
LEGACY LINE BACKERS

BOOSTER ASSOCIATION BYLAWS

ARTICLE I-NAME

The official name of this organization shall be “LEGACY LINE BACKERS” (hereinafter, the “Association”).

ARTICLE II-OBJECTIVES

The Association is an independent non-profit organization that is (i) associated with Wakeland High School (“WHS”), a senior high school in the Frisco Independent School District (“FISD”), located at 10700 Legacy Drive, Frisco, Texas 75034; and (ii) organized for the charitable purposes within the meaning of Section 501©(3) of the Internal Revenue Code. The Association supports the LEGACY LINE (“Legacy Line”), WHS’ award winning drill team, and its Director of Dance (“Director”). The Associations’ primary objectives are to:

- Provide a safe and positive environment for the educational and artistic growth of the Legacy Line’s team members;
- Promote a closer and collaborative relationship between parents, Legacy Line team members, and WHS Faculty and Staff, in an atmosphere of mutual cooperation, support, trust and respect;
- Encourage a high level of achievement for the Legacy Line’s team members;
- Provide access to additional resources (including adult participation and financial support) that are necessary to support Legacy Line activities;
- Promote high standards amongst the Legacy Line team members in the following areas- education, fine arts, dance/artistic achievement, and personal ethics/morals.
- Support the Legacy Line in a manner that is consistent with the principles, rules, regulations, and guidelines established by the University Interscholastic League (:UIL”), FISD, WHS, and WHS’ Faculty and Staff

ARTICLE III-DESCRIPTION

3.1 The Association shall strive to achieve the objectives of the Association by assisting in logistics and providing support through projects, contributions, and membership dues.

3.2 The Association shall seek neither to direct the administrative activities of WHS nor to control its policies. Compliance with UIL rules is mandatory and will be carefully monitored and enforced by WHS, its Faculty and Staff (including the Director), and the Association's Board Members, as that term is defined below in Article V.

3.3 The Association shall be noncommercial, nonsectarian, and nonpartisan.

3.4 The Association shall not participate or intervene (directly or indirectly) in any political campaign on behalf of, or in opposition to, any candidate for public office.

3.5 The Association is an independent non-profit organization that is organized for charitable purposes within the meaning of Section 501 (c) (3) of the Internal Revenue Code. No part of the net earnings of the organization shall inure to the benefit of, or be distributed to any of its Active Board Members, Officers, or other private persons' or entities; provided, however, that the Association shall be authorized and empowered to pay reasonable compensation for services rendered by third parties at its request.

3.6 The Association's fiscal year ("Fiscal Year") shall commence on June 1 of each year and end on May 31 of the immediately following year.

ARTICLE IV-MEMBERSHIP AND DUES

4.1 Any individual or entity willing to (i) support the objectives of the Association, (ii) uphold its policies and procedures, and (iii) subscribe to its By-laws, may become an active member ("Active Member") upon payment of Association's annual membership dues ("Dues").

4.2 Dues for the upcoming Fiscal Year shall be determined by the outgoing Board and announced at the last general meeting of the then-current year.

4.3 Only Active members are eligible to vote at Association's meetings. [NOTE: Dues must be paid in full to be considered an Active member.]

4.4 Dues shall be assessed and collected in April each calendar year.

4.5 Interested individuals or entities may join the Association at any time; however, Dues shall not be pro-rated.

4.6 WHS' Principal and the Director shall be considered Honorary members and exempt from the payment of Dues. Additional individuals or entities may be nominated for honorary membership in the Association by the Board at any time; however, to become effective, a majority of the Association's active Members must approve any nomination(s) for honorary

Membership at one of the Association’s General Meetings (as that term is defined in Section 7.1).

4.7 Honorary Members may not vote at Association meetings; however, Honorary Members may actively participate in Association meetings and discussions.

