

Photo Petitions - Health Care is a Human Right

Please follow the protocol below so that HCAO can easily receive, save, sort, and post the Photo Petitions and collate the photos for Legislators.

Photo Permission:

1. Get Health Care is a Human Right release forms and red petition posters from HCAO volunteers,

HCAO booths at events, or download from HCAO.org website under TAKE ACTION/PHOTO-PETITION tabs.

2. Before taking Photo Petition Images **be sure to obtain a signed Photo Release Form for each image**. Photo Petition images are usable only if they have a corresponding signed Photo Release Form.

3. Read and understand the permission paragraph (1) so you can explain it and encourage the person to proceed.

4. Petitioner should:

- PRINT name **LEGIBLY (2)**
- Sign (3)
- Enter Zip Code (+4 if known) (4)

The rest of the information is optional, but is very helpful in building the reform movement, so please encourage people to fully complete these forms.

5. **Filename preparation.** After you take the petition/face photo (see below), and BEFORE you take the next person’s picture, please enter a Filename at top-left (5) of form using the person’s Zip Code (Zip Code +4 if known) followed by “HD” (for House District), about a half inch blank space, then the person’s initials and followed by your initials. **Example: 97330-9322 HD TW/MCH**

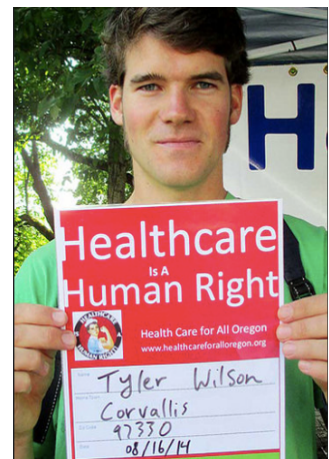
6. Add the DATE at top right of the form (6).

7. Take a full-frame photo of the release form so that entered information is legible. Give paper version (if you have it) to HCAO Board member or mail to:

Health Care for All Oregon,
619 SW 11th Avenue #121
Portland, OR. 97205

Take Petition Photographs

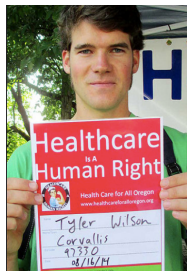
- Have petitioner write name, town, Zip Code and date on the plastic-covered photo form using erasable marker.
- Take photograph clearly including entire petition and face.



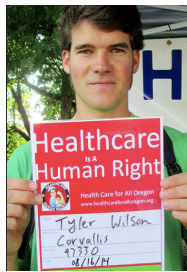
Send photographs to HCAO (takes about a minute per photo)

1. **Upload** your photo-petition photos and release forms photos to your computer.
2. **Rename** each image with a distinct electronic filename.
 - a. Retain the automatically generated identifying number (i.d. #) of the photograph from the camera or the importing software, e.g., 12.54.49.jpg, or 12_5449.JPG.
 - b. In front of the i.d. # insert the **filename** from in step 5 above.
 - c. Append “RT” (for Release True, meaning release form has been secured) and “.jpg”.

Example: 97330-9322 HD TW/MCH 12.54.49 RT. jpg



12.54.49.jpg renamed 97330-9322 HD TW/MCH 12.54.49 RT. jpg



12.54.50.jpg renamed 97330-9322 HD TW/MCH 12.54.50 RT. jpg

6. Save all photo-petition photos of same 5 digit Zip Code into a folder e.g., 97330 PP.
7. Save all release form photos of same 5 digit Zip Code into a folder e.g., 97330 RF.
8. Place folders for each Zip Code into larger folders, a named for event, e.g., “Photo-petitions MCH, 2-11-15 Salem rally” and “Release forms MCH, 2-11-15 Salem rally”.
9. **Send** folders from each event to PhotoPetitions@gmail.com or upload them to Drop Box or Google Drive and then invite PhotoPetitions@gmail.com to share the folder.
10. Compressed zip files are appreciated.

After you submit your Photo Petitions to PhotoPetitions@gmail.com:

1. You should receive a confirmation from HCAO that your Photo Petitions were received and will be processed and posted.
2. You should receive another confirmation that your Photo Petitions have been processed and posted.
3. Contact PhotoPetitions@gmail.com if your photos don’t appear on the website Photo-petition page within two weeks.

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