

**Regular Meeting**  
Children's Community Charter School Governing Board  
**Monday, October 3, 2016 @ 6:00pm**  
Room 8

6830 Pentz Road  
Paradise, California 95969  
Telephone: (530) 877-2227  
Fax: (530) 872-1396  
Website: <http://paradisecccs.org>

**MINUTES**

- I. OPEN SESSION – 6:05pm
- II. ROLL CALL
  - A. Present: Karen Crist, Emily Mullins, Shannon Kerr, Kacee Meldrum, Max Barteau, Steve Hitchko
  - B. Absent: Michelle Wysocki, Monica Nolan, David McCready
  - C. Guests: Linda Hovey, Amy Arendt
- III. CONSENT AGENDA
  - A. Approval of and/or additions/deletions to current agenda
    - i) Add possible 8<sup>th</sup> grade field trip to Bishop's Pumpkin Farm
  - B. Approval of Minutes from:
    - i) August 19, 2016 – SPECIAL
    - ii) September 12, 2016
  - C. Approve Warrants for September, 2016
  - D. Approve out of county field trip(s)
    - i) 4th grade to Shady Creek
    - ii) 8th grade end of the year trip to Ashland
    - iii) 2nd and 3rd grade field trip to Hawes Farm
  - E. Motion to approve amended consent agenda: Karen Crist; Second: max Barteau
    - i) Roll call vote: Unanimous ayes.
- IV. PRINCIPAL'S REPORT
  - A. See attached.
- V. CHIEF BUSINESS OFFICER'S REPORT – No report.
- VI. PUBLIC COMMENT – None.
- VII. DISCUSSION/ACTION ITEMS – NEW BUSINESS
  - A. ACTION ITEM: Approve fundraising plan for yearbook - Laura Mangold
    - i) Motion to Approve fundraising plan: Karen Crist; Second; Max Barteau,  
(1) Voice vote: Unanimous.
  - B. DISCUSSION: Review and sign Form 700
    - i) General discussion about the form 700; tabled for December meeting.
  - C. DISCUSSION/POSSIBLE ACTION: Revise Independent Study Policy
    - i) Motion to approve revised independent study policy: Max Barteau; Second: Kacee Meldrum  
(1) Voice vote: Unanimous approval.
  - D. ACTION ITEM: Approve Installation of security card key reader on main green gate.

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Emily Mullins, Site Administrator • Steve Hitchko, Teacher's Representative • David McCready, PUSD Representative

Karen Crist, Board Chair/Public Relations Coordinator • Max Barteau, Secretary  
Shannon Kerr, Fundraising Coordinator • Kacee Meldrum, Parent Volunteer Coordinator  
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- i) General discussion about need to get out in the event of an emergency and the desire to not have children able to get out of the campus without anyone knowing.
    - (1) Tabled to next meeting.
  - E. DISCUSSION/POSSIBLE ACTION: Review/Amend/Renew coaching stipends
    - i) Tabled to next meeting.
  - F. DISCUSSION/POSSIBLE ACTION: Consider proposals from new security firms
    - i) Tabled to next meeting.
- VIII. DISCUSSION/ACTION ITEMS – OLD BUSINESS
- A. ACTION ITEM: Approve Technology lending policy.
    - i) Motion to approve technology lending policy: Max Barteau; Second: Emily Mullins.
      - (1) Voice vote: Unanimous approval.
  - B. DISCUSSION/POSSIBLE ACTION: Approval of Technology Acceptable Use Policy
    - i) No action taken. May be revisited in the future.
  - C. STANDING DISCUSSION ITEM: Grant Update and Process Review
    - i) Linda reported that we're still working our way through the criteria for the federal grant management program.
    - ii) Confirmed that grant money must be spent or allocated by the end of each fiscal year.
- IX. FUTURE BOARD ITEMS
- A. Annual Corporate Meeting
  - B. Adoption of Classified salary schedule
  - C. Plan for hiring new CBO.
  - D. Installation of security card key reader on main green gate.
  - E. Review/Amend/Renew stipends
  - F. Consider proposals from new security firms
- X. GOOD OF THE SCHOOL
- A. Emily reported that our LEA application was approved at the Butte County SELPA.
  - B. AB 709 was vetoed by the governor. Would have changed lives as charter governing board.
  - C. Jog a thon made over \$7,000!
- XI. ADJOURNMENT – 7:06pm

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**Special Meeting**  
Children's Community Charter School Governing Board  
**Friday, August 19, 2016 @ 8:00am**  
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**MINUTES**

- I. OPEN SESSION – 8:08am
- II. ROLL CALL
  - A. Present: Karen Crist, Shannon Kerr, Max Barteau, Steve Hitchko, Kacee Meldrum
  - B. Absent: Michelle Wysocki, Monica Nolan, Emily Mullins, David McCready
- III. CONSENT AGENDA
  - A. Approval of and/or additions/deletions to current agenda
- IV. PUBLIC COMMENT – None.
- V. DISCUSSION/ACTION ITEMS – NEW BUSINESS
  - A. ACTION ITEM: Approve hire of Sara Higgins as Lead Intervention Teacher
    - i) Motion to approve hire of Sara Higgins as Lead Intervention Teacher: Karen Crist; SECOND: Kacee Meldrum,  
(1) Roll call vote: Unanimous approval.
- VI. ADJOURNMENT – 8:11am.

