

Children's Community Charter School  
Governing Board Regular Meeting Minutes  
Monday, April 13, 2015

- A. **CALL TO ORDER** – This Regular Meeting of the CCCS Governing Board was called to order by Board Secretary Karen Crist at 4:44 p.m. in Room 6.
- B. **ROLL CALL:** Emily Mullins - Principal, Karen Crist – Secretary, Sheri Eichar – Teacher Representative, Beverly Gloyd – Treasurer and Fundraising Coordinator, Robert Perkins – Public Relations Coordinator and Shawna Howard – Student Programs Coordinator and Board Chair were present for roll call. A quorum was achieved. Niki Haun – Parent Volunteer Coordinator was absent. Guests in attendance: Linda Hovey - CCCS CBO, Brenda Sobon, Nancy Hardy, Steve Hitchko and David Eubanks.
- C. **APPROVAL OF CONSENT AGENDA:**  
**MOTION TO APPROVE CONSENT AGENDA:** Emily Mullins  
**SECOND:** Sheri Eichar  
**ROLL CALL VOTE:** Emily Mullins - AYE, Sheri Eichar - AYE, Beverly Gloyd – AYE, Shawna Howard – AYE, Robert Perkins – AYE and Karen Crist - AYE.  
**AYES UNANIMOUS.**  
**MOTION CARRIED.**
- D. **PRINCIPAL'S REPORT** – Emily Mullins reports that the CCSA conference was interesting and successful. She has begun scheduling and goal setting for next year. She is looking at intervention and revisiting the school's vision. She recently attended a great professional development session on the Next Generation Science Standards. She and the staff continue to work on Common Core implementation. One item of concern she would like the board and staff to be aware of is the "charter killer" bill that recently passed the Education Committee in the legislature. It will absolutely be something that she will be monitoring. She and Mrs. Eichar will be attending the Charter Advocacy Day at the State Capitol on May 5<sup>th</sup>. She is also very pleased to announce that CCCS received a CalPADS recognition award – thanks to Melissa Dewell for her exemplary work on CalPADS. It is so important because it determines our reimbursement.
- E. **CBO REPORT** – Linda Hovey, CBO, reports that she is currently working on the corporate 990 tax form. It is due May 15<sup>th</sup>. She is also in the midst of preparing a budget draft for the next board meeting. The LCAP drives the budget. She is

still working on a comprehensive Fundraising Policy. She would like to advise the Board that the general Fundraising account is getting dangerously low – there is currently less than \$6k in the account. She also is pleased to announce that there are two Chromebooks in the office for use as loaners.

F. **PUBLIC COMMENTS** – None.

G. **ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION MADE BY KAREN CRIST, BOARD SECRETARY.**

H. **CLOSED SESSION CONVENED AT 4:55:** At 5:10 pm Teachers’ Rep Sheri Eichar excused herself from this closed session following resolution of the first closed session item.

I. **OPEN SESSION RECONVENED AT 5:55 PM.** Teachers’ rep Sheri Eichar rejoined the meeting.

J. **ANNOUNCEMENT OF ACTION IN CLOSED SESSION:** The Board voted to renew the employment contract of CBO Linda Hovey, with compensation to be determined in conjunction with the signing of a new contract with CCCSTA.

**ROLL CALL OF CLOSED SESSION VOTE:** Shawna Howard – AYE, Karen Crist – AYE, Robert Perkins – AYE, Sheri Eichar – AYE, Beverly Gloyd – AYE, and Emily Mullins - AYE.

K. **ACTION ITEMS**

A. **CCCS PROPOSAL TO CCCSTA:** Negotiations are set to resume at 1 pm, Friday, May 1<sup>st</sup>.

B. **LCAP: GOALS, METRIC AND TIMELINE:** More parents are needed for the committee. So far, David Eubanks, Annie Finney, Parent Shannon Kerr, Karen Crist, Linda Hovey and Emily are on the committee. By the next Board meeting on May 11<sup>th</sup>, the committee will have met twice. The LCAP will need to be approved by the Board at the June meeting so it can be submitted to PUSD by July 1<sup>st</sup>.

**NO ACTION TAKEN.**

C. **APPROVAL OF THE COMMON CORE IMPLEMENTATION FUND REPORT** – As presented by Linda Hovey, CBO. There is still money available in certain areas, while there has been some overruns in some areas, particularly technology. The Board could choose to re-allocate funds from the remaining allocations to cover the overruns, or it could choose to cover them from the general fund. Sheri pointed out that the staff isn’t exactly sure of how much there is available for them to spend. Linda agreed to provide that

information, and to allow the teachers to submit requisitions for the Common Core funds up until Friday, May 1<sup>st</sup>.

