



POCATELLO COMMUNITY CHARTER SCHOOL EXPEDITIONARY LEARNING

PCCS BOARD MEETING Minutes

July 17, 2014 6:00 p.m.

995 South Arthur Pocatello, Idaho

Position (*voting member)	Name	
Chair*	Diana Morinaga	P
Vice-Chair*	Vacant	
Secretary*	Sharolyn Belzar	p
Treasurer*	Kitty Griswold	P
Parent/Board Member*	Brad Kosmicki	P
Parent/Board Member*	Geoffrey Bennett	P
Parent/Board Member*	Barbara Roberts	P
Parent/Board Member*	Vacant	
Parent/Board Member*	Vacant	
Community Member*	Vacant	
Teacher Representative	Christenia Coast	P
Teacher Representative	Stephanie Nickell	P
Dean	Michael Mendive	A
Business Manager	Alli Flores	P

5:59 p.m. - Meeting called to order by Diana Morinaga

Motion made and seconded to amend agenda by inserting approval of Board minutes between items 2 & 3.
Motion passed.

Reading

The reading for the month was given by Diana Morinaga. The reading for June will be given by Alli Flores.

Approval of Minutes

- Minutes from the meeting on June 19, 2014, were reviewed. Motion made and seconded to approve the June Board minutes; motion passed.
- Motion was made and seconded to approve the Executive session minutes from the meeting on June 19, 2014. Motion passed.

Committee Updates

- Finance Committee - No meeting, but did set up committee goals via e-mail.
 1. Develop financial policy with emphasis on the reserve account
 2. Researching the steps to becoming our own LEA

3. Develop Excel spreadsheet to track financial trends.
 4. Develop facility use policy.
- Governance Committee - Working on completing the Dean's Evaluation
 - Fundraising & Grant Writing Committee
 1. Middle School yard sale raised \$1,027.57. Funds to be used for the Teton Science School.
 2. Approved Popcorn Shop and Chico Bag school fundraisers to kick-off in September.
 3. Playground - \$13,742.33 earned for the playground. The committee will move forward with plans when Mike returns.
 4. Goals - Fundraising - Finish playground, then do a survey to determine new goals and needs and the steps needed to reach these new goals.
Grand Writing - Form a new sub-committee, recruit new members, and determine the needs for futures grants.
 - Strategic Planning
 1. Will meet in July to set goals
 2. Kitty sent a copy of the strategic plan to each board member. She asked that they look it over and let her know of any changes, so it can be approved at the August Board meeting.
 - Tech Committee
 1. Alli is working with Charles to get her new computer installed this week.
 2. A job description has been written up for the Tech position. Alli will e-mail it out to parent first.
 - Facilities Committee
 1. The goal of this committee is to take care of overdo maintenance on the building as funds allow.
 2. Ask Ken Wright to be part of this committee.

Dean Evaluation - Barbara

- The evaluation should be should be completed by August 10th. Two of the eight leadership sections are completed and they have had 80% participation.

Business Manager - Alli

- Year end numbers better than expected.
- Alli is working with the auditor to accurately show the loan (for the gym) on the books .

EL Mentoring Credentialing Process

- Diana read an e-mail from Mike. He wants to know how the Board feels about maintaining our status as an EL Mentor School. Chris explained to the board the credentialing process that the staff learned at their training this summer. The Board wants to maintain our status as an EL Mentor school and the Leadership Team will help Mike with this process.

New Business

- Alli is in the process of setting up PowerSchool, but it will require tech support and a lot of training. The program will not be up and running before school starts.
- A weedEater is needed for the garden. Alli will send out an e-mail to parents to see if anyone has one they would like to donate. It was suggested that in the future the Board will consider having this type of equipment available for volunteers to use.
- Sharolyn suggested that a potluck dinner be held for Board members and prospective board members as a recruiting tool. It was decided to consider the idea again in September.

- Parent orientation will be held the Friday evening before school starts.
- Because of construction - the kitchen will not be available to serve school lunch for 2-3 weeks after school starts. The Board will also need to revamp the plans for exiting the building fire drills.
- Executive session minutes need to be approved with a separate motion.

Executive Session

At 7:13 p.m. a motion was made to move into Executive Session. Motion was seconded and passed. The Board moved out of Executive Session at 7:57 p.m.

New Business

- A motion was made and seconded to release Julia CdeBaca from her 2014-2015 contract; motion passed.
- A motion was made and seconded to release Victor Gunter from his 2014-2015 contract; motion passed.

Meeting Adjourned at 7:50 p.m.

Next Meeting: August 21, 2014

Respectfully submitted, Lorana Dye