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**Regular Meeting**  
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**Monday, September 12, 2016 @ 6:00pm**  
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**MINUTES**

- I. OPEN SESSION – 6:10pm
- II. ROLL CALL
  - A. Present: Steve Hitchko, Max Barteau, Kacee Meldrum, Michelle Wysocki, Shannon Kerr, Emily Mullins, Karen Crist, Monica Nolan
  - B. Guest: Amy Arendt
  - C. Absent: David McCready
- III. CONSENT AGENDA
  - A. Approval of and/or additions/deletions to current agenda
  - B. Approval of Minutes from:
    - i) July 13, 2016 – Removed because previously approved.
    - ii) August 9, 2016
    - iii) August 19, 2016 – SPECIAL – removed (not in Board folder)
  - C. Approve Warrants for July and August, 2016
  - D. Approve the allocation of up to \$1500 from the fundraising account to share the cost of four new thermoplastic coated steel picnic tables with the general fund
  - E. Approve the purchase of up to two additional surveillance cameras to cover the parent parking lot/exterior green gate area not to exceed \$600
  - F. Motion to approve Consent agenda as amended: Emily Mullins; Second: Shannon Kerr.
    - i) Roll Call Vote: Unanimous ayes.
- IV. PRINCIPAL'S REPORT – See attached.
- V. CHIEF BUSINESS OFFICER'S REPORT – See attached.
  - A. Four families have been generously donating to the school through the PG&E; want to publicly thank these four families.
    - i) Gloyd, O'Mary, Parslow, and Meldrum families.
- VI. PUBLIC COMMENT – None.
- VII. DISCUSSION/ACTION ITEMS – OLD BUSINESS
  - A. DISCUSSION/POSSIBLE ACTION ITEM: Approval of Facilities Master Plan Proposal
    - i) Motion to approve original Rainforth Grau proposal: Emily Mullins; Second: Michelle Wysocki.
      - (1) Voice vote: Unanimous ayes.
  - B. DISCUSSION: Recruit/appoint/seat board members for open position of student programs coordinator and community member.
    - i) Max reported that he has two possible candidates to serve as community members. No action taken.

**VIII. DISCUSSION/ACTION ITEMS – NEW BUSINESS**

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- A. ACTION ITEM: Selection of 2016-17 Governing Board Chair.
  - i) Motion: Emily Mullins nominated Karen Crist; Second: Monica Nolan.
    - (1) Voice vote: Unanimous ayes, with Karen Crist abstaining.
- B. ACTION ITEM: Approve Unaudited Actuals FY 2015-16
  - i) Motion to approve unaudited actuals: Karen Crist; Second; Emily Mullins.
    - (1) Voice vote: Unanimous approval.

Brief recess for dinner; meeting reconvened at 7:14pm.

- C. DISCUSSION: California School Finance Authority Grant Award from the State Charter Schools Facilities Incentive Grant Program:
  - i) ACTION ITEM: Approval of resolution accepting the terms and conditions of the Grant
    - (1) Motion to approve the resolution accepting the terms and conditions of the grant: Emily Mullins; Second; Karen Crist.
      - (a) Voice vote: Unanimous approval.
  - ii) ACTION ITEM: Approval of the Request for Disbursement of Grant Proceeds
    - (1) Motion to approve the request for Disbursement of Grant Proceeds: Karen Crist; Second; Emily Mullins.
      - (a) Voice vote: Unanimous approval.
  - iii) ACTION ITEM: Approval to sign Grant Agreement.
    - (1) Motion to approve signing the Grant Agreement: Karen Crist; Second: Shannon Kerr
      - (a) Voice vote: Unanimous approval.
- D. DISCUSSION/POSSIBLE ACTION: Set 2016-2017 Board meeting schedule
  - i) The second Mondays in October, February, and April are holidays.
  - ii) The Board discussed and agreed by consensus without voting on the following meeting schedule for 2016-17:
    - (1) October 3<sup>rd</sup>
    - (2) November 14
    - (3) December 12<sup>th</sup>
    - (4) January 30<sup>th</sup>
    - (5) March 13<sup>th</sup>
    - (6) April 3<sup>rd</sup>
    - (7) May 8<sup>th</sup>
    - (8) June 12<sup>th</sup>
- E. DISCUSSION/POSSIBLE ACTION: Approve side agreement with CCCSTA to provide a one-time increase in the H&W cap to mitigate insurance premium increases for staff.
  - (1) Emily Mullins and Steve Hitchko recused themselves and left the meeting.

