

Frederick Classical Charter School
AMERICAN EDUCATION WEEK
APPROVED VISITOR FORM

November 13-16, 2017

Student's Name: _____

Student's Grade/Teacher: _____

Parents/Guardians,

Please be reminded that the following guidelines will apply to visitation during American Education Week. Please complete this form and return it to the school by Thursday, November 9, 2017. Don't forget to include yourself on the list.

- All visitors must be over the age of 21 and provide photo identification.
- All visitors must check in at the front office before proceeding into the school.
- Please do not bring young children with you during your visit. Visitors with young children will not be permitted in classrooms due to the disruption to instruction.
- Please place cell phones on vibrate. Persons using a cell phone in the classroom will be asked to leave.
- Visitors may only visit in the classrooms of the student(s) for whom they have permission on the Approved Visitor Form.
- Food and drink should not be brought into the school during classroom visitation.
- Please remove hats and outside garments upon entering the school.
- Upon leaving the building, please check out at the welcome desk.

	NAME OF APPROVED VISITOR	RELATION TO STUDENT
1.		
2.		
3.		
4.		
5.		

I understand that only the person(s) listed on this form will be allowed to visit my child during American Education Week, November 13-16, 2017.

Parent Name (please print): _____

Parent Signature: _____

Date: _____