ARTICLES V-BOARD OF DIRECTORS AND THEIR ELECTION

5.1 The Board of Directors (“Board”) shall consist of the following elected officials [each an “Officer” or “Board Member;” and collectively, the “Officers” or “Board Members”]

- One (1) President;
- Two (2) Vice Presidents;
- One (1) Secretary;
- One (1) Treasurer; and
- the Immediate Past Board Member.

5.2 To serve as an Officer(s) of the Association, nominees must be:

- An Active Member in the Association;
- A parent or legal guardian of an active Legacy Line team member;
- Reside in the WHS school attendance zone;
- *[For Officers who are being considered for re-election or election to a new office]* Have fully completed the immediately preceding term of office.

5.3 For purposes of these By-Laws, The Board of Directors are considered the registered agent(s). Effective January 1, 2010, a person designated as the registered agent of an entity must have consented, either in a written or electronic form, to serve as the registered agent of the entity. At least three (3) Board members are required. Consents will need to be signed at the first Board meeting of the fiscal year.

5.4 All Officers shall be elected annually at the last general meeting of the school year.

5.5 A person shall not be eligible to serve more than three (3) consecutive terms in the same office; however, for the position(s) of President and Treasurer, there is a two (2), one (1) year consecutive term maximum. Exceptions may be made by the campus principal in extreme cases.

5.6 It is suggested that the Immediate Past Board member have served on the Board for a minimum of two (2) years, if possible. It is suggested that the Immediate Past Board member be filled by the President from prior year; however, if that is not possible, then it is suggested to start with the first Vice-President and so on.

5.7 Employees of the District shall not serve in a financial capacity of a booster or other parent organization. Financial capacity includes holding positions of treasurer, fund-raising chairperson, or serving as a check signer. Exceptions may be made by the campus principal in extreme cases.

5.8 The President shall appoint a Nominating Committee to present a slate of officers at the last general meeting prior to the end of the year. The Nominating Committee shall consist of at least (3) Active Members.

5.9 A vacancy occurring in any office (except the President) shall be filled for the unexpired term by a person elected by majority vote of the remaining members of the Board of Directors; provided, that prompt written notice of such election shall be given to all Active Members of the Association. In the event a vacancy occurs in the office of President, the first Vice-President shall serve as President for the remainder of the term. Should multiple vacancies occur (e.g., both President and first Vice President), the second Vice President shall serve the remainder of the term and so on.

5.10 Any Officer whose child ceases to be a member of the Legacy Line shall resign and a new officer shall be elected in accordance with Article V, Section 2.0 above.

ARTICLE VI-RESPONSIBILITIES OF OFFICERS

6.1 Board meetings shall be scheduled by the President.

6.2 Officers shall miss no more than two (2) consecutive scheduled Board meetings. Should that instance arise, the Board reserves the right to remove that Officer from the Board. To remove an Officer from the Board, a two-thirds majority vote of the remaining Board Members in favor of such action is required.

6.3 Board Members shall conduct themselves morally and ethically at all times and in accordance with the FISD Code of Conduct.

6.4 If an Officer consistently fails to comply with the Associations By-laws (including any rules, regulations, procedures, etc. adopted by the Association), the Board reserves the right to remove that Officer from the Board. To remove an Officer from the Board, a two-thirds majority vote of the remaining Board Members in favor of such action is required.

6.5 Outgoing Board Members should return any official Association notebooks and/or other materials used during the previous year(s) to the out-going President. The out-going President

will distribute such material(s) to the new Officers at the last Board Meeting of the year. If necessary, the out-going Board members may serve as mentors to the incoming Board Members.

6.6 Any Officer who resigns his/her position prior to completion of the then-current term of office, or is removed from office in accordance with these Bylaws, shall be ineligible to hold another elected position in the Association.

ARTICLE VII-MEETINGS AND VOTING

7.1 Regularly scheduled meetings (“General meetings(s)”) of the Association shall be held at least four (4) times during the Association’s fiscal year. The President is responsible for arranging for a meeting place, date and time via the Director. The first meeting shall be held as soon as practical after the commencement of the school year and before the first varsity football game.

