agreement to do so.
 - iii) Brenda suggested that item three in the Middle School policies be deleted because 8th graders don't "graduate". General agreement to do so.
 - iv) **MOTION TO APPROVE REVISIONS TO STUDENT AND PARENT HANDBOOK AS AMENDED DURING THE MEETING: Max Barteau; SECOND: Beverly Gloyd.**
 - (1) Voice vote; motion carried unanimously.
- D. ACTION ITEM: Approve hire of lunchtime yard supervisor, Jenny Hansen – Presented by Emily Mullins.
- i) **MOTION TO APPROVE HIRE OF JENNY HANSEN AS LUNCHTIME YARD SUPERVISOR: Karen Crist; SECOND: Emily Mullins.**
 - (1) Voice vote; motion carried unanimously.
- E. DISCUSSION/ACTION REGARDING CCCS FIELD AND CONSIDERATION ABOUT WHETHER TO ALLOW SPORTS TEAMS TO PRACTICE FOR THE FALL SEASON.
- i) General discussion about what damages fields and the general need for maintenance of the field. Discussion regarding the closed nature of the campus, past damage to items on campus by user groups, and the potential to charge for the usage of the field compared to recognition that the campus is a public facility.
 - ii) **MOTION TO APPROVE USAGE BY SPORTS TEAMS ON WHICH CURRENT CCCS STUDENTS PLAY AND WHICH ARE COACHED BY PARENTS OF CCCS STUDENTS: Max Barteau; SECOND: Niki Haun.**
 - (1) Voice vote; motion carried unanimously.
- F. ACTION ITEM: Approve stipend for Resource Support Position – Presented by Emily Mullins.
- i) CCCS has a new teacher (Laurie Gaines) with two credentials, one of which is for special education. Currently, the school suffers from a lack of services for students who lack IEP or need IEPs.
 - ii) Considering starting a resource position to augment and support current PUSD/IEP programs.
 - iii) Considering become our own LEA for special education.
 - iv) Person would not attend IEP meetings, which remain the purview of the Paradise Unified School District; more about giving support to students who might not qualify. Laurie is very excited about it.
 - v) Brenda reported that the teachers are excited about it.

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- vi) General discussion followed about the amount of the stipend compared to other entities and others currently receiving stipends at CCCS.
- vii) **MOTION TO APPROVE A ONE-TIME STIPEND OF \$2,500 FOR LAURIE GAINES FOR RESOURCE SUPPORT: Max Barteau; SECOND: Karen Crist.**
 - (1) Voice vote; motion carried unanimously.
- G. ACTION ITEM: Approve Master's Stipend for administrator – Presented by Linda Hovey
 - i) Emily disclosed her conflict of interest, presented to the Board, then left the room per CCCS Conflict of Interest Policy, 3.c.i.
 - (1) A general discussion ensued regarding whether other administrators also receive a master's stipend, about the CCCSTA's feelings and concerns regarding the proposed stipend, and about setting precedent.
 - (2) By general agreement, this issue was tabled to get additional information.
 - H. Discussion re: teacher budget for supplies.
 - i) This item was tabled for a future Board meeting by Board Chair Karen Crist.
- VIII. FUTURE BOARD ITEMS
 - i) Master's stipend for Administrator
 - ii) Teacher's budget for supplies.
 - iii) Approval of minutes for meetings over the summer.
- IX. ADJOURNMENT – 6:28

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