

Children's Community Charter School  
Governing Board Regular Meeting Minutes  
Tuesday, August 9, 2016

A. **CALL TO ORDER** – This Regular Meeting of the CCCS Governing Board was called to order by Karen Crist at 6:07 p.m. in Room 8.

B. **ROLL CALL:** Emily Mullins - Principal, Karen Crist – Public Relations Coordinator and Board Chair, Steve Hitchko – Teacher Representative, Monica Nolan-Community Representative, Michelle Wysocki-Community Representative, Shannon Kerr- Fundraising Coordinator. A quorum was achieved. Board members Max Barteau and David McCreedy were absent. Guests in attendance: Linda Hovey - CCCS CBO, Patrick Ross, Tanya Ross-Harp, Bryce Ross, Kacee Meldrum, and Amy Arendt.

C. **APPROVAL OF CONSENT AGENDA:** Karen Crist requested that we move Item H to Item A and Item D to Item B. Emily Mullins requested that we table Item C.

**MOTION TO APPROVE CONSENT AGENDA AS AMENDED:** Emily Mullins

**SECOND:** Shannon Kerr

**ROLL CALL VOTE:** Emily Mullins - AYE, Steve Hitchko - AYE, Monica Nolan– AYE, Michelle Wysocki – AYE, Shannon Kerr - AYE and Karen Crist - AYE.

**AYES UNANIMOUS.**

**MOTION CARRIED.**

D. **PRINCIPAL'S REPORT** – There is a lot of positive energy on campus as staff are returning from their summer vacation. We were unable to obtain the temporary construction building due to the arduous process and timing constraints of the permitting. We did complete construction in the main office, which allowed us to more effectively utilize the space that we have in there. Linda Hovey and Karen Crist now occupy the new office in the back and the work room has been relocated closer to Melissa Dewell's work space.

E. **CBO REPORT** – Linda Hovey, CBO, reported that the Business Office has been busy over the summer. We have had a few new hires and she has been diligently working on getting the necessary paperwork

completed for all of them. She reported that the Business Office has moved and welcomes visitors to see her in the new location. The temporary building has been put on hold due to permitting issues.

F. **IT REPORT** – None

G. **PUBLIC COMMENTS** – None.

H. **ACTION ITEMS**

**A. DISCUSSION/ACTION: RECRUIT/APPOINT/SEAT BOARD MEMBERS FOR OPEN POSITIONS OF PARENT VOLUNTEER COORDINATOR AND STUDENT PROGRAMS COORDINATOR** – The

board is now down two members. It is imperative that we work to fill these open positions with qualified individuals. The Parent Volunteer Coordinator position is extremely important in the beginning of the year and parent sign-ups are being held this week. Kacee Meldrum submitted a letter of interest for the position of Parent Volunteer Coordinator.

**MOTION TO NOMINATE AND SEAT KACEE MELDRUM TO THE OPEN POSITION OF PARENT VOLUNTEER COORDINATOR:** Karen Crist

**SECOND:** Monica Nolan

**AYES UNANIMOUS.**

**MOTION CARRIED.**

**B. DISCUSSION/POSSIBLE ACTION: APPROVE PARENT REQUEST FOR STUDENT #2206050 TO ADVANCE TO 6TH GRADE** – Student

#2206050 spoke to the board and advocated on his own behalf. He expressed that he felt he would disengage if kept in 5th grade. Emily Mullins spoke to Jamie Gordon, his prior year teacher. Mrs. Gordon feels that he would be successful in 6th grade. General discussion ensued regarding the pros and cons of grade level advancement.

**MOTION TO APPROVE THE ADVANCEMENT OF STUDENT #2206050 TO 6TH GRADE:** Karen Crist

**SECOND:** Shannon Kerr

**ROLL CALL VOTE:** Emily Mullins - AYE, Steve Hitchko - AYE, Monica Nolan – AYE, Michelle Wysocki – AYE, Shannon Kerr - AYE, Kacee Meldrum - AYE and Karen Crist - AYE.

**AYES UNANIMOUS.**

**MOTION CARRIED.**

**C. APPROVE RESIGNATION OF MEGAN NEELY:** Lead Intervention Teacher Megan Neely has accepted a position as a Vice Principal in another district.

**MOTION TO APPROVE THE RESGINATION OF MEGAN NEELY:** Karen Crist

**SECOND:** Emily Mullins

**AYES UNANIMOUS.2016-2017 ST2016-2017 STUDENT AND FAMILY HANDBOOK:UDENT AND FAMILY HANDBOOK:**

**MOTION CARRIED.**

**D. APPROVE HIRE OF KACEE MELDRUM FOR THE POSITION OF LUNCHTIME YARD DUTY:** Interviews were conducted by a panel and Kacee Meldrum was selected as the most qualified candidate.

**MOTION TO APPROVE THE HIRE OF KACEE MELDRUM FOR THE POSITION ON LUNCHTIME YARD DUTY:** Shannon Kerr

**SECOND:** Monica Nolan

**ABSTAIN:** Kacee Meldrum

**AYES UNANIMOUS.**

**MOTION CARRIED.**

**E. APPROVE 2016-2017 STUDENT AND FAMILY HANDBOOK:** Emily Mullins presented the proposed changes to the handbook.

**MOTION TO APPROVE THE 2016-2017 STUDENT AND FAMILY**

**HANDBOOK:** Shannon Kerr

**SECOND:** Karen Crist

**AYES UNANIMOUS.**

**MOTION CARRIED.**

**F. ACCEPT RESIGNATION OF BOARD MEMBER NIKI HAUN–** Niki Haun has a new job and will be unable to fulfill her duties as a board member.

**MOTION TO ACCEPT THE RESIGNATION OF BOARD MEMBER NIKI**

**HAUN:** Emily Mullins

**SECOND:** Karen Crist

**AYES UNANIMOUS.**

**MOTION CARRIED.**

Board Member Michelle Wysocki excused herself at 5:49 p.m.

**G. APPROVE UNIFORM COMPLAINT POLICY & PROCEDURES:** Our policy has been reviewed by our attorney and updated per new laws.

**MOTION TO APPROVE UNIFORM COMPLAINT POLICY &**

**PROCEDURES:** Karen Crist

**SECOND:** Shannon Kerr

**AYES UNANIMOUS.**

**MOTION CARRIED.**

**H. DISCUSSION: ARCHITECTURAL MASTER PLAN ADOPTION:** The board discussed the new proposal from Rainforth Grau Architects. It was reduced from \$36,000 to \$22,000. The second architectural firm did not reply to an email request for a modified proposal. This proposal will be brought back to the board in September for possible action. No action taken

**FUTURE BOARD ITEMS:**

1. Architect proposal
2. Board Chair election
3. Conflict of Interest Policy review
4. Discussion about SELPA process
5. Schedule 2016-2017 board meetings
6. Recruit/seat open position

**ADJOURNMENT AT 6:36 PM.**