7.2 The President may also call/schedule additional meetings (“Special Meeting(s)”) on an as-needed basis to address specific Association business issues. The President is responsible for arranging for a meeting place, date and time via the Director.

7.3 The number of Active Members present shall constitute a quorum (“Quorum”) for the transaction of business at any General meeting of the Association; provided, effective notice (“Notice”) of the meeting has been given.

7.4 For purposes of these By-Laws, Notice shall be ‘effective’ if it is provided at least five (5) business days in advance of any General or Special meeting. Notice shall be defined as ‘notification via web page, E-mail, newsletter, written letter, or discussion held at a previous General or Special Meeting.’

7.5 Only Active Members may introduce motions, initiate discussion and vote. Each Active member shall have one (1) vote.

7.6 The Board of Directors shall meet at least four (4) times during the Association’s fiscal year. Board meetings shall occur at least one (1) week prior to each scheduled General meeting during the school year and at other times as deemed reasonably necessary by the President. Four (4) voting Officers shall constitute a quorum (“Board Quorum”) for the transaction of Board business. For purposes of Board voting, each position shall have one (1) vote.

7.7 Board actions shall be supported by a simple majority of the Board of Directors. If necessary, the President may poll the Board to record their vote. All Board voting shall be documented and published in the Board minutes. This will include individual votes cast, totals, and vote outcome. This universal principle applies to all methods of voting, such as (but not limited to) E-mail, phone, or face-to-face voting.

7.8 Special meetings may be called by the President or members of the Board of Directors, as necessary, provided all Board members receive effective Notice (as that term is defined in Section 7.4 herein).

7.9 The Board of Directors shall have authority to allocate assets of the Association in support of its stated objectives.

7.10 The Treasurer shall propose and maintain a budget (“Budget”) which accounts for all anticipated revenue and expenditures throughout the Association’s fiscal year. The annual Budget shall be presented to the Association for approval at the first General Meeting of the school year.

7.11 No unbudgeted expenditures shall be made without the approval of the majority of the Board Members.

7.12 The Treasurer shall be responsible and accountable for the management of Association funds. The Treasurer will file an annual IRS form 990, 990-T, 990-N, or 990-EZ in a timely manner. At that time, the Treasurer will send a copy of the financial reports to the Principle at the end of the fiscal year.

7.13 The Treasurer will be responsible for a yearly audit of the books by an outside 3rd party. This audit needs to be conducted at the end of the fiscal year and before the first scheduled board meeting.

7.14 The Treasurer will be responsible for filing a statement with the secretary of state to effect a change in the registered agents. This will be filed once the registered agent consent forms are signed at the first Board meeting.

7.14 The following Board members are authorized to sign Association checks:

- President,
- Secretary, and
- Treasurer.

7.15 The Treasurer and one other officer need to be present when collecting monies. The date(s) and time(s) need to be coordinated ahead of time. This needs to be communicated in advance to all voting members.

ARTICLES VIII-STANDING AND SPECIAL COMMITTEES

8.1 Standing and/or special committees (“Committee” or “Committees”) may be created by the Board as the Board deems reasonably necessary to promote the objectives and carry on the work of the Association. All Committee work shall be undertaken with the consent of the Board Members. Special committees created and appointed for a specific program will cease to exist upon completion of the assigned work.

8.2 The President shall be an ex-officio member of all committees except the Nominating Committee.

ARTICLE IX-PARLIMENTARY AUTHORITY

Robert's Rules of Order (Revised) shall govern this Association in all cases when applicable.

ARTICLE X-AMENDMENTS

10.1 These By-laws may be amended at any regular or special-called meeting of the Association by a two-thirds majority vote of the Active members present and voting; provided, effective Notice of the proposed amendments(s) has been provided in accordance with the provisions for providing Notice set forth Section 7.4 above.

10.2 A special committee may be appointed and convened by the President to prepare and submit revisions to the By-laws.