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- ii) Karen noted that we received notice of a 12% increase in health premiums shortly after negotiations concluded.
- iii) Discussion followed regarding whether this proposal should be for one year or two years (to see the Board through to the next negotiation with CCCSTA), whether this is in fact a re-opening of negotiations that ought to have been brought to the Board to give direction to its negotiating team, and whether these funds, if approved, should come from one-time money or from the general fund.
- iv) Motion to approve execution of a side agreement to provide a one-time increase in the health and welfare cap from one-time money: Karen Crist; Second: Shannon Kerr.
  - (1) Roll call vote: Monica Nolan – AYE; Max Barteau – NO; Kacee Meldrum – AYE; Michelle Wysocki – AYE; Shannon Kerr – AYE; Karen Crist – AYE.
    - (a) Steve Hitchko and Emily Mullins did not participate in the vote due to a financial conflict of interest.
    - (b) Motion Carried 5-1.
- F. DISCUSSION/POSSIBLE ACTION: Possible adjustment to February 2017 break.
  - i) The week of the approved holiday is the “wrong” week as it doesn’t align with the federal holiday or with other school districts’ holidays. Discussion about possible absences on February 20<sup>th</sup> if nothing is done and about other possible dates that could replace February 20<sup>th</sup> on the calendar. It was noted that there is no room in the schedule for any instructional days to be lost.
  - ii) Motion to adjust the calendar to be in session on October 10<sup>th</sup> and not be in school February 20<sup>th</sup>: Max Barteau; Second: Kacee Meldrum.
    - (1) Voice vote: Unanimous approval.
- G. ACTION ITEM: Approve Technology lending policy.
  - i) Tabled to a future meeting.
- H. DISCUSSION/POSSIBLE ACTION: Approval of Technology Acceptable Use Policy
  - i) Tabled to a future meeting.
- I. ACTION ITEM: Approve the purchase of six Kindle Fire tablets to be loaned to students through the middle school Kindle loan program administered by Mrs. Sobon from 2016-2017 One time Funds.
  - i) Motion to approve the purchase of six Kindle Fire tablets plus accessories with one time funds not to exceed \$500: Karen Crist; Second: Kacee Meldrum.
    - (1) Voice vote: Unanimous approval.
- J. DISCUSSION: Conflict of Interest Policy Review
  - i) Emily reviewed the Conflict of Interest Policy and circulated the Annual Conflict of Interest Statement for signature. All Board members signed the statement. No action required or taken.
- K. DISCUSSION: SELPA Update.

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- i) Emily provided the update on behalf of Ms. Gaines, who is sick, but submitted a written report.

IX. FUTURE BOARD ITEMS

- A. Approve Technology lending policy
- B. Approval of Technology Acceptable Use Policy
- C. Review and sign Form 700
- D. Annual Corporate Meeting
- E. Adoption of Classified salary schedule
- F. Plan for hiring new CBO.


X. GOOD OF THE SCHOOL

- A. Karen reported that in the month she has been in the office, she would like to commend Emily, Linda, and Melissa for their time management and for acknowledging students despite how busy each of them might be.

XI. ADJOURNMENT – 9:03pm

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**Children's Community Charter School**  
**Warrants Paid- Tri Counties Operations Account**  
**September 2016**

<b>Date</b>	<b>Type</b>	<b>Num</b>	<b>Name</b>	<b>Memo/Description</b>	<b>Amount</b>	<b>Balance</b>
09/06/2016	Check	10622	Karen Crist	Manual check for 8/31/16 payroll, direct deposit did not go through	-801.05	-801.05
09/14/2016	Check	10623	Petty Cash	Replenish Petty Cash	-226.37	-1,027.42
09/19/2016	Check	TriCo debit	Walgreens	Gift cards for Middle School	-60.00	-1,087.42
09/19/2016	Check	TriCo debit	Costco	Snack Shack supplies	-138.60	-1,226.02
09/19/2016	Check	TriCo debit	Costco	Snack Shack and Intervention snacks	-178.68	-1,404.70
09/19/2016	Check	Auto Withdrawal	Squarespace	website hosting fee	-20.00	-1,424.70
09/20/2016	Check	TriCo debit	Amazon.com	Evan Moor: Grammar & Punctuation for 4th & 5th grades	-46.42	-1,471.12
09/23/2016	Check	TriCo debit_EM	Seeing Stars	Seeing Stars Lindamood-Bell seminars- S. Higgins 9/26-9/27/16	-679.00	-2,150.12
09/25/2016	Check	TriCo debit-EM	Safeway	Birthday bag supplies	-16.95	-2,167.07
09/25/2016	Check	TriCo debit	Rite Aide	Birthday bag supplies	-4.84	-2,171.91
09/26/2016	Check	TCB-debit	Intuit	QB-PAYROLL Online fee	-39.95	-2,211.86
09/28/2016	Check	10624	Victoria Hastings	Manual check for September payroll (1 full day sub pay)	-90.00	<b>-2,301.86</b>

