

Children's Community Charter School
Governing Board Regular Meeting Minutes
Monday, December 14, 2015

- A. **CALL TO ORDER** – This Regular Meeting of the CCCS Governing Board was called to order by Board President Karen Crist at 4:40 p.m. in Room 6.
- B. **ROLL CALL:** Emily Mullins - Principal, Karen Crist – Board Chair and Public Relations Coordinator, Brenda Sobon– Teacher Representative, Beverly Gloyd – Treasurer and Fundraising Coordinator, Monica Nolan – Community Representative and Shawna Howard – Student Programs Coordinator were present for roll call. A quorum was achieved. Niki Haun – Parent Volunteer Coordinator and Max Barteau – Secretary, were absent. Michelle Wysocki – Community Representative, joined the meeting at 4:50 pm. Guests in attendance: Linda Hovey - CCCS CBO
- C. **APPROVAL OF CONSENT AGENDA:**
MOTION TO APPROVE CONSENT AGENDA: Emily Mullins
SECOND: Shawna Howard
ROLL CALL VOTE: Emily Mullins - AYE, Brenda Sobon - AYE, Beverly Gloyd – AYE, Shawna Howard – AYE, Monica Nolan – AYE and Karen Crist - AYE.
AYES UNANIMOUS.
MOTION CARRIED.
- D. **PRINCIPAL'S REPORT** – Waived
- E. **CBO REPORT** – Linda Hovey, CBO, reports that the audit is complete and there were no findings.
- F. **PUBLIC COMMENTS** – None.
- G. **ACTION ITEMS**
A. Approval of CCCS 2015-16 1st Interim Report: As presented by Linda Hovey, CBO. Nothing was added, and nothing was taken out of savings. This will change at the 2nd Interim Report.
MOTION TO APPROVE: Beverly Gloyd
SECOND: Emily Mullins
ROLL CALL: Emily Mullins – AYE, Karen Crist – AYE, Beverly Gloyd – AYE, Brenda Sobon – AYE, Shawna Howard – AYE, Monica Nolan – AYE, Michelle Wysocki – AYE. **UNANIMOUS.**
MOTION CARRIED.

- B. Discuss/approve allocation of funds for Jog-a-Thon fundraiser to be held on September 11th.:** Additional time requested by Linda Hovey, CBO, to develop a Fundraising Policy that would impact these funds. The teachers were reassured that they could continue to submit requisitions without fear of exceeding a classroom budget.
TABLED TO NEXT REGULAR MEETING.
- C. DISCUSSION/ACTION: Consider/approve a moratorium on backfilling class openings, up to a reduction of no more than two students per class (based on a previously full class), and/or no enrollment of new students between January and June, 2016.:**
- D.** Adding new students (backfilling) after the school year has started can really change the chemistry of a class. Decreasing class size in 4th and 5th grade may not be as necessary or beneficial as reducing class size in middle school. Size, space and compensation need to be prioritized before a decision can be made.
TABLED TO NEXT REGULAR MEETING.
- E. DISCUSSION: Local Control Accountability Plan update.:** Per Emily Mullins, three more meetings are planned, with the next meeting taking place in January. She feels that we have a very responsive and effective committee. The LCAP snapshot was shared with the Board. It is always a work in progress. It should be back on the agenda for the regular meeting in February.
- F. DISCUSSION/ACTION: Terminate our relationship with Paradise Parks & Rec for the after school Discovery Club program as of the end of this school year and consider developing our own program:** CCCS is continuing to struggle for space, and with PUSD having a minimum day on Wednesday, space in the mobile has become a real problem. Cleanliness is also an issue as it is harder to get in to clean when Discovery Club is there. Supervision of the children in Discovery Club is also an issue, leading to increased liability for CCCS. However, rather than severing the relationship at this time, Emily Mullins thinks that developing a Memorandum of Understanding (MOU) with the Rec department would be a more mutually beneficial way to go.
MOTION TO APPROVE DEVELOPING AN MOU FOR DISCOVERY CLUB WITH THE PRPD RATHER THAN SEVERING THE RELATIONSHIP: Karen Crist

SECOND: Beverly Gloyd

AYES UNANIMOUS.

MOTION CARRIED.

- G. DISCUSSION/ACTION: Authorize CBO Linda Hovey to obtain bids from an architect for various improvements around campus.:** Linda Hovey, CBO, is seeking permission to solicit three bids from architects with school experience so that we may more effectively plan and realize additional space for programs and otherwise develop the campus further.

MOTION TO APPROVE SEEKING BIDS FROM ARCHITECTS FOR CAMPUS IMPROVEMENT: Emily Mullins

SECOND: Monica Nolan

A UNANIMOUS.

MOTION CARRIED.

- H. ADJOURNMENT: 6 PM.**