**NO ACTION TAKEN.**

- D. APPROVAL OF THE JOG-A-THON FUNDRAISER AND ALLOCATION OF FUNDS:** Proceeds from the jog-a-thon will be allocated by classroom, with an 80%/20% split with the Fundraising general fund, with the exception of 7<sup>th</sup> and 8<sup>th</sup> grades, with the entire proceeds going to subsidize their upcoming fieldtrips.

**MOTION TO APPROVE:** Emily Mullins

**SECOND:** Beverly Gloyd.

**AYES UNANIMOUS.**

**MOTION CARRIED.**

- E. APPROVAL OF A CCCS SPRING MOVIE NIGHT FUNDRAISER FOR SHADYCREEK SCIENCE CAMP:** The end of the year is already very packed with activities so it may be difficult to pull off. Shawna and Karen will explore options. Robert has offered the use of his projector.

**MOTION TO APPROVE:** Emily Mullins

**SECOND:** Robert Perkins

**AYES UNANIMOUS.**

**MOTION CARRIED.**

- F. APPROVAL OF THE COMMUNITY BOARD MEMBER RECRUITMENT FLYER:** As developed by Emily Mullins

**MOTION TO APPROVE:** Sheri Eichar

**SECOND:** Karen Crist

**AYES UNANIMOUS**

**MOTION CARRIED.**

- G. APPROVAL OF 8<sup>TH</sup> GRADE FIELD TO SIX FLAGS VALLEJO FOR PHYSICS DAY AND DETERMINATION OF FUNDS FOR THE TRIP:** The Board is requested to allocate funds to cover any shortfall for the trip if not enough funds are raised through the jog-a-thon.

**MOTION TO APPROVE WITH THE CONDITION THAT STUDENTS ARE EMPHATICALLY URGED TO PARTICIPATE IN THE JOG-A-THON:** Karen Crist

**SECOND:** Beverly Gloyd

**AYES UNANIMOUS.**

**MOTION CARRIED.**

- H. APPROVAL OF THE 7<sup>TH</sup> GRADE FIELD TRIP TO THE ACADEMY OF SCIENCES AND DETERMINATION OF FUNDS FOR THE TRIP:** 7<sup>TH</sup> grade should have enough in their class account to cover the trip, but if there is a shortfall, the Board is requested to allocate funds to cover the shortfall.

**MOTION TO APPROVE WITH THE CONDITION THAT THE 7<sup>TH</sup> GRADE IS STRONGLY ENCOURAGED TO PARTICIPATE IN THE JOG-A-THON:**

Karen Crist

**SECOND:** Robert Perkins

**AYES UNANIMOUS.**

**MOTION CARRIED.**

- I. RESOLVE TO ESTABLISH AND MAINTAIN A BOARD POLICIES FOLDER ON GOOGLE DRIVE**

**MOTION TO APPROVE:** Robert Perkins

**SECOND:** Shawna Howard

**AYES UNANIMOUS.**

**MOTION CARRIED.**

- J. APPROVAL TO IMPLMENT “BOARD BRIEFS” COMMUNICATIONS FOLLOWING BOARD MEETINGS:** This will give stakeholders a general idea of what transpires at Board meetings without having to wait for minutes to be approved at the next meeting. Emily Mullins will author and post.

**MOTION TO APPROVE:** Karen Crist

**SECOND:** Shawna Howard

**AYES UNANIMOUS.**

**MOTION CARRIED.**

- K. APPROVAL OF SCHOOL CANCELLATION ON THURSDAY, DECEMBER 11<sup>TH</sup>, 2014, DUE TO FORCASTED DANGEROUS WEATHER:**

**MOTION TO APPROVE:** Karen Crist

**SECOND:** Sheri Eichar

**AYES UNANIMOUS.**

**MOTION CARRIED.**

- L. ADMINISTRATIVE PROFESSIONALS DAY OBSERVANCE ON APRIL 22:** Melissa, Mike, Linda and Steven will be honored.

**NO ACTION TAKEN.**

**M. SETTING FUNDRAISING CALENDAR FOR 2015-2016 SCHOOL YEAR:**

This needs to be a collaborative effort to ensure that events don't conflict with community events.

**TABLED TO NEXT MEETING.**

**L. FUTURE BOARD ITEMS:**

**M. ADJOURNMENT AT 7:30 pm.**