Saturday, Oct 01, 2016 06:29:34 AM PDT GMT-7 - Accrual Basis



**Children's Community Charter School**  
**Warrants Paid-NCNB Operations Account**  
**September 2016**

<b>Date</b>	<b>Transaction Type</b>	<b>Num</b>	<b>Name</b>	<b>Memo/Description</b>	<b>Amount</b>	<b>Balance</b>
09/12/2016	Bill Payment (Check)	12069	Northern Recycling	Trash service	-150.28	-150.28
09/12/2016	Bill Payment (Check)	12067	Beyond Fitness	Middle School elective	-21.00	-171.28
09/12/2016	Bill Payment (Check)	12068	Susan Lefkowitz	Consulting	-175.00	-346.28
09/12/2016	Bill Payment (Check)	12076	CTA-Teachers	Union dues	-1,011.60	-1,357.88
09/12/2016	Bill Payment (Check)	12072	Mike Witten	Consulting	-720.00	-2,077.88
09/12/2016	Bill Payment (Check)	12073	Department of Justice	Background check	-128.00	-2,205.88
09/12/2016	Bill Payment (Check)	12075	Paradise Ridge Chamber of Commerce	Membership	-27.00	-2,232.88
09/12/2016	Bill Payment (Check)	12074	Lori Gaines	Reimbursement	-34.23	-2,267.11
09/12/2016	Bill Payment (Check)	12070	Paradise Screen Print	Cross Country shirts	-270.65	-2,537.76
09/12/2016	Bill Payment (Check)	12071	Solar City	Solar	-1,019.56	-3,557.32
09/12/2016	Bill Payment (Check)	12081	Mendes Supply Company	Janitorial supplies	-294.25	-3,851.57
09/12/2016	Bill Payment (Check)	12077	US Bank	Copier leases	-698.81	-4,550.38
09/12/2016	Bill Payment (Check)	12080	AT&T 877-5334	Phone	-19.42	-4,569.80
09/12/2016	Bill Payment (Check)	12082	Mt. Shasta Spring Water	Staff drinking water	-40.70	-4,610.50
09/12/2016	Bill Payment (Check)	12079	AT&T 877-2227	Phone	-71.23	-4,681.73
09/12/2016	Bill Payment (Check)	12078	CCCSTA	Local Union dues	-180.00	-4,861.73
09/12/2016	Bill Payment (Check)	12083	Paradise Irrigation District	Water service	-660.40	-5,522.13
09/12/2016	Bill Payment (Check)	12084	Steven J. Rudy	Consulting	-600.00	-6,122.13
09/12/2016	Bill Payment (Check)	12085	USI	Laminating film	-207.09	-6,329.22
09/12/2016	Bill Payment (Check)	12086	Office Depot	Office supplies	-239.80	-6,569.02
09/14/2016	Check	12087	Linda Hovey	Reimbursement-Mail grant packet & Blick return	-48.04	-6,617.06
09/16/2016	Bill Payment (Check)	12089	Thomas Ace Hardware	maintenance supplies	-360.94	-6,978.00
09/16/2016	Bill Payment (Check)	12088	School Mate	Planners	-449.60	-7,427.60
09/16/2016	Bill Payment (Check)	12093	Markel Insurance Company	Liability Insurance -Umbrella	-872.00	-8,299.60
09/16/2016	Bill Payment (Check)	12092	Markel Insurance Company	Liability Insurance	-1,384.00	-9,683.60
09/16/2016	Bill Payment (Check)	12090	ProSight Insurance	Work Comp Insurance	-4,558.00	-14,241.60
09/16/2016	Bill Payment (Check)	12091	California's Valued Trust	Health Insurance	-12,526.77	-26,768.37
09/16/2016	Bill Payment (Check)	12097	Office Depot	Office supplies	-700.48	-27,468.85
09/16/2016	Bill Payment (Check)	12096	Pacific Gas & Electric	Utilities	-788.35	-28,257.20
09/16/2016	Bill Payment (Check)	12095	Comcast	Internet	-241.05	-28,498.25
09/16/2016	Bill Payment (Check)	12094	Mt. Shasta Spring Water	Staff drinking water	-20.35	-28,518.60

09/20/2016	Bill Payment (Check)	12099	Snowman's Lock & Key	Re-key for 7th grade	-57.75	-28,576.35
09/20/2016	Bill Payment (Check)	12098	Linda Hovey	Consulting	-6,463.00	-35,039.35
09/22/2016	Check	12100	Sara Higgins	Per Diem pay for 2 day conference in SLO	-200.00	-35,239.35
09/30/2016	Bill Payment (Check)	12106	Sheri Eichar	Reimbursement	-52.17	-35,291.52
09/30/2016	Bill Payment (Check)	12105	Green Paradise Deli Cafe	Snack Shack special	-75.00	-35,366.52
09/30/2016	Bill Payment (Check)	12104	Foundation for Educational Administration	Mullins- Clear Admin credential	-1,000.00	-36,366.52
09/30/2016	Bill Payment (Check)	12102	Paradise Unified School District	Special Ed 2015-16	-101,529.00	-137,895.52
09/30/2016	Bill Payment (Check)	12103	Shasta County Office of Education	Mullins- Clear Admin credential	-3,700.00	-141,595.52
09/30/2016	Bill Payment (Check)	12111	Beyond Fitness	Middle School elective	-42.00	-141,637.52
09/30/2016	Bill Payment (Check)	12110	ASCD	Membership	-79.00	-141,716.52
09/30/2016	Bill Payment (Check)	12112	Standard Insurance	Voluntary insurance for teachers	-185.02	-141,901.54
09/30/2016	Bill Payment (Check)	12109	Paradise Screen Print	Volleyball shirts	-314.66	-142,216.20
09/30/2016	Bill Payment (Check)	12113	Paradise Irrigation District	Water service	-739.39	-142,955.59
09/30/2016	Bill Payment (Check)	12108	Solar City	Solar	-852.60	-143,808.19
09/30/2016	Bill Payment (Check)	12107	Sysco	Snack Shack food	-958.28	-144,766.47
09/30/2016	Bill Payment (Check)	12114	US Bank	Copier leases	-644.24	-145,410.71
09/30/2016	Bill Payment (Check)	12115	Staples Advantage	Office supplies	-187.32	-145,598.03
09/30/2016	Bill Payment (Check)	12116	Scholastic Inc	3rd grade News & Science Spin	-171.61	-145,769.64
09/23/2016	Bill Payment (Check)	12101	Moby Max	Math program	-99.00	-145,868.64
09/26/2016	Check	NCNB-debit	Amazon.com	Grace for President- K through 3 teachers	-40.52	-145,909.16
09/28/2016	Check	debit	Amazon.com	New chrome book for Sobon	-315.10	<b>-146,224.26</b>

