



## **FCCS Membership Meeting Highlights**

Dear Griffin Families,

Below are the highlights from the board meeting that occurred on Monday, December 4th, 2023.

- Ms. Debbie Shoffner presented the President's Report that included an updates on the HVAC repairs (more details below in Mr. Well's report); BOT members' work onboarding and training for their roles; and an update on the Academics Committee's progress with the history curriculum, as well as the need for more community volunteers to support the committee's efforts.
- Ms. Jessica Constant presented the Treasurer's Report and an update from the Finance Committee, which is notably starting up again and looking for community members to participate in activities related to fundraising, grants and facilities.
- Mr. Bobby Wells presented the Facility Committee Report that included an update on the HVAC repairs, which were finalized in Nov. 2023, and shared results from air sample testing conducted independently by the Board, Frederick Department of Fire and Rescue Services and FCPS. The report confirmed zero levels of carbon monoxide, sulfur dioxide, and lower explosive limits were detectable, and the level of oxygen is 20.9%. All of these levels are considered safe. Additionally, an update was shared on future plans to utilize the warehouse space.
- Mr. Colin Kenny presented the Head of School Report that included a reflection on the elementary and middle schools' winter chorus concert and enthusiastic community support.
- The Nominating Committee shared an update on the process to recruit candidates via a letter sent to the community for the elections to be held at the Spring Membership Meeting on Monday, April 29, 2024.
- The PTC shared updates on upcoming events, including the ongoing [spirit wear sale](#), a Movie Night, and Spirit Week.
- The Board approved motions to use Google Meet for future Board meetings, approval of the FCCS basketball team proposal, including funding the start-up costs for the team; and the appointment of Ms. Andrea Ormsby as the School Improvement Committee Chair.
- The next board meeting is on Monday, January 8, 2024 at 7:00 p.m.

More details about this meeting will be included in the meeting minutes which will be officially approved in an upcoming public meeting. If you have any questions or comments, or are



interested in joining a committee, please feel free to contact us at [Bot@frederickclassicalcharterschool.org](mailto:Bot@frederickclassicalcharterschool.org).

In Service,

Board of Trustees, Frederick Classical Charter School, Inc.