



HCAO Process to Respond to Requests for HCAO Support for Proposed Legislation, Public Policy or Issue

OBJECTIVE:

Establish a process to respond to requests for HCAO endorsement and support for proposed legislation, public policy or issue.

PROCESS:

A Legislative Review Team composed of 4 persons will be designated by the HCAO Board to implement this process. At least 2 team members, including the chair of the Review Team, will be HCAO board members.

The Team will evaluate proposed legislation/ public policy or issue using HCAO Mission, Vision and Principles as its criteria to determine if it has a positive impact on HCAO strategic interests. The Team will give highest priority to proposed legislation and public policies that promote HCAO principles of equity and universality.

HCAO coalition members, as well as other organizations, may contact the HCAO Legislative Review Team to request consideration of their legislation, policy or issue. Requests for review from HCAO member organizations will be given priority.

The Legislative and Policy Committee will inform member organizations and chapters of this process for seeking HCAO endorsement and support. The following information will be required: complete copy of the legislation, as well as a summary of the bill, when relevant, list of supporters and opponents, key reasons for support and for opposition, the level of support requested, description of how the legislation, policy, or issue specifically promotes HCAO, Mission, Vision and Principles.

The Review Team must complete their work within two weeks of receipt of the request and the HCAO Board, or if necessary, the Executive Committee, will take action within 4 weeks of initial receipt. In order to ensure timely response, members will be encouraged to consider the time required for this process and will be encouraged to submit requests as soon as possible, at least 4 weeks in advance of date needed.

Following adoption of this process by the HCAO Board, the Legislative and Policy Committee will send the approved process to member organizations at least 60 days in advance of the opening date of the Oregon Legislature and will also announce the process at the November HCAO Coalition meeting.

Requests for HCAO endorsement and support will be sent directly to the Legislative Review Team leader with cc to Legislative and Policy Committee chair. The Team will submit an analytical report to the Legislative and Policy Committee, which will include:

- a summary of the legislation, policy / issue, its supporters and opponents and key reasons for support or opposition;
- a description of how the legislation, policy / issue promotes HCAO Mission, Vision and Principles and the impact on HCAO's strategic interests;
- recommended actions for the HCAO Board and possibly member organizations to consider.

The report will be circulated to the entire Legislative and Policy Committee by its chair and then forwarded to the HCAO Board after 48 hours unless a Legislative and Policy Committee member requests a specific modification. In this event, the Legislative and Policy Committee will evaluate and act on the proposed modification before forwarding to the HCAO board.

Within 4 weeks of initial receipt of the request and required information, the HCAO Board or Executive Committee will act on the report and recommendations. The Board or the Executive Committee will also determine whether or not to distribute the report to member organizations for consideration.

At the end of the 2014 legislative session the Legislative and Policy Committee and the Legislative Review Team will evaluate, modify or recommend elimination of the process, subject to action of the HCAO.

11/14/13

office: 619 SW 11th #121, Portland, OR 97205
phone: 503-206-6709 www.hcao.org
donations: 316 SW Washington, Corvallis, OR 97333