Saturday, Oct 01, 2016 06:14:44 AM PDT GMT-7 - Accrual Basis

**CCCS FUNDRAISING**  
**Warrants Paid- Tri Counties Fundraising Account**  
**September 2016**

	<u>Date</u>	<u>ction</u>	<u>Num</u>	<u>Name</u>	<u>Class</u>	<u>Memo/Description</u>	<u>Amount</u>
<b>Ordinary Revenue/Expenditures</b>							
<b>Expenditures</b>							
<b>4310 Fundraising Supplies</b>							
	09/02/2016	Check	1593	Mountain Mike's Pizza	Shady Creek	Pizza Friday 9/2/16/16	159.00
	09/09/2016	Check	1594	Mountain Mike's Pizza	Shady Creek	Pizza Friday 9/9/16	159.00
	09/09/2016	Check	FR debit	Costco	General Fundraising	Snack Shack ( to be reimbursed from General Account)	243.50
	09/09/2016	Check	FR debit	Costco	General Fundraising	Snack Shack ( to be reimbursed from General Account)	66.72
	09/09/2016	Check	FR debit	Food Maxx	General Fundraising	Board meeting	44.07
	09/12/2016	Bill	20811	School Specialty	2nd Grade Fundraising	Disc O Sit for 2nd grade 24 ea	589.42
	09/13/2016	Check	FR debit	Amazon.com	Jog-a-Thon	3 Kindle Fire Tablets for jog-a-thon	170.97
	09/16/2016	Check	10232	Shannon Kerr	Jog-a-Thon	Reimbursement for Jog A Thon bracelets	24.98
	09/16/2016	Check	10231	Crystal Wilson	Jog-a-Thon	Reimbursement for Jog a Thon pens	33.10
	09/30/2016	Check	10236	School Specialty	Golf Fundraiser	Kinder "Market Package" set Invoice #208117265416	126.35
	09/30/2016	Check	10235	Linda Hovey	General Fundraising	Reimbursement for Dutch Brothers gift cards	50.00
						<b>Total for 4310 Fundraising Supplies</b>	<b>\$ 1,667.11</b>
<b>5801 Misc Operating Expense</b>							
	09/20/2016	Check	debit	Intuit	General Fundraising	QuickBooks charge	39.95
	09/23/2016	Check	ACH	Intuit	General Fundraising	250 computer checks	137.14
						<b>Total for 5801 Misc Operating Expense</b>	<b>\$ 177.09</b>
<b>5810 Field Trips</b>							
	09/16/2016	Check	10229	Gold Nugget Museum	4th Grade Fundraising	3rd grade trip on 9/21/16	195.00
	09/19/2016	Check	10233	Book Family Farm	Kinder- Fundraising	Book Farm field trip- Kinder 10/19/2016	176.00
	09/21/2016	Check	1597	Feather River Rowing Co.	General Fundraising	Middle School Field Trip	420.00
	09/30/2016	Check	10234	Northern California Ballet	General Fundraising	194 Nutcracker tickets (1,3,5,6,7,8th grades	388.00
	09/30/2016	Check	10238	Chico Creek Nature Center	5th Grade Fundraising	5th grade field trip - Wild Flowers hike 3/22/16	130.00
	09/30/2016	Check	10237	Chico Creek Nature Center	5th Grade Fundraising	5th grade field trip - Aquatic Adventures 4/20/2017	130.00
						<b>Total for 5810 Field Trips</b>	<b>\$ 1,439.00</b>
<b>Total for Expenditures</b>							<b>\$ 3,283.20</b>

**Children's Community Charter School**  
**Warrants Paid-Leadership (Student Council) Account**  
**September 2016**

<b>Date</b>	<b>Type</b>	<b>Num</b>	<b>Name</b>	<b>Memo/Description</b>	<b>Amount</b>	<b>Balance</b>
09/20/2016	Check	1067	Johnnie Ramirez	Reimbursement for Neon Dance Decorations 9/23/16	-104.76	-104.76
09/22/2016	Check	1068	JW Wood	Drinking fountain	-1,059.95	-1,164.71
09/20/2016	Check	1069	Charles Burton	DJ Service for Middle School Dance	-350.00	<b>-1,514.71</b>

## Ashland Oregon Field Trip Proposal

**Who:** 8th grade students, parents chaperones

**Coordinators:** Robert Perkins and Brenda Sobon

**Where:** Ashland, Oregon

**When:** May 1 - May 4

**Why:** This trip is designed to be a standing 8th grade field trip, like Shady Creek. The goals of the trip include common core standards, exposure to life outside of Paradise, and fun.

**Tentative plans:** At this time, Robert and I have two running lists one includes things we WILL do and one includes possibilities. However, nothing is set in stone yet. We have started the process to put a deposit on the tickets for the shows.

**Certainties:** Attend 1-2 plays at the Oregon Shakespeare Festival; Attend classes that are intended to bolster understanding of the plays and the workings of theater.

**Possibilities:** Jet boating the Rogue River - this is not jet skis but a tour on jet boats, rafting the Rogue - still in groups just slower, Schneider Museum of Arts, Science Works hands on science museum, hike TBD, shopping in downtown area

**Housing:** We are tentatively planning on staying at the Southern Oregon University. The students would be divided by gender and stay in dorm style housing. We also have the opportunity to eat in the University's dining hall. This gives our students a taste of college life.

**Cost:** Unknown at this time however, we know that the tickets for the plays are \$36 each. The educational classes are a flat group rate ranging from \$70-250, depending on what we choose to take. Housing at SOU would be around \$30 per night per person with additional costs for the dining hall - approximately \$8-12 dollars per meal. We will plan to eat out as a group for one meal but I've figured all meals as dining hall meals in the table below. The art museum is free and the science museum is approximately \$8 entrance with additional money for classes.

Per student

Plays	2 @ \$36 each	\$72
Housing	3 nights @ \$30	\$90
Dining hall meals	8 meals @ approx \$12	\$96
Museum		\$8
	Total:	\$266

\*Not included in the per student cost: classes, jet boat or rafting

**Finances:** We will be doing fund-raising. Pile It High? We'd also like to ask the school for some input as this is a curriculum based field trip.

**Standards addressed:**



Field Trip Request Form

Teacher in Charge: Rachel Worley Grade Level(s): 4<sup>th</sup>

Teacher contact number: (530)354-0776

Destination (include all stops): Shady Creek  
for a Day in the Forest

Please describe the educational objectives of this field trip experience and include the grade level content standards that align.

They will participate in a number of activities designed to increase their observation skills as well as their understanding of trees and a forest ecosystem

standards • Lifescience • Investigation/experimentation.

Date of Field Trip: Thursday October 6<sup>th</sup>

Time of Departure: 8:30 am Time of Return: 4:00 pm

Estimated number of: students 30 teachers 1 other adults approx. 6

Total cost of trip: \$15 per child Funds needed by: Oct 5th (date)

How will this be funded?: Class account

Board approval needed: Yes  No  Board Meeting Date: Oct 3rd

Board approval needed in the following cases:

- Trip is outside of Butte County
- Cost of trip exceeds the amount of money in classroom account
- Trip is not tied to the content standards of the grade level

Approved: Emily Mull Date: 9/20/16  
Principal

## **2016-2017 Yearbook Fundraisers**

- ~Selling yearbook ads at school and in the community
- ~Selling personal messages in the yearbook
- ~Sports team and individual pictures (5x7 @ \$5 each, possibly wallet size too)
- ~Mountain Mike's night
- ~Baskin Robbin night
- ~Dance Photo booth, if the dance committee allows
- ~Possible Holiday Boutique if there is enough interest
- ~Family Mini Session with Nicole Cline (family photos for Christmas cards). We would like permission to use the school grounds either the weekend of November 5&6 or November 12&13. Sessions would be 20 minutes long, they would get 5 online high resolution photos sent to them with the rights to use them. We would charge \$25 with the full amount donated to the yearbook.
- ~ We would also like to do either a Mother's Day mini session or Easter session in the spring if we get enough interest.





## Independent Study Policy

- Independent Study is an alternative option available to students who will be absent for five or more consecutive days due to illness or vacation
- I.S. for illness will require a doctor's note
- A student may only be placed on Independent Study due to a family vacation one time in a school year
- Students who do not complete the Independent Study work will not receive credit and the absences will be unexcused. Unexcused absences may result in a student being considered truant. Education Code Section 48260 (a) describes a truant as: *A pupil subject to compulsory full-time education or to compulsory continuation education who is absent from school without a valid excuse three full days in one school year or tardy or absent for more than a 30-minute period during the school day without a valid excuse on three occasions in one school year, or any combination thereof, shall be classified as a truant and shall be reported to the attendance supervisor or to the superintendent of the school district.*
- Students who do not complete the Independent Study work will not be eligible for Independent Study at CCCS for the remainder of the school year
- Parents need to be directed to the office if requesting Independent Study to fill out all necessary paper work
- The packet will be given to the teacher no sooner than 2 weeks prior to the Independent Study date
- The teacher completes the packet and returns to the office a day or two prior to the I.S. date
- The Office Manager will check the packet to make sure all information is provided and that packet is complete
- The parent will come to the office and the Office Manager will give them the packet the last day they are in attendance
- The student has one week after returning to school to turn in all paperwork and the packet to the teacher
- The teacher has one week to grade assignments and turn in to the office

## CCCS Kindle Loan Policy

Amazon Kindle is a convenient, portable reading device. It is the size of a paperback and capable of holding up to 1,500 books. A student can highlight sections of text, make notes anywhere in the text, or even make a clipping of the entire page if desired – it all shows up under 'clippings', for easy retrieval later. In addition, unfamiliar words can be instantly defined using the onboard dictionary. The chance to use this device is a privilege that we are able to provide to students in this class provided that the students use extra caution and responsibility. Each Kindle is valued at \$49.99- \$199.99. For this reason we require a parental signature before a Kindle can be assigned to a student.

### Parent Responsibilities and Permission

I am authorizing the assignment of a Kindle to my child. I understand that it is to be used as a tool for reading and learning and that my child will comply with the CCCS Acceptable Use Policy. I will help ensure the safe and timely return of the Kindle within the loan period of one week; I understand that I am financially responsible for any willful, malicious, or accidental damage to the Kindle as well as any charges resulting from content downloaded to the Kindle without written permission of CCCS staff (Mrs. Sobon). I understand that my child may lose future loan privileges of the device if the Kindle is either damaged or not returned in a timely manner.

GUARDIAN NAME (printed) \_\_\_\_\_

GUARDIAN SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

GUARDIAN CONTACT INFO  
(phone) \_\_\_\_\_ (email) \_\_\_\_\_

### Student Responsibilities and Permission

I agree to take care of the Kindle while it is in my possession. I will not throw, drop, or damage the Kindle in any way. I will transport it safely and keep it in my possession. I will not give the Kindle to another student for his/her use. I will use the Kindle in the appropriate manner. I will NOT download any content to the Kindle without written permission from Mrs. Sobon. I agree to return the Kindle in good condition at the conclusion of the one week loan period.

STUDENT NAME (printed) \_\_\_\_\_

STUDENT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

## Children’s Community Charter School Electronic Device Loan Agreement

This Electronic Device Loan Agreement (“Agreement”) is effective as of the \_\_\_\_\_ day of \_\_\_\_\_, 2016 between Children’s Community Charter School (“CCCS” or “School”), 6830 Pentz Road, Paradise, California, 95969, and \_\_\_\_\_, Parent/Guardian of \_\_\_\_\_, (“Student”) and states the agreement of the parties as follows: Equipment Subject To Loan Agreement. CCCS will provide the following Equipment:

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The loaned Equipment is intended to be used for a specified time period, and shall be returned to CCCS no later than \_\_\_\_\_. The Equipment is issued to the student who is the only authorized user of that equipment. Although the student and student’s parents/guardians accept responsibility for the care and use of the Equipment, the Equipment remains the sole property of CCCS.

1. Risk of Loss or Theft. The Parent/Guardian assumes all risks of loss or theft of the Equipment. If the Equipment is lost or stolen, the Parent/Guardian is responsible for replacing the lost Equipment. Estimated replacement cost of Equipment to be loaned: \$\_\_\_\_\_.
2. Warranty. CCCS will manage the replacement of any parts/hardware on the Equipment that are covered by manufacturer warranty
3. CCCS is responsible only for the maintenance, repair, and warranty obligations specifically set forth in this Agreement and provides no property insurance to the Student.
4. Maintenance and Repair. CCCS maintains ownership of the Equipment and management of all hardware repairs and software updates. In the event of damage to the Equipment, the Student will immediately notify CCCS, and bring the Equipment in for inspection at the soonest opportunity. Upon examination, CCCS will determine the level of liability.
5. Software Licenses. CCCS owns the licenses for the software installed on the Equipment, if applicable. Under no circumstances may any of this software be transferred to any other device.
6. Loan Agreement Term. In the event of a withdrawal or dismissal from the School for any reason, the Parent/Guardian must immediately return the Equipment to CCCS in good operating order and in good condition.
8. Care and Operation of Equipment. The Equipment is intended to be used only by the Student to whom it is issued and only in a careful and proper manner. The Equipment must be used in accordance with the School’s Technology Acceptable Use Policy, which is updated annually and posted on CCCS’s website and in compliance with all laws, ordinances, and regulations relating to the possession, use, or maintenance of the Equipment. The Parent/Guardian is responsible for the Student’s strict adherence to the School’s Technology Acceptable Use Policy and any applicable software license agreements.

9. CCCS's Right of Inspection. In consideration of the loan of the Equipment and the terms hereof, Parent/Guardian agrees that CCCS has the right to inspect the Equipment at any time during the loan period.

10. Acceptance of Equipment. The Parent/Guardian will inspect the Equipment delivered pursuant to this Agreement. The Parent/Guardian will immediately notify CCCS, within 7 calendar days of receipt, of any damage to, non-conformance of, or discrepancies with the Equipment. If the Parent/Guardian fails to provide such notice before accepting delivery of the Equipment, the Parent/Guardian will be conclusively presumed to have accepted the Equipment as specified. The Parent/Guardian hereby authorizes the School to deliver the Equipment to the Student and to accept the Student's receipt for delivery of the Equipment.

11. Liability and Indemnity. Liability for injury, disability, and/or injuries to other people, caused by operation, handling, use, or transportation of the Equipment during the term of this Agreement is the obligation of the Parent/Guardian, and the Parent/Guardian will indemnify and hold CCCS harmless from and against all liabilities, costs, expenses, claims, and damages arising from or related to such operation, handling, use, and transportation of the Equipment. If the Student hurts her/himself or someone else with the Equipment (e.g., tripping over the cord), the School is not responsible. If the Student uses the Equipment in violation of the Technology Acceptable Use Policy, or otherwise harms any third party through her /his use of the Equipment, CCCS is not responsible, and the Parent/Guardian shall defend and indemnify CCCS for such liability or harm. Notwithstanding anything to the contrary contained herein, CCCS's total and aggregate liability for any and all claims hereunder under any claim of liability including, without limitation, contract, tort, or indemnity, shall in no event exceed \$5,000.

12. Disclaimer of Liability; Risk of Loss. CCCS disclaims all warranties and representations related to the Equipment, or any software or data contained on the Equipment as delivered by CCCS to any Student or Parent/Guardian of that Student, and the Equipment is provided "as is" and "with all faults" and CCCS hereby disclaims all express or implied warranties related to the Equipment including, without limitation, the implied warranties of merchantability, fitness for a particular purpose, title, or non-infringement. Furthermore, the Parent/Guardian assumes all risk in the operation and use of the Equipment while in the Student's or Parent/Guardian's possession or under the Student's or Parent/Guardian's control.

13. Default. The violation of any provision or requirement as stated in this Agreement will constitute a default under this Agreement.

14. Assignment. The Parents/Guardians will not permit the Equipment to be used by anyone other than the Student, without CCCS's written consent.

15. Agreement and Updates. This Agreement constitutes the entire agreement between the parties. CCCS may amend this Agreement from time to time by posting updates on the CCCS website. It is necessary that the Parent/Guardian review the updates to the Electronic Device Loan Agreement found on the CCCS website, as these updates become legally binding. When utilized, digital signatures also signify agreement to the Electronic Device Loan Agreement.

16. Governing Law. This Agreement is construed in accordance with the laws of the State of California. The parties agree that the only venue for a claim arising from this Agreement shall be a court of competent jurisdiction located in Butte County, California.

17. Severability. If any portion of this Agreement is held to be invalid or unenforceable for any reason, the remaining provisions will continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision, it would become valid and enforceable, then such provision is deemed to be written, construed, and enforced as so limited.

18. Disclosures. Students will be responsible for strict compliance with the school's Technology Acceptable Use Policy, which will be published and updated annually, and found on CCCS's website. The Parent/Guardian has read this agreement and signified such by signing below.

19. No Expectation of Privacy. The Student and her Parent/Guardian acknowledge and agree that (i) the Equipment is not her personal property and should not be used for personal use; and (ii) the Student or her Parent/Guardian have NO EXPECTATION OF PRIVACY for data stored on the Equipment or activities performed on the Equipment.

20. Use Restrictions. CCCS may monitor the Student's use of the Equipment various methods available to CCCS. The Parent/Guardian hereby consents to such monitoring. In addition, CCCS urges all Parents/Guardians to monitor all programs and use of the Equipment frequently. Furthermore, the Student and her/his Parent/Guardian are advised that: a) Storing on or downloading to the Equipment any personal items or property (including without limitation any movies, songs, documents, pictures, games, or other personal property) ("Personal Property") is prohibited. b) Storing on or downloading to the Equipment any personal, sensitive, or private data (such as tax information, Social Security numbers, credit card numbers, driver's license numbers, bank or financial account numbers, passwords, PINs, usernames, or any other personal, non-public, or sensitive information) ("Sensitive Data") is prohibited. c) Using the Equipment for any illegal, obscene, offensive, defamatory, libelous, tortious, objectionable, commercial, or non-educational related purposes or in violation of the Technology Acceptable Use Policy, or knowingly storing on or downloading to the Equipment any virus, malware, or other destructive or illegal software or material, is strictly prohibited. Therefore, CCCS shall not be held responsible for (and the Student and her Parent/Guardian hereby waive all claims against CCCS for) any loss, corruption, disclosure, or misuse of any Personal Property and/or Sensitive Data.

\_\_\_\_\_ I verify that I have read and agree to this contract. Parent/Guardian Initial

\_\_\_\_\_ I verify that I have read and agree to CCCS's Technology Acceptable Use Policy and my child has read and agrees to the Standards of Behavior for Middle School Students. Parent/Guardian Initial

\_\_\_\_\_ Student Initial \_\_\_\_\_ I verify that CCCS has my consent to use computer software applications and web-based services operated by third parties, if applicable.

\_\_\_\_\_ Date: \_\_\_\_\_